To all Members of the Finance & Scrutiny Committee
(Councillors:) Z Baker (Chair), J Taylor (Vice Chair), R Smith, S Scott, L Farnham, D Alexander

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 9th November 2026 at 7.00 pm for the transaction of the following business. The meeting will be held in Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.

Tara Niblett
Chief Executive Officer
2nd November 2026

1. To note apologies
2. Declarations of Interest
3. Public consultation (Note fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4. To approve minutes of the meeting held on Monday 12th October 2026
5. To note action points from previous meetings
6. To note bank reconciliation and financial summary for October (0.2)
7. To note income and expenditure for Month 7 (0.2)
8. To note November payments and estimate transfer of funds
9. To allocate two Councillors to sign off payments
10. To discuss and approve the Internal Auditor Report
11. To discuss budget preparations for Full Council to consider 2027/2028 (0.2)
12. To discuss and recommend to Full Council amended burial policy for new plots in St Saviours
13. To discuss and recommend to Full Council Grants policy (0.4)
14. To approve the transfer of compensation funds from Bristol Water to Tetbury in Bloom in respect of the water leak in Anniversary Gardens (2.3)
15. Correspondence Received
16. To receive members reports
17. Items for next meeting
18. Date of next meeting – Monday 18th January 2027 7pm, Tetbury Library, Close Gardens
19. Closed Session – Exclusion of Public and Press
    To consider the exclusion of public and press in accordance with the Public Bodies (Admission to meetings) Act 1960 due to the confidential nature of the business to be transacted
20. To approve Confidential minutes held on Monday 12th October 2026
21. To receive an update on staffing matters (9.1)

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime and Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings at all times when acting as a Councillor.