

**47To all Members of the Finance & Scrutiny Committee**

(Councillors:) Z Baker (Chair), J Taylor (Vice Chair), R Smith, S Scott, L Farnham, D Alexander

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 14<sup>th</sup> September 2026 at 7.00 pm for the transaction of the following business. The meeting will be held in Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett  
Chief Executive Officer  
8<sup>th</sup> September 2026

1. To note apologies
2. Declarations of Interest
3. Public consultation (Note fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4. To approve minutes of the meeting held on Monday 13<sup>th</sup> July 2026
5. To note action points from previous meetings
6. To note bank reconciliation and financial summary for July and August
7. To note income and expenditure for Month 4 and 5
8. To note August payments and estimate transfer of funds
9. To approve September payments and estimate transfer of funds
10. To discuss and recommend to Full Council Equality and Diversity Policy
11. To discuss and recommend to Full Council Dignity at Work Policy
12. To discuss and recommend to Full Council Service Level Agreement Between Tetbury Town Council and The Rail Lands Regeneration Trust
13. To discuss and recommend to Full Council Data Protection Complaints Policy
14. To discuss and recommend to Full Council Volunteer Policy
15. To discuss budget preparations for 2027/2028
16. Correspondence Received
17. To receive members reports
18. Items for next meeting
19. Date of next meeting – Monday 12<sup>th</sup> October, 7pm, Tetbury Library, Close Gardens
20. Closed Session – Exclusion of Public and Press  
To consider the exclusion of public and press in accordance with the Public Bodies (Admission to meetings) Act 1960 due to the confidential nature of the business to be transacted
21. To approve Confidential minutes held on Monday 13<sup>th</sup> July 2026
22. To receive an update on staffing matters

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime and Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings at all times when acting as a Councillor.