



MINUTES OF THE ANNUAL MEETING OF THE COUNCIL
held at Tetbury Library, Close Gardens, Tetbury
Monday 18TH May 2026, 6.30pm

Present:

Town Councillors: Nikki Ind, Ian Watson, Zowie Baker, Mark Baker, Patricia Burrell, Judith Taylor, Rodney Smith, Kevin Painter (arrived 6.55pm)

Officer: Tara Niblett (CEO (Chief Executive Officer) Victoria Bolwell (EO (Executive Officer)

Public: Four

TC01. 05/26 To elect a mayor and receive Mayor's Declaration of Acceptance of Office:

Councillor K Painter proposed Councillor Mark Baker for the office of Mayor; this nomination was seconded by Councillor M Baker.

Councillor Ian Watson proposed himself for the office of Mayor; this nomination was seconded by Councillor N Ind.

As there were two nominations, Members agreed to proceed by way of a secret ballot.

Councillor Ian Watson was duly elected as Mayor and signed the Declaration of Acceptance of Office.

Mayor Cllr Ian Watson thanked the previous chair for exceptional service and noted the support of ex-Mayors and experienced Councillors present.

The Mayor, Cllr Ian Watson, paused the meeting to formally recognise and thank Mr Tony Evans, Tetbury's Town Crier, for his outstanding service to the town over the past ten years. Cllr Watson expressed the Council's sincere appreciation for Mr Evans' dedication, professionalism, and the significant contribution he has made in promoting and supporting community events.

In recognition of his service, a presentation was made to Mr Evans. The award also marked the Council's decision to confer upon him the honorary title of Town Crier Emeritus of Tetbury, in acknowledgement of his valued and lasting contribution to the town.

The Council also took the opportunity to welcome Dr Pete Dillon as Tetbury's new Town Crier and wished him every success in his new role serving the community.

TC02. 05/26 To elect a Deputy Mayor and receive Deputy Mayor's declaration of Acceptance of Office:

Councillor R Smith proposed Councillor Z Baker for the office of Deputy Mayor; this nomination was seconded by Councillor I Watson

Councillor K Painter proposed Councillor Mark Baker for the office of Deputy Mayor; this nomination was seconded by Councillor M Baker

As there were two nominations, Members agreed to proceed by way of a secret ballot.

Councillor Zowie Baker was duly elected as Deputy Mayor and signed the Declaration of Acceptance of Office.

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TC03. 05/26 To receive and accept any apologies for absence:

Apologies received and accepted for:

Councillor Steve Scott – Personal

Councillor Suzanne Sanderson – Holiday

Councillor Alison Figredue – No apologies given

TC04. 05/26 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:

None

TC05. 05/26 Public Consultation:

A member of the public has been waiting to meet with the CEO to raise questions regarding Plot 8. The CEO welcomed the resident to make an appointment so that their queries could be discussed and addressed in due course.

TC06. 05/26 To approve minutes of the meeting held on Monday 27th April 2026:

It was proposed by Councillor Z Baker, seconded by Councillor L Farnham to approve the minutes of the meeting held on Monday 27th April 2026.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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TC07. 05/26 To confirm Committees and elect Members to Committees (Chairperson appointed at each committee's first meeting):

Finance & Scrutiny – Councillors R Smith, Z Baker, S Scott, J Taylor, L Farnham - Ex officio Ian Watosn

Planning – Councillors J Taylor, P Burrell, M Baker, S Scott, A Thilthorpe - Ex officio Ian Watson

Heritage, Environment and Community – Councillors N Ind, S Sanderson, Z Baker, R Smith, A Thilthorpe – Ex officio Ian Watson

TC08. 05/26 To elect representatives to public bodies, charitable trusts, working groups:

Climate Strategy Working Group – TBC

Car Parking Working Group – TBC – Full Council Agenda

Highways Working Group – Councillors Z Baker, M Baker and R Smith

Rail Lands Trust – Councillor Z Baker

NPHAA Allotments – Councillor N Ind

Tenants Representative – Councillor S Sanderson

Police and Crime Commissioner Cotswold Advocacy Scheme: Councillor Kevin Painter

Gloucestershire Market Towns Forum – TBC

Welfare Charities – Councillor Z Baker and N Ind

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TC09. 05/26 To confirm appointment of banker (Lloyds) and signatories (T Niblett, V Bolwell and 2 Councillors)

Councillors I Watson and one Cllr from Finance and Scrutiny TBC

TC10. 05/26 To approve Standing Orders:

It was proposed by Councillor J Taylor, seconded by Councillor P Burrell to approve the Standing Orders.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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TC11. 05/26 To approve Financial Regulations:

It was proposed by Councillor P Burrell, seconded by Councillor L Farnham to approve the Financial Regulations.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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TC12. 05/26 To approve Fixed Asset Register:

It was proposed by Councillor J Taylor, seconded by Councillor R Smith to approve the Fixed Asset Register.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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Agenda item Full Council June– Valuations for Fixed Register.

TC13. 05/26 To approve Remit of Committees:

Agenda item Full Council June.

TC14. 05/26 To note Tetbury Town Council yearly subscriptions:

Noted.

TC15. 05/26 To approve Tetbury Town Council insurance policy and Cyber package:

It was proposed by Councillor L Farnham, seconded by Councillor J Taylor to approve Tetbury Town Council insurance policy and Cyber package.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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TC16. 05/26 To approve Annual Community Infrastructure Levy Report:

It was proposed by Councillor N Ind, seconded by Councillor Z Baker to approve Annual Community Infrastructure Levy Report.

Voting record	For 10	Against 0	Abstain 0	Absent 3
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TC17. 05/26 To receive members reports

Councillor K Painter – The Community Showcase held at Sir William Romney School was well attended. The Executive Officer (EO) thanked Cllr Zowie Baker, Cllr Sue Scott, and Visitor Information Centre Assistant Matthew Nichols for their support in delivering the event.

Councillor Painter raised concerns on behalf of residents who had approached him to express the view that Tetbury Town Council should be lobbying on the planning matter at Bath Bridge. Cllr Ian Watson welcomed Cllr Painter to bring forward a formal motion, supported by a background paper, for consideration at the next Full Council meeting.

Councillor R Smith – thanked the staff for their work.

Councillor N Ind – Attended the recent Town and Parish Forum which was an informative event. Cllr L Farnham, the Chief Executive Officer (CEO), and the Executive Officer (EO) also attended on behalf of Tetbury Town Council.

Meeting with Gloucestershire County Council (GCC) to discuss the recent accidents on Cirencester Road. Concerns were raised regarding road safety, and potential measures to reduce the risk of further incidents were considered. Further updates will be provided as discussions progress.

Councillor P Burell

Thanked the staff for the past year.

Councillor L Farnham

Raised query regarding the Trim Trail. EO noted that this is inspected by the grounds team.

CEO Tara Niblett

Thanks were extended to Cllr Steve Scott and Cllr Mark Baker for their support over the past year. Congratulations were also offered to Cllr Ian Watson and Cllr Zowie Baker on their appointments, with best wishes for success in their respective roles.

TC18. 05/25 To consider correspondence received to date:

Councillors R Smith, I Watson and K Painter volunteered to attend an event at the council offices for the local Scouts and Cubs.

Councillor I Watson will attend the Malmesbury Robing Ceremony

Contact to the Goods Shed to request a meeting regarding the planning.



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TC18. 05/26 Items for inclusion on June agenda:

Business plan

TC19. 05/26 To note the dates and time of the next meeting – Monday 15th June, 7pm Tetbury Library.

Noted.

Cllr L Farnham gave apologies for this meeting.

Meeting closed 8.30pm

Chair Dated