



Tetbury Town Council

To all Members of the Council

(Councillors: Steve Scott, Mark Baker, Nikki Ind, Ian Watson, Liz Farnham, Kevin Painter, Suzanne Sanderson, Zowie Baker, Patricia Burrell, Rodney Smith, Judith Taylor, Xam Macutay-Malloch, Mark Baker, Alison Figueiredo)

You are summoned to attend the Annual Meeting of the Council on Monday 18th May 2026 at 7pm for the transaction of the following business. The meeting will be held at Tetbury Library, Close Gardens, Tetbury, Glos. **All members of the public and press are welcome.**

Chief Executive Officer
Monday 11th May 2026

1.	To elect a Mayor and receive Mayor's Declaration of Acceptance of Office
2.	To elect a Deputy Mayor and receive Deputy Mayor's Declaration of Acceptance of Office
3.	To receive and accept any apologies for absence
4.	To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests
5.	Public Consultation <i>The Council allows fifteen minutes for public questions or statements. Each person speaking is to state their name and will be allowed a maximum of three minutes. Questions may be answered briefly but not debated. Issues may be referred to a later meeting of the Council or a Committee for response if deemed necessary.</i>
6.	To approve minutes of the meeting held on Monday 27 th April 2026
7.	To confirm Committees and elect Members to Committees (Chairperson appointed at each Committee's first meeting) <ul style="list-style-type: none">• Finance & Scrutiny• Planning• Heritage, Environment and Community
8.	To elect representatives to public bodies, charitable trusts, working groups <ul style="list-style-type: none">• Climate Strategy Working Group• Car Parking Working Group• Highways Working Group• Rail Lands Trust x 1 Trustee• NPHAA Allotments• Tenants Representative• Police and Crime Commissioner Cotswold Advocacy Scheme• Gloucestershire Market Towns Forum• Tetbury Welfare Charities
9.	To confirm appointment of bankers (Lloyds and Unity Bank) and signatories (T Niblett, V Bolwell and x 2 Councillors)
10.	To approve Standing Orders

11.	To approve Financial Regulations
12.	To approve Fixed Asset Register
13.	To approve Remit of Committees
14.	To note Tetbury Town Council yearly subscriptions
15.	To approve Tetbury Town Council insurance policy
16.	To approve Annual Community Infrastructure Levy Report
17.	To receive Members Reports
18.	To consider correspondence received to date
19.	Items for inclusion on June Agenda
20.	To note the dates and time of the next meeting – Monday 15 th June 2026, 7pm, Tetbury Library, Close Gardens

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.