



# Tetbury Town Council

## To all Members of the Council

(Councillors: Steve Scott, Mark Baker, Nikki Ind, Ian Watson, Liz Farnham, Kevin Painter, Suzanne Sanderson, Zowie Baker, Patricia Burrell, Rodney Smith, Judith Taylor, Xam Macutay-Malloch, Mark Baker, Alison Figueiredo)

You are summoned to attend the Annual Meeting of the Council on Monday 18<sup>th</sup> May 2026 at 6.30pm for the transaction of the following business. The meeting will be held at Tetbury Library, Close Gardens, Tetbury, Glos. **All members of the public and press are welcome.**

Chief Executive Officer  
Monday 11<sup>th</sup> May 2026

1.	To elect a Mayor and receive Mayor's Declaration of Acceptance of Office
2.	To elect a Deputy Mayor and receive Deputy Mayor's Declaration of Acceptance of Office
3.	To receive and accept any apologies for absence
4.	To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests
5.	Public Consultation <i>The Council allows fifteen minutes for public questions or statements. Each person speaking is to state their name and will be allowed a maximum of three minutes. Questions may be answered briefly but not debated. Issues may be referred to a later meeting of the Council or a Committee for response if deemed necessary.</i>
6.	To approve minutes of the meeting held on Monday 27 <sup>th</sup> April 2026
7.	To confirm Committees and elect Members to Committees (Chairperson appointed at each Committee's first meeting) <ul style="list-style-type: none"><li>• Finance &amp; Scrutiny</li><li>• Planning</li><li>• Heritage, Environment and Community</li></ul>
8.	To elect representatives to public bodies, charitable trusts, working groups <ul style="list-style-type: none"><li>• Climate Strategy Working Group</li><li>• Car Parking Working Group</li><li>• Highways Working Group</li><li>• Rail Lands Trust x 1 Trustee</li><li>• NPHAA Allotments</li><li>• Tenants Representative</li><li>• Police and Crime Commissioner Cotswold Advocacy Scheme</li><li>• Gloucestershire Market Towns Forum</li><li>• Tetbury Welfare Charities</li></ul>
9.	To confirm appointment of bankers (Lloyds and Unity Bank) and signatories (T Niblett, V Bolwell and x 2 Councillors)
10.	To approve Standing Orders

<b>11.</b>	To approve Financial Regulations
<b>12.</b>	To approve Fixed Asset Register
<b>13.</b>	To approve Remit of Committees
<b>14.</b>	To note Tetbury Town Council yearly subscriptions
<b>15.</b>	To approve Tetbury Town Council insurance policy
<b>16.</b>	To approve Annual Community Infrastructure Levy Report
<b>17.</b>	To receive Members Reports
<b>18.</b>	To consider correspondence received to date
<b>19.</b>	Items for inclusion on June Agenda
<b>20.</b>	To note the dates and time of the next meeting – Monday 15 <sup>th</sup> June 2026, 7pm, Tetbury Library, Close Gardens

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.*

*Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.*