

MINUTES OF THE HERITAGE, ENVIRONMENT & COMMUNITY held at Tetbury Library, Close Gardens, Tetbury. 1st June 2026

Present:

Town Councillors: Zowie Baker, Suzanne Sanderson, Nikki Ind and Rodney Smith.

Officers: V Bolwell (EO)

Public: Two members of the public.

HEC01. 06/26 To Elect a Chair:

It was proposed by Cllr R Smith seconded by Cllr N Ind that Cllr Z Baker be elected as Chair of the Heritage, Environment and Community Committee.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC02. 06/26 To Elect a Vice Chair

It was proposed by Cllr N Ind seconded by Cllr R Smith that Cllr S Sanderson be elected as Vice Chair of the Heritage, Environment and Community Committee.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC03. 06/26 To receive and accept any apologies for absence:

Cllr A Thilthorpe – Family commitment

HEC04. 06/26 Public Consultation: Representatives from The Goods Shed provided an update on their interest in working collaboratively with Tetbury Town Council, particularly in relation to planning Christmas initiatives for 2026. They highlighted the importance of coordinating dates early to avoid any clashes.

The Goods Shed expressed a desire to broaden their engagement within the community and suggested that partnership working with the Town Council would be beneficial in achieving this. They have requested to collaborate more closely with the Council and have offered to facilitate a meeting of High Street businesses to discuss these proposals further.

Cllr Z. Baker proposed Cllr N Ind seconded the suspension of Standing Orders to bring forward the agenda item 15. relating to the discussion and approval of Christmas arrangements, to enable these plans to be discussed with representatives present, as the item was scheduled later in the agenda.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC15. 06/26 To discuss and approve Christmas Events 2026: It was proposed by Cllr Z. Baker, seconded by Cllr S. Sanderson, to approve the arrangement of a network meeting to facilitate planning for the Christmas Switch-On on 4th December and the Christmas Tree Festival on 5th December, including potential collaborative working with Tetbury Goods Shed.

Voting record	For 4	Against 0	Abstain 1	Absent 1
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Members discussed that this would provide an excellent opportunity to invite local businesses, along with Cotswold District Council giving them the chance to share their ideas and explore opportunities for collaborative working.

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HEC05. 06/26 Declarations of Interest:

None.

HEC06. 06/25 To approve the Minutes of the Heritage and Environment meeting held on Monday 13th April 2026: It was proposed by Cllr N Ind seconded by Cllr S Sanderson to approve the minutes of the Heritage and Environment committee meeting held on Monday 13th April 2026.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC07. 06/26 To note Budget, spend to date and forecast spend:

These were not in the digital backing papers.

HEC08. 06/26 To note Heritage and Environment Action Plan from previous meeting:

HR10. 01/24 Removed

HEC16. 02/26 VIC meeting 17th June at the Town Council Offices 2pm

HEC17. 02/26 Cllr N Ind will raise provision of Parking Signs for Hampton Street- Dolphins Hall with highways manager.

HEC09. 06/26 To note Visitor Information Centre report:

Noted

HEC10. 06/26 To discuss and approve a joint Tetbury Town Council and Cotswold District Council meeting to bring together High Street businesses, with the aim of exploring ways to improve and enhance the High Street: This item was discussed within agenda item 15.

HEC11. 06/26 To receive the Police Museum report: Noted.

Members requested June Full Council agenda item regarding Grant application processes.

HEC12. 06/26 To note the amended Suffolk Close Play Park design:

Noted.

Cllr Sanderson noted that the Climbing frame was small was there any scope for future funds to purchase Add On's? EO to contact supplier.

HEC13. 06/25 To note Grounds Team monthly Play Park Inspection:

Members thanked the Head Groundsman and Cllr Smith for providing this information every month.

HEC14. 06/26 To approve Tetbury Town Criers Honorarium:

It was proposed by Cllr Z Baker seconded by Cllr N Ind to approve Tetbury Town Criers Honorarium 26/27

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC16. 06/26 To approve allotment fees for 2025/26:

It was proposed by Cllr Z Baker seconded by S Sanderson to approve the allotment fees 2025/26.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC17. 06/26 To discuss budget requirements 2027/28:

The Budget document will remain on the agenda to be discussed again in July.

HEC18. 06/26 To consider and approve the proposed siting of benches at Railands:

It was proposed by Cllr Z Baker seconded by Cllr R Smith to approve the location of the benches at the Good Shed pending Cotswold Districts decision as lease holder of the Car Park.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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Cllr Z. Baker requested that it be noted that benches constructed from a mix of metal and wood are not as durable over time as solid wooden benches.

EO to contact Cotswold District Council regarding permissions.

HEC19. 06/26 To approve Tree Works at Linfoot Road: It was proposed by Cllr Z Baker seconded by Cllr N Ind to approve tree works at Linfoot Road.

Voting record	For 4	Against 0	Abstain 0	Absent 1
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HEC20. 06/26 To consider Correspondence:

Heartflood – EO to find out cost implications.

Highstreet Visual Workshop – At this time members declined.

HEC21. 06/26 To receive members reports:

Cllr R Smith – Congratulated Cllr Z Baker and Cllr S Sanderson

Cllr N Ind – Will be attending a community energy meeting along with Cllr J Taylor and Cllr A Thilthorpe.

HEC22. 06/25 Items for inclusion on the July 26 Agenda:

Budget 27/28

Christmas Follow Up

Tetbury Area Youth and Community Trust report

HEC23. 06/26 To note the dates and time and date of the next Heritage, Environment and Community meeting 7pm Monday 6th July at Tetbury Library – Close Gardens – Tetbury:

Noted.

Chair.....

Date.....Meeting.

Meeting Closed 21.36