

To all Members of the Finance & Scrutiny Committee

(Councillors:) Mark Baker (Chair), Judith Taylor (Vice Chair), Steve Scott, Zowie Baker, Patricia Burrell, Rodney Smith, Liz Farnham, Colin Pearce, Alison Figueirdo

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 20th April 2026 at 7.00 pm for the transaction of the following business. The meeting will be held in Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett
Chief Executive Officer
13th April 2026

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 9 th March 2026
5.	To note action points from previous meetings
6.	To note Bank Reconciliation and Financial Summary for March 2026 (0.2)
7.	To note Income and Expenditure for Month 12
8.	To approve April payments and estimate transfer of funds (02)
9.	To allocate two Councillors to sign off May payments (0.2)
10.	To discuss Annual Town Meeting Report
11.	To discuss and recommend to Full Council social media Policy
12.	To discuss and approve renewing Cyber Insurance
13.	To discuss and approve renewing Combined Insurance
14.	To discuss and recommend to the Annual Meeting of the Council Standing Orders
15.	To discuss and recommend to the Annual Meeting of the Council Remit of Committees
16.	To discuss and recommend to the Annual Meeting of the Council Financial Regulations
17.	To discuss and recommend to the Annual Meeting of the Council Fixed Asset Register
18.	To discuss and recommend to the Annual Meeting of the Council Scheme of Delegation
19.	To note amendments to the Employment Rights Act 2025
20.	To discuss and recommend to Full Council Paternity Policy
21.	To discuss and recommend to Full Council Whistleblowing Policy
22.	To discuss and recommend to Full Council Bereaved Partners Paternity Leave Policy
23.	To discuss and recommend to Full Council the Visit Tetbury Green and Sustainability Policy
24.	Correspondence Received
25.	Councillor Reports
26.	Items for the next Meeting
27.	Date of next meeting – Monday 8 th June 2026, 7pm, Tetbury Library, Close Gardens
28.	CLOSED SESSION – Resolution to exclude the Public and Press
29.	To approve Closed Session minutes held Monday 9 th March 2026
30.	Staffing Matters

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights. Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.