

**MINUTES OF THE FULL COUNCIL MEETING
held at Tetbury Library, Close Gardens, Tetbury
7pm Monday 16th February 2026**

Present:

Town Councillors: Steve Scott (Mayor) Mark Baker (Deputy Mayor), Ian Watson, Nikki Ind, Patricia Burrell, Zowie Baker, Rodney Smith, Adam Thilthorpe, Suzanne Sanderson, L Farnham, Judith Taylor, X Macutay-Malloch, K Painter.

Officer: T Niblett (Chief Executive Officer)

Public: District Councillor L Hall-Wilson and 3 members of public

TC01. 02/26 To receive a presentation from Mike McKeown – Cotswold District Council – Climate Change:

Provided an overview on how residents and businesses can reduce their carbon footprint. Due to climate change we will see more flooding and heatwaves on a regular basis. Information was received regarding solar panels, batteries, switching oil to heat pumps and infrared heaters in community buildings and organisations where grants can be obtained to assist with energy saving products.

TC02. 02/26 To receive and accept any apologies for absence:

Councillor C Pearce – apologies received

Councillor A Figueiredo – no apologies received

TC03. 02/26 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:

None

TC04. 02/26 Public Consultation:

Resident requested information on payments made to CDS Group for potential burial site searches.

TC05. 02/26 To receive an update from the Dolphins Recreation Centre (DRC) regarding Project 1:

None received

TC06. 02/26 To approve the Full Council minutes – Monday 26th January 2026:

It was proposed by Cllr Z Baker seconded by Cllr J Taylor to approve the Full Council minutes held on Monday 26th January 2026.

Voting record	For	12	Against	0	Abstain	1	Absent	2
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TC07. 02/26 To note action points:

Business Plan – March item

Staff working group – F&S March item

Collaboration with Feoffees requesting silt chambers at Millenium Green – County Cllr Watson provided funds for CCTV survey.

Anti-terrorism Training – Link to be sent to all Councillors

Crowdfund – Suffolk Close Play Area – CDC have extended the crowdfunding deadline

Update from DRC – Letter sent to Trustees

Dual Signatories for bank accounts – ongoing

Arrange town meeting for burial sites – CEO and EO arranged meeting with CDC representatives

Cost for FOI – Nationally at District level and above £7,000

TC08. 02/26 To approve the Risk Management Strategy as recommended by the Finance & Scrutiny Committee:

Following minor amendments regarding legal powers, fire alarm checks to be carried out on a monthly basis, CEO to check with the insurance broker whether there is an age limit on Councillor Indemnity Insurance, it was proposed by Councillor L Farnham, seconded by Councillor J Taylor to approve the Risk Management Strategy.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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TC09. 02/26 To discuss and approve working in conjunction with Gloucestershire Constabulary for site recommendations regarding the Community Speed watch Cameras

It was proposed by Councillor I Watson, seconded by Councillor M Baker to arrange a meeting between the EO, County Councillor I Watson, Councillor Z Baker, Councillor M Baker and Gloucestershire Constabulary to confirm the sitings for the Speed watch Cameras and Vehicle Activated Signs (VAS) for Tetbury.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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TC10. 02/26 To discuss and approve the Community Energy Strategy:

Councillor N Ind provided an overview. The Community Energy Strategy is a way for communities to generate or save energy thereby saving money and reducing pollution. The Community Energy Strategy can support small projects e.g. schools, churches, village halls etc. The Gloucestershire Community Energy Coop leases the roof for 25 years, after this time the installation is gifted to the owner. It was proposed by Councillor I Watson, seconded by Councillor K Painter to authorise Councillor N Ind and Councillor J Taylor to explore this initiative further with relevant groups and organisations that could benefit from such an initiative.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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This is not part of the Climate Strategy Working Group, and Councillors N Ind and J Taylor will report back into Full Council at various stages throughout the year.

TC11. 02/26 To discuss and approve the provision of Bleed Control Kits at all Tetbury Town Council defibrillator sites:

Following the installation of a bleed control kit and the positive response from the community, it is proposed that the Council purchases a further 8 bleed control kits to be installed within the Tetbury Town Council (TTC) owned defibrillators which are based across the town. The bleed control kits will be purchased through Community Infrastructure Levy (CIL) funds. It was requested that the current defibrillator map is updated to include the newly installed defibrillators at The Old Courthouse which is owned by TTC and under the Market House which is owned by The Feoffees. It was requested that we write to the Feoffees to advise that we are purchasing bleed control kits and would they consider purchasing one to be placed under the Market House. It was proposed by Councillor N Ind,

seconded by Councillor I Watson to purchase 8 bleed control kits through CIL funds and install at TTC defibrillator sites.

Voting record	For 12	Against 0	Abstain 1	Absent 2
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TC12. 02/26 To nominate two Councillors to carry out the quarterly finance checks:

Councillors I Watson and S Sanderson will carry out quarterly finance checks.

TC13. 02/26 To discuss and approve writing to Gloucestershire County Council (GCC) Highways supporting relevant cabinet member at GCC to resurface Gumstool Hill:

TTC were advised that the chances of Gumstool Hill being resurfaced due to the Woolsack Races in May would be small due to the resurfacing work that is currently required within the County. It was noted that the safety of the competitors is a priority and should the resurfacing not be approved this would show the town in a bad light due to the local and international media coverage the Woolsack event receives.

It was proposed by Councillor N Ind, seconded by Councillor I Watson to suspend Standing Orders to allow District Councillor Hall-Wilson to contribute to this item.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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The Council were advised that some competitors would not take part due to the state of the road and there is a fear that the Woolsack event will not take place.

It was proposed by Councillor I Watson, seconded by Councillor N Ind, to write a letter to GCC Highways supporting relevant cabinet member to lobby for this project and to layout the concerns that the Woolsack and the Council have should the resurfacing not take place before May 2026.

Voting record	For 12	Against 0	Abstain 1	Absent 2
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TC14. 02/26 To discuss and approve the layout for the Annual Town Meeting and reporting in the Tetbury Advertiser:

It was proposed by Councillor K Painter, seconded by Councillor L Farnham, to produce editorial for 2 pages of the May edition of Tetbury Advertiser, which will advise that a full report can be found on the Town Council website.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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It was proposed by Councillor N Ind, seconded by Councillor Z Baker to suspend Standing Orders.

Voting record	For 13	Against 0	Abstain 0	Absent 2
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It was requested that a March Full Council agenda item is required to discuss inviting all sports and community groups to the Annual Town Meeting.

TC15. 02/26 To note Mayors and CEO reports:

Noted.

TC16. 02/26 Noting draft minutes of Heritage, Environment and Community Committee dated Monday 2nd February 2026:

Noted.

TC17. 02/26 Noting draft minutes of Planning Committee dated Monday 26th January 2026:

Noted.

TC18. 02/26 Noting draft minutes of Finance & Scrutiny Committee dated Monday 9th February 2026:

Noted.

TC19. 02/26 To note Working Group minutes:

Noted.

TC20. 02/26 To receive County Councillor Report:

Regarding the Local Government Re-organisation GCC are working collaboratively and have agreed to split the costs across the current 7 councils. GCC received the Fair Funding Review settlement from the Government and are currently facing near £10million cuts in funding next year, rising to £30million in three years.

TC21. 02/26 To receive District Councillor Report:

District Councillor I Watson – CDC have confirmed almost £1million of investment into three major district-wide projects funded partly through Community Infrastructure Levy (CIL). These initiatives are designed to improve sports facilities, strengthen community spaces and enhance cycling and active-travel infrastructure across the district. Councillors united behind a motion to support the creation of dementia-friendly communities.

District Councillor N Ind – Grateful to the Environmental Health Officers who acted swiftly on numerous occasions with the recent fires at the Tetbury Industrial Estate. Multiple potholes have been reported on GCC Fix my street.

District Councillor Hall-Wilson – Miller Homes have requested a meeting to discuss the prospective planning applications in Tetbury. Delighted to take CDC CEO Jane Portman on a tour of Tetbury with Upton. Arranged a “Retrofit Roadshow” for Tetbury, this will be held on 4th March between 7pm-9pm at the Dolphins Hall.

TC22. 02/26 To consider correspondence received to date:

Correspondence from GAPTC has been received regarding Housing Estate Management, this to become an agenda item at the March Finance & Scrutiny meeting to discuss further and provide a response from TTC as the consultation deadline is 12th March.

Correspondence received from resident regarding the Suffolk Close Play Area rejuvenation project, upset to hear that the CIL funds have now been diverted to the Recreation Ground. Being north of the town, they are about ¾ mile away from the Recreation Ground and many local children can access Suffolk Close independently, children also use this area on their way home from school. CEO advised that the Council resolved for the CIL funds to be used at Suffolk Close and unaware that the Council have resolved to change this decision.

Correspondence received regarding information about the Warm Homes Local Grant Scheme, run by Severn Wye’s Warm and Well service. This scheme helps low-income households in Gloucestershire and South Gloucestershire access free energy-efficiency home upgrades.

Correspondence received from twinning association in Germany to see if there is a public event before Christmas where they can participate and make the twinning between both towns more visible.

Correspondence received from Tetbury Rugby Club asking whether the Town Council could support the under 11 age group with their international tour. Unfortunately, we do not have any grant funds available in this current financial year, and the next grant window is September. Advised to contact Feoffees, Tetbury Lions and Jack Lane Trust.

Correspondence received regarding potholes to the entrance of the Dolphins Hall, advised this area is maintained by TTC and will fill in the potholes within this area weather permitting very soon.

TC23. 02/26 To receive Members reports:

Councillor M Baker – Spoken to business owner who is developing new website for businesses in the town.

Councillor N Ind – NPHAA are holding their AGM on Wednesday 18th February, have asked if TTC can keep a ring-binder with information up to 2016, advised this is acceptable.

Councillor R Smith – Raised over £1,000 for TAYCT

TC24. 02/26 Items for inclusion on the March agenda:

Business Plan

Committee dates for 2026/27

Various policies to assist with Assertion 10

Annual Town Meeting

TC25. 02/26 To note the date and time of the Full Council meeting, Monday 16th March, 7pm

Councillor N Ind sent apologies for this meeting.

Meeting closed 8.39pm

Chair Dated