MINUTES OF A MEETING OF THE PLANNING COMMITTEE
held in Tetbury Library, Close Gardens, Tetbury on Monday 17th November 2025
at 6.30pm

PRESENT:
Councillors: J Taylor (Chair), P Burrell (Vice Chair), R Smith, S Scott and M Baker
Officers:EO – V Bolwell
Public: District Councillors I Watson, N Ind Councillor C Pearce

PL01. 11/25 Apologies for absence:
None.

PL02. 11/25 Declarations of Interest:
None.

PL03. 11/25 Public Consultation:
None.
Cllr C Pearce - raised responsibility for reporting incorrect planning applications.
Cllr Pearce believes the committee should report breaches to Cotswold District Council (CDC) rather than leaving this to individual members of the public.

Cllr Pearce was advised that any individual can report suspected planning breaches via CDC's online planning enforcement portal.
Committee members emphasised that planning is a quasi-judicial process, and the committee should avoid taking positions on cases it may later need to consider.
The CEO has advised that individual complaints should be made directly by the person concerned, not through the committee.
Multiple confirmations were given that the public can and should use CDC's online reporting system for breaches. The reporting mechanism is available 24/7 for public convenience.

PL04. 11/25 To approve the minutes of the meeting held on Monday 20th October 2025:
It was proposed by Councillor P Burrell, seconded by Councillor R Smith, to approve the minutes of the meeting held on Monday 15th September 2025.

Voting record	For 4	Against 0	Abstain 1	Absent 0

PL05. 10/25 Consideration of planning, listed building consent, tree work and licensing applications received by 11th November 2025 (refer to attached Schedule link):

25/03342/FUL Full application for part garage conversion and open porch to front 62 Brays Avenue **Decision: TTC has no objections**	**25/03281/FUL** Full application for proposed single storey rear extension and first floor extension over existing utility 13 Highfield Road **Decision: TTC has no objections**

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25/03465/FUL Full application for erection of a side and rear extensions 31 Talboys Walk **Decision: TTC has no objections**	**25/03386/FUL** Full application for proposed loft conversion 11 Hatter Close **Decision: TTC has no objections**
25/03414/FUL Full application for demolition of existing extension and erection 61 Charlton Road **Decision: TTC has no objections**	**25/03339/TCONR** Works to trees in conservation areas for T1 – Cypress tree that has grown too tall and over imposing on a small-town garden, and is pushing on the small stone wall behind, to be reduced in height by 30% 22 London Road **Decision: TTC has no objections**
25/03447/TCONR Works to trees in conservation areas for Spruce (T1) – fell as roots are damaging the nearby drainage channels 3 Bath Road **Decision: TTC has no objections to the proposal, provided that a suitably sized replacement tree is planted**	

PL06. 11/25 To note planning applications using Scheme of Delegation:
Noted

PL07. 11/25 Correspondence:
None received.

PL08. 11/25 To receive Chairs report:
Nothing to report.

PL09. 11/25 to receive Vice Chairs report:
Nothing to report.

PL10. 11/25 To receive Members report:
Nothing to report.

PL11. 11/25 Next scheduled meeting – Monday 15th December 2025, 6.30pm:
Noted.

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Meeting closed 6.46pm

Chair …… Dated ……