

**MINUTES OF THE HERITAGE, ENVIRONMENT & COMMUNITY  
held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU on the  
3<sup>rd</sup> November 2025**

Present:

Town Councillors: Z Baker (Chair), S Sanderson (Vice Chair), N Ind, I Watson, C Pearce, and R Smith.

Officers: V Bolwell (EO)

Public: 2 members of public

**HEC01. 11/25 To receive and accept any apologies for absence:**

M Marsh – Curator – received and accepted.

Cllr A Figueredo – received and accepted.

**HEC02. 11/25 Public Consultation:**

None.

**HEC03. 11/25 Declarations of Interest:**

None.

**HEC04. 11/25 To approve the Minutes of the Heritage, Environment and Community meeting held on Monday 6<sup>th</sup> October 2025:** It was proposed by Cllr Zowie Baker seconded by Cllr Rodney Smith to approve the minutes of the Heritage, Environment and Community meeting held on Monday 6<sup>th</sup> October 2025.

Voting record	For 5	Against 0	Abstain 1	Absent 1
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**HEC05. 11/25 To note Budget, spend to date and forecast spend:**

Noted.

Cllr N Ind noted the membership costs on the Police Museum has risen to 270% please can we request some information regarding this.

**HEC06. 11/25 To note Heritage, Environment community Action Plan from previous meeting:**

HR10. 01/24 Information Board – Cllr N Ind will contact Cotswold District Print room to assist the EO.

**HEC07. 10/25 To note Visitor Information Centre report:**

Noted.

Cllr N Ind would like a contact for Tetbury Talk to discuss St Marys Church Events.

**HEC08. 11/25 To note Tetbury Highstreet report:**

Noted. Please can we promote this on our website.

**HEC09. 11/25 To receive the Police Museum report and discuss 2026/27 Budget request**

No report submitted.

**HEC10. 11/25 To discuss action plan for ROSPA play area reports:**

Members would like to see monthly inspection checks on the Agenda.

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**HEC11. 11/25 To discuss and approve Play Park equipment provider:**

Following discussion, it was noted that the removal of equipment could be carried out by the grounds team or in collaboration with local organisations. The committee also considered working with a welfare facility hire company to reduce costs. Additionally, it was suggested that local organisations be approached to be involved in this project may want to offer labour to reduce costs.

It was proposed by Cllr Nikki Ind and seconded by Cllr Suzanne Sanderson that Quote One from the Play Park equipment provider be approved.

Voting record	For 5	Against 1	Abstain 0	Absent 1
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**HEC12. 11/25 To request from Full Council £20,000 from Community Infrastructure Levy (CIL) for the development of Suffolk Close Play Park:** It was proposed by Cllr Nikki Ind seconded by Cllr Zowie Baker to request from Full Council £20,000 from Community Infrastructure Levy (CIL) for the development of Suffolk Close Play Park.

Voting record	For 5	Against 1	Abstain 0	Absent 1
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**HEC13. 11/25 To review and approve funding for a planning application and associated listed building consent for the installation of a historic sign on Bath Bridge, including approval of the Design and Access Statement supporting the dual application:** It was proposed by Cllr Zowie baker seconded by Cllr Suzanne Sanderson to review and approve funding for a planning application and associated listed building consent for the installation of a historic Plaque on Bath Bridge.

Voting record	For 5	Against 1	Abstain 0	Absent 1
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**HEC14. 11/25 To note Colour Friday 2025:**

No report submitted.

**HEC15. 11/25 To note Christmas 2025 Switch on Event:**

Noted.

Cllr S Sanderson suggested a meeting before the event. EO to schedule this.

**HEC16. 11/25 To consider Correspondence:**

Bench request at St Saviour's – Executive Officer to liaise with the grave digger to confirm any suitable positions and assess remaining space that will not affect burial.

A letter of thanks was received from the Tetbury Feoffees regarding the recent refresh of the information pointers on Gumstool Hill.

**HEC17. 11/25 To receive members reports:**

**Cllr Colin Pearce** requested that it be formally recorded that, in his opinion, the Play Park rejuvenation project represents the greatest waste of public funds.

**Cllr N Ind** reported that the nine historic Tank Traps located throughout the town are showing signs of damage. In collaboration with the local history group, Cllr Ind has photographed the affected areas and documented their locations on a map.

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**Cllr Z Baker** requested that the Council continue liaising with Gloucestershire County Council regarding the lose manhole covers on London Road.

**Cllr I Watson** residents have contact Cllr Watson regarding residents parking within the town if you receive any information please let him know.

**HEC18. 11/25 items for the inclusion of January 2026 Agenda:**

Police Museum

Grounds Team Play park Inspection

Christmas Events Wash up report.

**HEC19. 11/25 To note the dates and time and date of the next Heritage, Environment and Community meeting 7pm Monday 12<sup>th</sup> January 2026 at Tetbury Library – Close Gardens – Tetbury:**  
Noted.

Chair.....

Date.....

Meeting ended 7.45pm