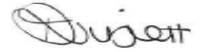


To all Members of the Finance & Scrutiny Committee

(Councillors:) Mark Baker (Chair), Judith Taylor (Vice Chair), Steve Scott, Zowie Baker, Patricia Burrell, Rodney Smith, Liz Farnham, Colin Pearce, Alison Figueirdo

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 13th October 2025 at 7.00 pm for the transaction of the following business. The meeting will be held in Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett
Chief Executive Officer
6th October 2025

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 8 th September 2025
5.	To note action points from previous meetings
6.	To note Bank Reconciliation and Financial Summary for September 2025 (0.2)
7.	To approve October payments and estimate transfer of funds (0.2)
8.	To allocate two Councillors to sign off October and November payments (0.2)
9.	To note income and expenditure for Quarter 2 of the 2025/2026 budget (0.2)
10.	To note response from External Auditor (PKF Littlejohn) on Annual Governance & Accountability Return (AGAR) (0.2)
11.	To discuss new vehicle requirements for the Grounds Team and implications to the budget (0.11)
12.	To discuss budget requirements for 2026/2027 (0.2)
13.	To discuss and recommend to the Heritage, Environment and Community Committee the grant request from Tetbury Christmas Lights (0.4)
14.	To discuss and recommend to Full Council grant application form (0.4)
15.	To discuss telephone contract and cost implications to exit agreement (0.2)
16.	To discuss and recommend to Full Council Devolution Working Group Remit (0.13)
17.	Correspondence Received
18.	Councillor Reports 1. Chair 2. Deputy 3. Members
19.	Items for the next Meeting
20.	Date of next meeting – Monday 10 th November 2025, 7pm, Tetbury Library, Close Gardens
21.	CLOSED SESSION – Resolution to exclude the Public and Press
22.	To approve Closed Session minutes of the meeting held on Monday 8 th September 2025
23.	To note Staff Working Group updates

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights. Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.