

Present:

Councillors: P Coleman (Mayor), S Scott (Deputy Mayor), Z Baker, I Watson, N Ind, R Smith, K Painter, M Baker, P Burrell, J Taylor, L Farnham, X Macutay-Malloch, S Sanderson

Officers: Tara Niblett (Chief Executive Officer), Victoria Bolwell (Executive Officer)

Public: District Councillor L Hall-Wilson, Police Sergeant Garrett Gloyn and 15 members of the public

Introductions and welcome from the Mayor, Councillor Peter Coleman:

Mayor welcomed everyone to the meeting and thanked the representatives of St Mary's Primary School for allowing us to use their facilities to hold this event.

To approve the minutes of the last Annual Town Meeting held on Monday 13th May 2024:

The minutes of the Annual Town Meeting held on Monday 13th May 2024, were approved as a correct record.

To receive a report from the Neighbouring Policing Team received by Police Sergeant Garrett Gloyn:

To receive the Annual Reports from the Town Council Committees, Working Groups, Allotment Association, Visitor Information Centre, Grounds Maintenance (All reports can be found in the May edition of the Tetbury Advertiser)

II. Neighbourhood Policing Team Report (PC Gareth War)

- **Discussion:** PC War provided an update on neighborhood policing activities in Tetbury and surrounding areas, highlighting a reduction in crime, particularly burglaries. He mentioned a recent drug bust and a successful test purchase operation targeting underage vape sales. He also discussed the Cotswold Neighbourhood Policing Team Facebook page as a resource for community updates.
- **Decisions:** None explicitly stated.
- **Action Items:**
 - PC War to follow up with Trading Standards regarding the vape shop that sold to a minor.

III. Town Council Committee Working Groups Annual Report

- **Discussion:** Reports from various working groups (Allotment association, district information sector, ground maintenance) were reviewed. These reports were previously available in the May edition of the Tetbury Advertiser. Concerns were raised about the lack of clear signage directing visitors to the Tourist Information Office, following its relocation.
- **Decision:** No specific decisions made, but a need for improved signage was acknowledged.
- **Action Items:**
 - Update signage around town to clearly indicate the Tourist Information Office's new location (including website, maps, and directional signs). The only remaining item was adjusting the wording on the "fees" signage.

IV. Highways Working Group Update

- **Discussion:** Questions regarding the completion of road works outside the fire station and the lack of signage on the temporary parking spaces outside the doctor's surgery. Concerns raised about traffic issues on Northfield Road (including near misses and lack of pavements).
- **Decision:** None explicitly stated.

- **Action Items:**

- Follow up on the completion of double yellow lines outside the fire station (expected completion by end of May/beginning of June).
- Investigate the lack of signage on the extra parking spaces outside the doctor's surgery.
- Address traffic and safety concerns on Northfield Road, including the recently installed fence that reduces visibility, and the lack of pavement. This includes possible consultation with Gloucestershire County Council to make it a one-way street.
- Councillor Smith to investigate new fence placement on Northfield Road and its impact on visibility and safety.
- Further investigation into why one side of the road has longer double yellow lines than the other on Northfield Road.
- Explore options for signage to warn drivers about pedestrians on Northfield Road (particularly children).
- Explore establishing a process for reporting near misses to help prioritize road safety improvements.

V. Speed Indicator Devices (SIDs) Update

- **Discussion:** An update was requested on the status of the two speed indicator devices intended for Tetbury.
- **Decision:** None made.
- **Action Items:** Follow up with Ian (unspecified individual) about retrieving and installing the SIDs. Councillors to assist in moving this forward.

VI. Dolphins Hall Opening Update

- **Discussion:** Update requested and provided on the progress of the Dolphins Hall construction.
- **Decision:** None made.
- **Action Items:**
 - Plan an opening event in June once construction is complete (expected by end of May/beginning of June).

VII. New Doctor's Surgery Update

- **Discussion:** An update was sought regarding the timeline for the new doctor's surgery. Concerns were raised about the new access roads, pavements, and street lighting.
- **Decision:** None made.
- **Action Items:**
 - Invite the developer to an upcoming council meeting to provide an update on the surgery's progress.
 - Councillors to meet with developers to obtain up-to-date information for a future meeting open to the public.
 - Investigate street lighting in the area surrounding the new surgery.

VIII. Pharmacy Provision at New Doctor's Surgery

- **Discussion:** A question was raised about plans for pharmacy provision at the new doctor's surgery.
- **Decision:** No decision or concrete plan was stated, although it was implied that there might not be space for one and that it might remain reliant on existing pharmacies.

IX. Public Transport Information

- **Discussion:** The lack of readily available public transport information was raised.

- **Decision:** None made, but the issue was acknowledged.
- **Action Items:**
 - Review the availability of bus timetables and stop information to the public.

X. Burial Grounds Update

- **Discussion:** Discussion regarding the limited burial space and lack of progress in securing additional space. This also involved the complex regulations regarding burials within Tetbury's boundaries. There was discussion of the possibility of using the church's benefice sites, or utilizing the neighbourhood plan to pressure developers to make contributions.
- **Decision:** None explicitly stated.
- **Action Items:**
 - Further discussion on this matter at the next council meeting and possibly a subsequent public meeting.
 - Explore options for additional burial space, including approaches to the church and potential use of the neighbourhood plan to secure funding or land from developers.
 - Re-evaluate past proposals, such as a small plot of land adjacent to the existing burial ground.
 - Councillor Wilson to engage with MP regarding the legal limitations on provision of burial services.