

**To all Members of the Finance & Scrutiny Committee**

(Councillors: Steve Scott (Chair), Judith Taylor (Vice Chair), Liz Farnham, Peter Coleman, Patricia Burrell, Colin Pearce, Rodney Smith, Zowie Baker)

You are summoned to attend a Meeting of the committee on Monday 18<sup>th</sup> March 2024 at 7.00 pm for the transaction of the following business. The meeting will be held in the Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.




Tara Niblett  
Chief Executive Officer  
12<sup>th</sup> March 2024


1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 19 <sup>th</sup> February 2024
5.	To note action points from previous meetings
6.	To note Financial Summary, Income and Expenditure, Bank Reconciliation for February 2024
7.	To note and approve payments for March 2024 and estimate transfer of funds
8.	To allocate two Councillors to sign off March 2024 invoices
9.	To discuss Finance & Scrutiny Committee Editorial for the Annual Town Report
10.	To recommend to Full Council contacting Cotswold District Council regarding Dolphins Hall S106 Contracts
11.	Correspondence Received
12.	Councillor Reports <ol style="list-style-type: none"> <li>1. Chair</li> <li>2. Deputy</li> <li>3. Members</li> </ol>
13.	Items for inclusion at the next Meeting
14.	Date of next meeting – Monday 22 <sup>nd</sup> April 2024, 7pm
15.	CLOSED SESSION – Resolution to exclude the Public and Press
16.	To approve Closed Session minutes of Monday 19 <sup>th</sup> February 2024
17.	To discuss staffing matters

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

Tara Niblett – Chief Executive Officer  
The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA  
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