

**MINUTES OF THE FULL COUNCIL MEETING 7pm  
held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU on the 29<sup>th</sup> January  
2024**

Present:

Town Councillors: Liz Farnham (Mayor), Zowie Baker (Deputy Mayor), Steve Scott, Judith Taylor, Colin Pearce, Rodney Smith, Kevin Painter, Nikki Ind, Patrica Burrell, Ian Watson

Officers: T Niblett (CEO (Chief Executive Officer)) V Bolwell (EO (Executive Officer))

Public: 7 members of the public.

Mayor Councillor Liz Farnham thanked previous Councillor's Ann Pearce and Peter Leech for their services to Tetbury Town Council and wished them well.

**TC01. 01/24 To receive and accept any apologies for absence:**

Cllr S Sanderson received and accepted.

Cllr P Coleman received and accepted.

**TC02. 01/24 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:**

None.

**TC03. 01/24 Public Consultation:**

Due to only one other resident wishing to speak a resident was granted six minutes to read two statements from previous councillors.

Previous Councillor One –

On Friday, December 29<sup>th</sup> I have stood down a Councillor. Throughout December, I experienced undue stress from Tetbury Town Council, details of which I cannot disclose. I cannot say this stress may have been a contributing factor to my recent stroke. While I cannot definitively prove the connection, it certainly didn't make the situation any better.

Reflecting on the past year serving on Tetbury Town Council, I have contributing to those in need. However, due to health reasons, I have decided to step down from my role. Despite not serving as a councillor, I want to reassure the community that I remain available to help anyone in need.

Previous Councillor Two –

When I had to retire from a job I loved due to health reasons, I struggled a lot. My mental health suffered, and I felt like I was thrown away. Joining the Council was a lifeline for me. It gave me a purpose beyond myself and allowed to help the lonely and vulnerable community members who might have felt discarded like I did. It provided me with focus and confidence that I had lost.

After a previous Councillors resignation and comments, it's clear that fighting for change is tough. They are the latest in a line of Councillors with disabilities facing unconscious bias from the top. My struggles, both visible and hidden, were not always understood by staff and fellow Councillors. Nationwide, there's a recognised lack of disabled representation in local government. After a challenging year, I can't handle more emotional strain. My health has declined rapidly, and I need to prioritise self-care on my few good days.

I take pride in chairing the Youth Committee and Health and Wellbeing Committee at TTC, introducing initiatives like the Friendship Cafe, free Christmas Lunch, and Easter food parcels. Despite these efforts, there's room for improvement, especially in understanding disability at all levels of leadership.

In conclusion, disability education needs to start at the top for meaningful progress.

Resident thanked Tetbury Town Council for their continued hard work.

**TC04. 01/24 To approve minutes of Full Council meeting of the council held on the 11<sup>th</sup> December 2023:**

After amendments, it was proposed by Councillor J Taylor seconded by Councillor R Smith to approve the minutes of the meeting on Monday 11<sup>th</sup> December 2023.

Voting record	For 7	Abstain 3	Against 0	Absent 2
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**TC05. 01/24 To note action points:**

TC14 09/23 - At a meeting with a County Councillor the Robin Bus was discussed and this is proposed to be launched in April.

TC08 02/23 – St Saviours Wall – The Cotswold warden have started work on the collapsed wall this is due for completion by the end of February.

TC16 10/23 – ITV Donations – Next Finance and Scrutiny February. Cllr N Ind – Did we ensure the nominated organisations had bank accounts? CEO informed the committee that one nomination did not, so has been held until a bank account has been established.

TC12 06/23 – Terms of reference for Accessibility Group – this is still outstanding HW&Y meeting February.

TC12 09/23- Winter Action Plan – Councillor L. Farnham has urged for swift approval of this item, particularly as we are currently in winter and intend to proceed in accordance with the proposed agreement.

**TC06. 01/24 To note Public Consultation Budget comments made on Wednesday 17th January 2024:** Councillor Liz Farnham noted that the meeting was very encouraging and thanked Councillor S Scott for all the financial data. TTC received lots of positive feedback.

**TC07. 01/24 To discuss and approve Visitor Information Centre arrangements:**

Withdrawn due to HR implications, a full consultation will need to take place.

Cllr K Painter requested the lease information, Cllr Z Baker reminded the members this information has been received last year.

**TC08. 01/24 To approve recommendation from Health, Wellbeing and Youth Committee to carry on ringfencing £10,000 for one year only the Shelter within the area of the new build on the Recreation Ground:** It was proposed by Councillor I Watson seconded by Councillor Z Baker to carry on ringfencing £10,000 for one year only the Shelter within the area of the new build on the Recreation Ground.

Voting record	For 7	Abstain 2	Against 1	Absent 2
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**TC09. 01/24 To approve recommendation from Finance & Scrutiny Committee to obtain a commercial valuation on The Old Courthouse:** It was proposed by Councillor C Pearce seconded by Councillor K Painter to obtain Option 3 building valuation from the building maintenance budget.

Voting record	For 10	Abstain 0	Against 0	Absent 2
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**Option 3** – This preliminary valuation is appropriate for inclusion in our asset register. Tetbury Town Council would require a Red Book valuation in the event of a future sale of the building. *A Red Book valuation refers to a property valuation conducted in accordance with the Royal Institution of Chartered Surveyors (RICS) Valuation Standards.*

**TC10. 01/24 To approve the Microsoft NCE License Renewal:** It was proposed by Councillor Z Baker seconded by Councillor S Scott to approve the Microsoft NCE License Renewal.

Voting record	For 10	Abstain 0	Against 0	Absent 2
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**TC11. 01/24 To approve the 2024-2025 budget as recommended by the Finance & Scrutiny Committee:** Councillor L Farnham requested a recorded vote.

It was proposed by Councillor P Burrell seconded by Councillor I Watson to approve the 2024-2025 budget recommended by the Finance and Scrutiny Committee.

Voting record	For 8	Abstain 0	Against 2	Absent 2
Councillor	L Farnham		K Painter	S Sanderson
	Z Baker		C Pearce	P Coleman
	N Ind			
	J Taylor			
	I Watson			
	R Smith			
	S Scott			
	P Burrell			

**TC12. 01/24 To approve 2024-2025 precept request as recommended by the Finance & Scrutiny Committee:** Councillor L Farnham requested a recorded vote.

It was proposed by Councillor S Scott seconded by Councillor Z Baker to approve 2024-2025 precept request as recommended by the Finance & Scrutiny Committee.

Voting record	For 8	Abstain 0	Against 2	Absent 2
Councillor	L Farnham		K Painter	S Sanderson
	Z Baker		C Pearce	P Coleman
	N Ind			
	J Taylor			
	I Watson			
	R Smith			
	S Scott			
	P Burrell			

**TC13. 01/24 To approve the proposed facilitation meeting which is being arranged through GAPTC and to formally seek clarification from the Monitoring Officer how it would fit with the formal outstanding complaints process:** It was proposed by Councillor K Painter seconded by Councillor S Scott to approve the proposed facilitation meeting which is being arranged through GAPTC and to formally seek clarification from the Monitoring Officer how it would fit with the formal outstanding complaints process.

Voting record	For 10	Abstain 0	Against 0	Absent 2
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**TC14. 01/24 To discuss and approve S106 policy:** It was proposed by Councillor S Scott seconded by Councillor C Pearce to provide policy for Finance and Scrutiny for further discussion.

Voting record	For 9	Abstain 1	Against 0	Absent 2
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**TC15. 01/24 To approve the Service Level Agreement between Tetbury Town Council and Men's Shed as recommended by the Finance & Scrutiny Committee:** After punctuation and proposal amendments it was proposed by Councillor P Burrell seconded by Councillor K Painter for the agreement to run for a period of 5 years and be reviewed annually. If during any review TTC consider Tetbury Men's Sheds in contravention of any part of this agreement Tetbury Men's Sheds will have 3 months to remedy any notified contraventions. If after a period of 3 months any identified contraventions have not been remedied TTC will have the right to terminate this agreement with three months' notice.

Voting record	For 10	Abstain 0	Against 0	Absent 2
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**TC16. 01/24 To note Mayors and CEO reports:**

Councillor N. Ind thanked the mayor for her informative report in the Tetbury Advertiser.

**TC17. 01/24 To note Police Report:** Members expressed satisfaction with the thoroughness of the report. The Police have also noted that they will be attending the Town meeting in May.

**TC18. 01/24 To note minutes from Committees and Working Groups:**

**Heritage and Regeneration** – Councillor J Taylor noted the spelling mistakes in the draft minutes.

**Health, Wellbeing and Youth** – Lets Cook event is on the 14<sup>th</sup> of February, this is a basic cooking skill class for families.

**TC19. 01/24 To receive County Councillor Reports:**

Report received – It was noted that Cutwell had not been gritted, Cllr S Hirst contacted.

**TC20. 01/24 To receive District Councillor Reports:**

**Councillor N Ind** – Received and noted. Please encourage residents to take part in the Car Park and Housing strategy online surveys.

Councillor K Painter sought details on a prior district vote tie, to which Councillor N Ind advised that obtaining this information would require submitting a Freedom of Information (FOI) request to Cotswold District Council.

**Councillor I Watson** - Received and noted. A Boundaries Warding Working Group is set to discuss a focus on Tetbury, it will be a consultation period, wherein stakeholders and community members will actively contribute their perspectives and insights to inform and shape the forthcoming decisions and strategies related to Tetbury.

Councillor P Burrell and Councillor J Taylor would like to know when this decision was made to ward Tetbury.

**TC21. 01/24 To consider correspondence received to date:**

**CDC Car Parking Review** – Cotswold District Council’s Car parking strategy 8<sup>th</sup> August 2024 11am meeting at Tetbury Visitor Information.

It was proposed by Councillor S Scott seconded by Councillor J Taylor to suspend standing orders.

Voting record	For 10	Abstain 0	Against 0	Absent 2
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It was proposed by Councillor K Painter seconded by Councillor S Scott to approve Car Parking Review letter sent on behalf of Tetbury Town Council Car parking Working Group.

Voting record	For 9	Abstain 1	Against 0	Absent 2
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**Coventry Tetbury** – Managers litter pick – Liaise with Grounds Team. Councillor N Ind suggested contacting other organisations.

**TC22. 01/24 To receive Members Report:**

**Councillor C Pearce** – An ex-councillor made accusations towards a standing councillor that were personal, although Cllr C Pearce was not named it was felt that it was targeted, and an apology has not been received.

**TC23. 01/24 Items for inclusion on the February Agenda:**

Accessibility Working Group  
Standing Orders Amendments

**TC24. 01/24 To note the dates and time of the next Full Council meeting Monday 26<sup>th</sup> February 2024 at 7pm:** Noted.

**TC25. 01/24 Exclusion of the Public and Press to allow discussion of confidential business:** It was proposed by Councillor N Ind seconded by Councillor K Painter that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following items of business on the grounds they involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

**TC26. 01/24 To approve the confidential minutes held on Monday 11<sup>th</sup> December 2023:**

It was proposed by Councillor K Painter seconded by Councillor Z Baker to approve the confidential Minutes held on Monday 11<sup>th</sup> December 2023.



# Tetbury

## Town Council

Voting record	For 10	Against 0	Abstain 0	Absent 2
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**TC27. 01/24 To note response to issues raised in recent resignation letters:**

Training to be offered regarding disability awareness to Councillors and Officers. CEO to contact GAPTC.

Chair ..... Dated .....

Meeting ended 2103