

To all Members of the Finance & Scrutiny Committee

(Councillors:) Steve Scott (Chair), Judith Taylor (Vice Chair), Zowie Baker, Patricia Burrell, Rodney Smith, Liz Farnham, Peter Coleman, Colin Pearce, Kevin Painter

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 21st October 2024 at 7.00 pm for the transaction of the following business. The meeting will be held in the Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.




Tara Niblett
Chief Executive Officer
15th October 2024

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 16 th September 2024
5.	To note action points from previous meetings
6.	To note Financial Summary, Bank Reconciliation and Earmarked Reserves for September 2024
7.	To approve payments for October 2024 and estimate transfer of funds
8.	To allocate two Councillors to sign off November 2024 invoices
9.	To note income and expenditure for Month 6
10.	To note Annual Governance & Accountability Return (AGAR) External Auditors Report
11.	To receive an update from the building working group
12.	To discuss 2025/2026 budget requirements
13.	To discuss CIL applications and processes
14.	Correspondence Received
15.	Councillor Reports <ul style="list-style-type: none"> 1. Chair 2. Deputy 3. Members
16.	Items for the next Meeting
17.	Date of next meeting – Monday 18 th November 2024, 7pm
18.	CLOSED SESSION – Resolution to exclude the Public and Press
19.	To approve the Confidential Minutes of the Meeting held on Monday 16 th September 2024
20.	Staffing Matters – Grounds Team working hours

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights. Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

Tara Niblett – Chief Executive Officer
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