

**To all Members of the Finance & Scrutiny Committee**

(Councillors:) Steve Scott (Chair), Judith Taylor (Vice Chair), Zowie Baker, Patricia Burrell, Rodney Smith, Liz Farnham, Peter Coleman, Colin Pearce, Kevin Painter


You are summoned to attend a Meeting of the committee on Monday 16<sup>th</sup> September 2024 at 7.00 pm for the transaction of the following business. The meeting will be held in the Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett  
Chief Executive Officer  
10<sup>th</sup> September 2024

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 15 <sup>th</sup> July 2024
5.	To note action points from previous meetings
6.	To note Financial Summary, Bank Reconciliation and Earmarked Reserves for July and August 2024
7.	To note payments for August 2024
8.	To approve payments for September 2024 and estimate transfer of funds
9.	To allocate two Councillors to sign off October 2024 invoices
10.	To note income and expenditure for Month 4 and 5
11.	To note Q1 2024/25 budget
12.	To discuss and approve the financial requirements of the Police Museum
13.	To discuss 2025/2026 budget requirements
14.	To discuss and recommend to Full Council Grants Policy
15.	To discuss and recommend to Full Council Equality and Diversity Policy
16.	To discuss and recommend to Full Council Dignity at Work Policy
17.	To discuss and recommend to Full Council Grievance Procedure
18.	To approve the recommendation from the Heritage & Regeneration Committee for the revision of the remit and renaming this committee to Heritage and Environmental Committee
19.	Correspondence Received
20.	Councillor Reports <ul style="list-style-type: none"> <li>1. Chair</li> <li>2. Deputy</li> <li>3. Members</li> </ul>
21.	Items for the next Meeting
22.	Date of next meeting – Monday 21 <sup>st</sup> October 2024, 7pm

Tara Niblett – Chief Executive Officer  
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<b>23.</b>	<b>CLOSED SESSION – Resolution to exclude the Public and Press</b>
<b>24.</b>	<b>To approve the Confidential Minutes of the Meeting held on Monday 15<sup>th</sup> July 2024</b>
<b>25.</b>	<b>Staffing Matters</b>

*Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights. Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.*