

**MINUTES OF THE FULL COUNCIL MEETING  
held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU.  
7pm Monday 22<sup>nd</sup> July 2024**

Present:

Town Councillors: Peter Coleman (Mayor), Steve Scott (Deputy Mayor) Nikki Ind, Ian Watson, Kevin Painter, Suzanne Sanderson, Zowie Baker, Patricia Burrell, Colin Pearce, Rodney Smith and Judith Taylor, Xam Macutay-Malloch

Officers: T Niblett (CEO (Chief Executive Officer)) V Bolwell (EO (Executive Officer))

Public: 6 public

**TC01. 07/24 To receive an update from Stonewood Homes Ltd:**

Due to absence this will be at September meeting.

**TC02. 07/24 To receive and accept any apologies for absence:**

Councillor Peter Coleman read a statement on behalf of Councillor Liz Farnham.

*'With immediate effect and with the exception of the training event on 3rd August (should it go ahead), I will be stepping away from all Council duties for three months. I do not wish to be contacted in any way by Councillors.'*

Councillor Liz Farnham - received and accepted.

Councillor Alison Figueredo – received and accepted.

Councillor Calypso Banard – No apologies received.

**TC03. 07/24 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:**

None.

**TC04. 07/24 Public Consultation:**

Member of the public raise concern regarding the Burial agenda item. Is this meeting being called to discuss the importance of burial to the town? Concerned with false promises during elections and would like to understand the purpose behind the meeting. It is incredibly emotive and do appreciate the complexity of the issue.

Member of the Tetbury Footpath Group has expressed that they would like to be involved in the Expo day. All other organisations within Tetbury have been invited please could the Footpath group be involved. CEO suggested leaving contact details and would pass them on to the relevant officer.

**TC05. 07/24 To approve minutes the Full Council meeting held on Monday 24<sup>th</sup> June 2024:**

After an amendment it was proposed by Councillor Rodney Smith seconded by Councillor Judith Taylor to approve the minutes of Monday 24<sup>th</sup> June 2024.

Voting record	For 10	Against 0	Abstain 2	Absent 3
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It was proposed by Councillor Steve Scott seconded by Councillor Nikki Ind to suspend standing orders

Voting record	For 12	Against 0	Abstain 0	Absent 3
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Representative from Stonewood apologised for running late and gave the members an update regarding the development at Worwell Farm. The delays are due to S106 stipulations regarding affordable housing and off site contributions. There is also a condition regarding a footpath, and it has never been clearly defined. Stonewood have consulted with Gloucestershire Highways and are happy to either contribute appropriately or for speed can action the works on Highways behalf. Unfortunately, due to several members of staff leaving Gloucestershire Highways it has been hard to establish an answer.

Once any information is received Stonewood will provide the members with any timeline update.

**TC06. 07/24 To note actions points:**

**TC11. 12/23 – Update Regarding partnership working with DRC-** Councillor Nikki Ind suggested waiting till the Dolphins Recreational Committee (DRC) AGM has taken place and then assign Councillors to work alongside the DRC.

**TC09. 03/24 – To arrange meeting between TTC and Heals Charity –** Councillor Ian Watson informed the members that due to the elections this has been postponed.

**TC07. 07/24 To note SWR Leisure S106 allocation of funds to local organisations:**

Councillor Nikki Ind thanked the officers for their hard work in supporting the Deed of Variation, which has significantly benefited the town.

**TC08. 07/24 To approve Code of Conduct as recommended by Finance & Scrutiny:**

It was proposed by Councillor N Ind seconded by Councillor Zowie Baker to approve the Code of Conduct as recommended by Finance & Scrutiny.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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**TC09. 07/24 To approve CIL policy as recommended by Finance & Scrutiny:**

Councillor Judith Taylor gave the members a verbal over view regarding the CIL policy. Councillor Nikki Ind asked if there was a specific date of the policy being implemented and how do councillors put their ideas forward. Councillor Nikki Ind had many suggestions including supporting the Dolphin Recreation Committee playground.

Councillor Steve Scott suggested that these were submitted to Finance and Scrutiny.

Councillor Judith Taylor reminded the members the business plan needs to be reviewed every quarter.

Members requested the Business Plan be sent out to all and added to the September Agenda.

It was proposed by Councillor Steve Scott seconded by Councillor Ian Watson to approve CIL policy as recommended by Finance & Scrutiny

Voting record	For 12	Against 0	Abstain 0	Absent 3
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**TC10. 07/24 To approve recommendation from Heritage & Regeneration Committee to hold a town meeting regarding the future of burials in Tetbury:**

Councillor Colin Pearce expressed concerns about the accuracy of the report and questioned the company that provided the information, asking about the sources of their facts.

Councillor Nikki Ind raised concerns that Councillor Pearce might be violating the Code of Conduct. She questioned which committee or individual authorised Councillor Pearce to inquire on behalf of Tetbury Town Council using his government email address.

Councillor Steve Scott also remarked that Councillor Colin Pearce was acting independently and was potentially breaching the Code of Conduct.

The CEO read the burial report to the members and the public, explaining the current situation. CEO announced the imminent closure of Tetbury Town Council's burial site at St Saviour's Church and due to recent legislative changes any future new burials sites have rendered Tetbury unsuitable.

It was proposed by Councillor Steve Scott seconded by Councillor Rodney Smith to approve a town meeting regarding the right and provision for Burials in Tetbury.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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A suitable date in September will be announced giving time to advertise.

**TC11. 07/24 To note the Gloucestershire Association of Parish and Town Councils training on Saturday 3rd August:** Due to only 50% of the council being able to attend the CEO proposed that this training be postponed.

**TC12. 07/24 To note Mayors and CEO reports:**

**Mayor Councillor Peter Coleman** – A verbal report highlighted the council's positive progress. We were elected by the people to benefit the town, and it is crucial that every individual has a voice and is heard. **Councillor K Painter** noted the Mayors opening of Pride.

**CEO** – Noted. The CEO has raised concerns about the extensive number of backing papers still being printed and that they are not being collected.

**Councillor K Painter** has elected to use digital copies instead of physical backing papers from now on.

**Councillor Zowie Baker** has offered to provide training to any councillor who needs it. This training will be available on Wednesdays during school holidays.

**TC13. 07/24 To receive District Councillor Reports:**

**District Councillor Ian Watson** – Due to the elections, July has been a quiet month. With the changes in Government, the National Planning Policy Framework (NPF) has undergone changes and will inform the Planning Committee as soon as possible.

Lobbying the Environmental Officer at Cotswold District Council (CDC) regarding EV chargers in Car Parks that are not owned by CDC.

**District Councillor Nikki Ind** - Due to the elections, not much has been happening at CDC. However, there is a Cabinet meeting that will discuss potential sites for EV chargers in CDC-owned car parks within Tetbury, specifically West Street.

**TC14. 07/24 To consider correspondence received to date:**

None Received.

**TC15. 07/24 To receive Members Reports:**

**Councillor Xam Macutay-Malloch** – Due to no Health, Wellbeing and Youth Working Group Meeting in August would like to arrange a face-to-face meeting.

**Councillor Patrica Burrell** – Have the Environmental Officer visited the Stream site? Councillor Zowie Baker informed Councillor Patrica Burrell that this was on the Heritage and Regeneration Agenda.

**Councillor Nikki Ind** – Could we review the Heritage Plaques in Tetbury? They appear worn and could benefit from a tidy-up. Could we research Green Bus stops? Could be a project for H&R or CIL.

**Councillor I Watson** – Looking into Solar Bus Panels.

**Councillor Steve Scott** – Could we start looking at Budgets 2025/26.

**Councillor Rodney Smith** – Please can we contact highways regarding a site visit. The foot path on Cirencester Road is there and would like to discuss clearing it.

After meeting with a resident regarding the riverbed at Preston Park, we noted several fallen trees that could be used to support the eroding bank.

**Councillor Kevin Painter** – Was extremely disappointed with the lack of attendance from TTC at Canon Poppy Hughes leaving service.

A former Councillor attended and mentioned that due to a health issue, they no longer remember people, which can be incredibly challenging for them. Councillor Judith Taylor remarked that this situation was extremely upsetting.

**Councillor Colin Pearce** – Supports two members in the community and we should be doing more as a council to support them.

**TC16. 07/24 Items for inclusion on the September Agenda:**

**Business Plan**

**Budget**

**Quarter One Budget**

**TC17. 07/24 To note the dates and time of the next meeting – Monday 23<sup>rd</sup> September, Tetbury Library, Close Gardens.**

Noted.

**TC18. 07/24 CLOSED SESSION – Resolution to exclude the Public and Press:**

It was proposed by Cllr P Burrell, seconded Cllr P Coleman that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following items of business on the grounds they involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

**TC19. 07/24 To approve Confidential Minutes – Monday 24<sup>th</sup> June 2024:**

It was proposed by Councillor Judith Taylor seconded Councillor Rodney Smith approve the Confidential Minutes – Monday 24<sup>th</sup> June 2024.

Voting record	For 9	Against 0	Abstain 2	Absent 3
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**TC20. 07/24 To discuss and approve Staffing Matters:**

The report was noted by council and working group assigned.

Meeting ended 2020

Chair ..... Dated .....