

To all Members of the Finance & Scrutiny Committee

(Councillors:) Steve Scott (Chair), Judith Taylor (Vice Chair), Zowie Baker, Patricia Burrell, Rodney Smith, Liz Farnham, Peter Coleman, Colin Pearce, Kevin Painter

You are summoned to attend a Meeting of the committee on Monday 15th July 2024 at 7.00 pm for the transaction of the following business. The meeting will be held in the Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett
Chief Executive Officer
9th July 2024

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 17 th June 2024
5.	To note action points from previous meetings
6.	To note Financial Summary, Bank Reconciliation and Earmarked Reserves for June 2024
7.	To approve payments for July 2024 and estimate transfer of funds
8.	To allocate two Councillors to sign off August and September 2024 invoices
9.	To note income and expenditure for Month 3
10.	To discuss and recommend to Full Council to approve the Code of Conduct
11.	To approve amendment to Burial policy
12.	To discuss and recommend to Full Council CIL Policy
13.	Correspondence Received
14.	Councillor Reports <ul style="list-style-type: none"> 1. Chair 2. Deputy 3. Members
15.	Items for the next Meeting
16.	Date of next meeting – Monday 16 th September 2024, 7pm
17.	CLOSED SESSION – Resolution to exclude the Public and Press
18.	To approve the Confidential Minutes of the Meeting held on Monday 17 th June 2024
19.	To discuss staffing matters
20.	To approve additional payments in line with employment contract for CEO and EO

Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights. Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

Tara Niblett – Chief Executive Officer
The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA
ceo@tetbury.gov.uk Tel: 01666 504670 Office open to the public 9.30am – 2.30pm Monday to Friday

Website: Tetbury.gov.uk  @TetburyTC