

To all Members of the Finance & Scrutiny Committee

(Councillors: Steve Scott (Chair), Judith Taylor (Vice Chair), Liz Farnham, Peter Coleman, Patricia Burrell, Colin Pearce, Rodney Smith, Zowie Baker)


You are summoned to attend a Meeting of the committee on Monday 22nd April 2024 at 7.00 pm for the transaction of the following business. The meeting will be held in the Tetbury Library, Close Gardens, Tetbury. All members of the Public and Press are welcome to attend.



Tara Niblett
Chief Executive Officer
15th April 2024

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on Monday 18 th March 2024
5.	To note action points from previous meetings
6.	To note Financial Summary, Income and Expenditure, Bank Reconciliation for March 2024
7.	To note and approve payments for April 2024 and estimate transfer of funds
8.	To allocate two Councillors to sign off May 2024 invoices
9.	To discuss year-end accounts and note balances carried forward
10.	To discuss financial implications and approve usage for Top Floor Flat
11.	To note and approve SLA between Tetbury Town Council and GAPTC
12.	To note CIL payments received to date
13.	To discuss the acknowledgement to Tetbury Town Council on grants provided
14.	To discuss Standing Orders and to request any amendments before approval at Annual Meeting of the Council on Monday 20 th May 2024
15.	To discuss Financial Regulations and to request any amendments before approval at Annual Meeting of the Council on Monday 20 th May 2024
16.	To discuss Fixed Asset Register and to request any amendments before approval at Annual Meeting of the Council on Monday 20 th May 2024
17.	To approve New Picket Harper Association request to purchase 5 new sheds from S106 funds
18.	Correspondence Received
19.	Councillor Reports <ul style="list-style-type: none"> 1. Chair 2. Deputy 3. Members
20.	Items for inclusion at the next Meeting
21.	Date of next meeting – Monday 17 th June 2024, 7pm

Tara Niblett – Chief Executive Officer
The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA
ceo@tetbury.gov.uk Tel: 01666 504670 Office open to the public 9.30am – 2.30pm Monday to Friday

Website: Tetbury.gov.uk  @TetburyTC

22.	CLOSED SESSION – Resolution to exclude the Public and Press
23.	To approve Closed Session minutes of Monday 18th March 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.