

**MINUTES OF THE FULL COUNCIL MEETING 7pm
held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU on the 23rd October
2023**

Present:

Town Councillors: Liz Farnham (Mayor), Zowie Baker (Deputy Mayor), Nikki Ind, Suzanne Sanderson, Patricia Burrell, Steve Scott, Judith Taylor, Colin Pearce, Rodney Smith, Peter Leech, Kevin Painter, and Peter Colman.

Officers: T Niblett (CEO (Chief Executive Officer)) V Bolwell (EO (Executive Officer))

Public: 5 members of public.

Statement from the Mayor Cllr L Farnham

TC01. 10/13 To co-opt 1 new Councillor and receive their declarations of acceptance forms:

Two prospective candidates were given 3 minutes to address councillors about their interest in being a town councillor. Councillors then asked a small number of questions to each of the candidates.

After a ballot, the CEO was pleased to announce that Paul Day had been elected as the new Tetbury Town Councillor.

TC02. 10/23 To receive and accept any apologies for absence:

Cllr I Watson – received and accepted.

Cllr A Pearce - received and accepted.

TC03. 10/23 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:

None.

TC04. 10/23 Public Consultation:

Two residents raised an ongoing a planning issue at Cottons Lane. The resident had spoken at a previous Heritage and Regeneration meeting and was not satisfied with the committee’s response. Again, the member asked what does Heritage and Environment mean to Tetbury Town Council? The CEO would respond to the residents.

TC05. 10/23 To approve minutes of Full Council meeting of the council held on the 24th September 2023:

After amendments, it was proposed by Councillor Z Baker seconded by Councillor R Smith to approve the minutes of the meeting on Monday 24th September 2023.

Voting record	For 10	Abstain 2	Against 1	Absent 2
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TC06. 10/23 To note action points: Noted.

Remove TC13. 03/22 to be placed on Heritage and Regeneration Committee agenda.

CEO advised all members that completed actions will be noted and available for reference on the one drive.

TC07. 10/23 To allocate a Councillor to become a Trustee on the Tetbury Welfare Charities:

Cllr N Ind gave the committee an overview of Tetbury Welfare Charities and their purpose.

Cllr A Pearce and Cllr Z Baker would like to put themselves forward for the Town Council Representative.

After a ballot Cllr Z Baker was announced as the Trustee for the Tetbury Welfare Charity.

TC08. 10/23 To discuss Initial Budget Proposals:

Cllr S Scott gave the members an overview of the current draft budget. Cllr S Scott reminded the chairs of committees to finalise their proposed budgets for November's Finance and Scrutiny meeting.

Cllr N Ind would like to provide residents with information regarding Council Tax Financial Support.

TC09. 10/23 To note planning application of Men in Sheds pod behind the Goods Shed:

Noted.

TC10. 10/23 To discuss and approve Tetbury Rail Lands Regeneration Trust Ltd grant application for £500: It was proposed by Cllr C Pearce seconded by Cllr P Leech to approve the Tetbury Rail Lands Regeneration Trust Ltd grant application.

Voting record	For 2	Against 7	Abstain 4	Absent 2
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The members were unclear for whom the grant was intended for and requested more information from Tetbury Rail Lands Regeneration Trust Ltd.

Cllr K Painter noted that this was a retrospective grant as this funding would be for the recent Comic Con event at the Good Shed.

TC11. 10/23 To note St Saviours Church Graveyard inspection report from Heritage and Regeneration: Noted.

TC12. 10/23 To approve S106 Action Plan and Policy: Due to amendments this policy will be discussed at November's Finance and Scrutiny meeting. Currently Finance and Scrutiny are reviewing the policy and members requested a paragraph regarding the process undertaken by CDC.

TC13. 10/23 To discuss and approve nominating a Councillor to become part of the Councillor Advocacy Scheme between Police Neighbourhood Teams and Office of the Police and Crime Commissioner (OPCC): Cllr K Painter and Cllr L Farnham would like to put themselves forward for the nominated Councillor Advocacy Scheme between Police Neighbourhood Teams and Office of the Police and Crime Commissioner (OPCC)

After a ballot, Cllr L Farnham was elected to stand as the nominated Councillor.

TC14. 10/23 To note CIL payments received to date: The members will discuss future strategic projects at next year's public consultation event.

TC15. 10/23 To note Steepleton S106 funds available and allocation of funds from October 2023:
CEO has met with the Community Wellbeing Officer from Cotswold District Council to discuss the criteria for the applications.

There have been three applications.

- Men In Sheds (application submitted)
- Good Shed
- Cotswold Friends

TC16. 10/23 To discuss and allocate ITV Funds to various organisations:

There were three nominations but currently these are not established organisations. The Town Council require bank accounts for funds to be paid.
CEO to contact GAPTC for clarification.

TC17. 10/23 To note Mayors and CEO (Chief Executive Officer) report:

Noted.

Following on from the recent leaflet drop regarding Tetbury Town Council iPad distribution there will be a press release correcting the information given in the leaflet.

TC18. 10/23 To note Police Report

No report received.

TC19. 10/23 To note minutes from Committees and Working Groups:

Heritage and Regeneration – Cllr K Painter thanked EO for supporting the committee.

Finance and Scrutiny – Cllr S Scott thanked the committee for the meeting decision particularly Health Wellbeing and Youth for making budget cuts.

Health, Wellbeing and Youth – Cllr Z Baker noted the budget cuts. Cllr C Pearce asked how the decision to grant the fireworks sits with our Climate Policy?

Planning – Cllr J Taylor gave a brief update on the planning applications discussed in the earlier meeting.

TC20. 10/23 To consider correspondence received to date:

Foodbank – Cllr L Farnham, Cllr S Scott, Cllr S Sanderson, and Cllr N Ind have put forward Volunteer days at Tetbury Tesco for Food Bank.

Member of public: Concerns about the alleged accusations of bullying.

GAPTC – Cllr's have been asked to contact GAPTC to put themselves forward for the GAPTC Executive Panel

Through Steepleton s106 funding, five bus drivers will be receiving training for a transport Organisation.

TC21. 10/23 To receive County Councillor Reports:

Noted.

TC22. 10/23 To receive District Councillors Reports:

Cllr I Watson and Cllr N Ind reports received and noted.

TC23. 10/23 To receive Members Reports:

Cllr C Pearce - concerns regarding overstayed vehicles at The Goods Shed.

He had contacted Cotswold District representative regarding the lack of information regarding the maximum stay of 13-hour rule. How can this be enforced when there is no signage?

Cllr P Leech – Representative from Bromford is leaving.

Members of the public have raised concerns regarding access to The Ferns. Cars are parking blocking the entrance making it totally inaccessible. Cllr P Leech has been informed that there will be yellow hatching to improve access.

Cllr J Taylor - attended the two-part Councillor training and found it very useful; she encouraged others to undertake the training.

Cllr S Scott – Valuations of the council’s building are being sort.

TC24. 10/23 Items for inclusion on the Novembers Agenda:

- Accessibility Working Group Remit
- S106 and CiL Policy
- Warm Spaces information
- Police Report
- Neighbourhood Plan Actions
- New member and Committee selection
- Budgets
- Review of Standing Orders

TC25. 10/23 To note the dates and time of the next Full Council meeting Monday 27th November 2023: Noted

TC26. 07/23 Exclusion of the Public and Press to allow discussion of confidential business: It was proposed by Cllr N Ind seconded Cllr Z Baker that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following items of business on the grounds they involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

TC27. 09/23 To approve Closed Session Minutes held on Monday 24th July 2023:

It was proposed by Cllr Z Baker seconded by Cllr S Scott to approve the Closed Session Minutes held on Monday the 24th July 2023

Voting Record	For 10	Against 0	Abstain 3	Absent 2
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Meeting ended 2138

Chair Dated