

**MINUTES OF THE FULL COUNCIL MEETING 7pm
held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU on the 24th July 2023**

Present:

Town Councillors: Liz Farnham (Mayor), Zowie Baker (Deputy Mayor), Nikki Ind, Suzanne Sanderson, Patricia Burrell, Peter Coleman, Steve Scott, Judith Taylor, Ian Watson, Rodney Smith, Peter Leech and Kevin Painter.

Officers: T Niblett (CEO (Chief Executive Officer)) V Bolwell (EO (Executive Officer))

Public: 12 members of public.

Tetbury Town Crier, Tony Evans recently attended the Ancient Honourable Guild of Town Criers Championship. There were criers competing from Australia, Canada, Bermuda, and the United Kingdom.

Tony Evans, Nailsworth, and Tetbury Town Crier was judged the Best Dressed and winner of a new trophy, a solid bronze town crier which he keeps for one year.

TC01. 07/23 To receive an update from Stonewood regarding the proposed planning strategy and anticipated timescales on the Worwell Farm development: Representative from Stonewood gave an update regarding the Worwell development.

Stonewood will be submitting a revised application which will address the objections.

Community engagement for this project will be via comments on a website link. Can Tetbury Town Council assist in reaching the residents of Tetbury? Stonewood have requested a member of Tetbury Town Council to speak at the next Cotswold District Council Planning Committee in November.

Tetbury Town Council will use their platforms to help promote the community engagement portal.

TC02. 07/23 To receive and accept any apologies for absence:

M Baker received and accepted.

C Pearce received and accepted.

A Pearce received and accepted.

TC03. 07/23 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:

None.

TC04. 07/23 Public Consultation:

Tetbury Rugby Club (TRC) Chair representative gave the members an update regarding the Pike Field development. Currently the build is on track.

TRC has been working with Tetbury Area Youth and Community Trust (TAYCT) providing events for the community.

Agenda Item 7. TRC are pleased to see the adjustment of the language of artificial pitches. These funds would provide the development with a legacy for the town. TRC urge Tetbury Town Council to come to a swift decision during the allocation phase.

TC05. 07/23 To approve minutes of the Annual meeting of the council held on the 16th June 2023:

After handwritten amendments, It was proposed by Councillor R Smith seconded by Councillor Z Baker to approve the minutes of Monday 26th June 2023.

Voting record	For 9	Against 0	Abstain 3	Absent 3
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TC06. 07/23 To note action points:

TC12 06/23 Terms of Reference for the Accessibility Working Group. Please can this be added.

TC07. 07/23 To discuss allocation of S106 funds which was originally allocated to SWR Leisure and to agree a way forward:

Is there a Tetbury Town terms of reference for S106 funding?

Cllr S Scott suggested that the Dolphins Hall S106 policy be used and adjusted to provide a policy to avoid issues experienced previously.

After a lengthy discussion it was proposed by Councillor Peter Coleman seconded by Councillor P Burrell for F&S to develop an S106 policy. TTC will then issue Cotswold District Council forms to all groups with sports pitches and seek applications by the 1st of September for scrutiny at F&S. These will then be presented to Full Council.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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TC08. 07/23 To receive an update from Chair of Finance & Scrutiny Committee an overview of the first quarter of 2023-24 budget and to note the action that all Committees will be taking to remain in budget:

Cllr S Scott outlined the financial position which was in line with budget, TTC noted.

Initial Committee budgets for 2024/25 need to be discussed and presented by September.

With the recent cost of elections, the council need to be making decisions regarding the potential cost of future elections to the town.

Previously Tetbury was warded. Could this be an option to reduce costs?

TC09. 07/23 To note and approve Goods Shed Request to hold 'Off the Rails' event:

It was proposed by Councillor K Painter seconded by Councillor S Scott subject to liability insurance and risk assessments to approve the 'Off the Rails' event.

Voting Record	For 12	Against 0	Abstain 0	Absent 3
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TC10. 07/23 To arrange a date for the Neighbourhood Plan Review/training event:

Cllr J Taylor will liaise with CEO to find a suitable date for majority of Councillors to attend in September.

TC11. 07/23 To discuss and approve the commitment for Tetbury Town Council to work closely with Malmesbury Town Council for mutual benefit:

The members were pleased to hear that Tetbury Town Council had been praised for such successful work regarding wellbeing and health.

It was proposed by Councillor P Coleman seconded by Councillor S Scott to work closely with Malmesbury Town Council for mutual benefit.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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Cllr N Ind suggested Tetbury Town council discuss Malmesbury Leisure Center facility, could there be an opportunity for swimming passes for Tetbury?

TC12. 07/23 To approve recommendation from Finance & Scrutiny to increase Heritage & Regeneration Project to £6,000 using £3,000 from General Reserves. Existing £3,000 project spend to be used for Christmas switch on event and the additional £3,000 to be used exclusively for D-Day commemorations event reservations:

It was proposed by Councillor S Scott seconded by I Watson to increase Heritage & Regeneration Project to £6,000 using £3,000 from General Reserves. Existing £3,000 project spend to be used for Christmas switch on event and the additional £3,000 to be used exclusively for D-Day commemorations event reservations.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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TC13. 07/23 To approve obtaining a buildings valuation on The Old Courthouse and The Goods Shed buildings:

It was proposed by Councillor N Ind seconded by Councillor P Burrell to approve option 1 quote **same day** valuation on The Old Court House and The Goods Shed buildings.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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TC14. 07/23 To approve the recommendation from Heritage & Regeneration Committee to adopt the reporting of oversized vehicles (three axles or more and maximum gross weight of over 18t) in Tetbury travelling along Long Street, parts of Cirencester Road and Chipping Street:

It was proposed by Councillor I Watson seconded by Councillor Z Baker to adopt the reporting of oversized vehicles (three axles or more and maximum gross weight of over 18t) in Tetbury travelling along Long Street, parts of Cirencester Road and Chipping Street.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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It was also noted that the local police had been contacted regarding this item.

The members also thanked Lorry Watch and Highways Working Groups for their continued hard work.

TC15. 07/23 To note Mayors and CEO (Chief Executive Officer) report:

The recent allocation of Steepleton S106 was discussed noting that a policy is required. Westonbirt Tickets need to be allocated before the end of August.

TC16. 07/23 To note Police Report:

Noted.

TC17. 07/23 To note minutes from Committees and Working Groups:

Planning – Councillor J Taylor and Councillor P Burrell were elected as Chair and Vice Chair. Councillor R Smith will be leaving Finance and Scrutiny and join Planning.

TC18. 07/23 To consider correspondence received to date:

Men in Sheds – The TRLRT report highlighted the discussion siting a Shed on The Goods Shed land.
Industrial Estate signage on London Rd – Councillor N Ind suggested contacting the Enforcement Officers.

TC19. 07/23 To receive County Councillor Reports:
Noted.

TC20. 07/23 To receive District Councillors Reports: Members thanked Councillor N Ind and Councillor I Watson for their reports.

TC21. 07/23 To receive Members Reports:

Cllr J Taylor – A recent FOI (Freedom of information) has been requested regarding Tetbury Town Councils Carbon Footprint 2021-2022. Cllr J Taylor sought advice from Cotswold District Council who have been a significant help.

Cllr K Painter – The Accessibility Working Group held a meeting on the 19th July and would like to explore three steps in the first instance.

1. Visiting Shops to advise them of etiquette.
2. Highways to discuss dropped curbs.
3. Reception to hold information.

These items will be completed once Full Council has received the Accessibility Working Group terms of reference. (September)

Cllr K Painter has been contacted by a resident regarding the lack of hospital transport to Swindon Hospital. Could we find out what other organisations will assist with this. Can we contact Cotswold Friends.

Cllr Z Baker – Has contacted Phoenix Surgery regarding the Tree that will be removed due to its poor condition. Local business RJ Williams have offered to make a bench with the wood that is felled.

TC22. 07/23 Items for inclusion on the September Agenda:

Accessibility Remit

S106 Policy

Business Plan

Risk Assessment

iPad – to opt in for paperless meetings.

TC23. 07/23 To note the dates and time of the next Full Council meeting Monday 25th September 2023: Noted.

TC24. 07/23 Exclusion of the Public and Press to allow discussion of confidential business: It was proposed by Cllr P Coleman, seconded Cllr N Ind that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following items of business on the grounds they involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

TC25. 07/23 To receive Complaints Panel Final Report of Complaint Number one of two – Matter now closed: TTC noted the first report from the complaints panel and a further report will be presented in Septembers Full Council Meeting subject to the investigation concluding.

Meeting ended 20.52



Tetbury

Town Council

Chair Dated