

**MINUTES OF THE FULL COUNCIL MEETING
 held at Tetbury Library, Close Gardens, Tetbury, GL8 8DU on the 26th June
 2023**

Present:

Town Councillors: Liz Farnham (Mayor), Zowie Baker (Deputy Mayor), Nikki Ind, Suzanne Sanderson, Patricia Burrell, Mark Baker, Judith Taylor, Colin Pearce, Ian Watson, Rodney Smith, Ann Pearce, and Kevin Painter

Officers: T Niblett (CEO (Chief Executive Officer)) V Bolwell (EO (Executive Officer))

Public: 34 members of the public

TC01. 06/23 To receive and accept any apologies for absence:

P Coleman received and accepted.

S Scott received and accepted.

P Leech received and accepted.

TC02. 06/23 To receive declarations of interest in connection with agenda items as shown and not already stated on Register of Interests:

None.

TC03. 06/23 Public Consultation:

Member of the public would like clarification on Tetbury Town council's Burial Policy. A clearer understanding of what being a resident of Tetbury for a significant number of years means.

The policy will be discussed at F&S.

Cllr M Baker will investigate the Burial Policy.

Member of the public informed councillors that there had been false information regarding the development on Worwell Farm.

Member of the public thanked Cllr Pearce for arranging a meeting with a representative from Gloucestershire Highways. Can we please provide an update regarding the Grit bin and lighting at Cutwell. Cllr C Pearce has raised this item at next month's Heritage and Regeneration meeting.

Member of the Public noted that two crashes in the past month have happened in an area where the speed limit needs to be dropped. This will be discussed at Highways in September.

It was proposed by Councillor K Painter seconded by Councillor P Burrell that due to the attendance of the public being present, agenda item 6 to be brought forward.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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TC06. 06/23 To discuss and agree Tetbury Town Council response regarding the Planning Decision made at Cotswold District Council for application number 22/03495/FUL – Land West of Worwell Farmhouse, Cirencester Road, Tetbury:

Tetbury Town Council still support this application.

It was proposed by councillor L Farnham seconded by Councillor P Burrell for the Mayor to meet with Phoenix Surgery/Stonewood and the NHS Clinical Commissioning group to offer support in securing a Doctor Surgery for Tetbury Residents.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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TC04. 06/23 To approve minutes of the Annual meeting of the council held on the 15th May 2023:

After hand written amendments It was proposed by Councillor J Taylor seconded by Councillor P Burrell to approve the minutes of Monday 15th May 2023.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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TC05. 06/23 To note action points:

TC05 05/23 FOI request has been received in writing – TTC noted that the request for legal advice could be exempt under section 42 legal of the Freedom of information Act correspondences.

TC07. 06/23 To discuss and approve Section 1 – Annual Governance Statement 2022/23 for the Annual Governance and Accountability Return 2022/2023:

Section 1. AGS return has been reviewed by Finance and Scrutiny and recommended to approve.

It was proposed by Councillor M Baker seconded by Councillor P Burrell to approve Annual Governance Statement 2022/23 for the Annual Governance and Accountability Return 2022/2023.

Voting record	For 9	Against 0	Abstain 3	Absent 3
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TC08. 06/23 To discuss and approve Section 2 – Accounting Statements 2022/23 for the Annual Governance and Accountability Return 2022/2023:

Section 2. AS return has been reviewed by Finance and Scrutiny and recommended to approve.

It was proposed by Councillor M Baker seconded by Councillor P Burrell to approve Section 2 – Accounting Statements 2022/23 for the Annual Governance and Accountability Return 2022/2023.

Voting record	For 9	Against 0	Abstain 3	Absent 3
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TC09. 06/23 To discuss and approve losing 2 (1 hour) parking spaces in Long Street outside Lola and Co to enable disabled access onto public transport:

The information within the backing papers suggests that the Long Street Bus Stop is breaching the Disability Act. Tetbury Town Council are to engage with Gloucestershire County Council.

It was proposed by Councillor I Watson seconded by Councillor K Painter to approve losing 2 (1 hour) parking spaces in Long Street outside Lola and Co to enable disabled access onto public transport.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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TC10. 06/23 To approve the recommendation from the Heritage & Regeneration Committee to make a public statement that Tetbury Town Council has no plans to reuse existing graves in St Saviours Churchyard:

It was proposed by Councillor K Painter seconded Councillor M Baker to approve a statement that Tetbury Town Council has no plans to reuse, lift and shift existing graves in St Saviours Churchyard.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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Councillor C Pearce would like a better explanation regarding the 50-year plot. Can this also be discussed when at F&S amend the Burial Policy.

It was proposed by Councillor K Painter seconded by Councillor M Baker to explain more clearly the 50- year rule and the term of reference 'Resident'.

Voting record	For 12	Against 0	Abstain 0	Absent 3
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Cllr C Pearce left the room 20.11 to speak to a resident.

Cllr C Pearce returned 20.15.

TC11. 06/23 To note the response from Sports England regarding a parcel of land in the Recreation Ground. It is unlikely that Sports England will support the loss of any of the land on the site:

Noted.

TC12. 06/23 To discuss and approve the recommendation from the Heritage & Regeneration Committee regarding establishing a disability access and etiquette working group:

Cllr K Painter informed the members that he will be holding an exploratory meeting in the first instance. Cllr K Painter would like to establish the structure of the working group.

It was proposed by Councillor K Painter seconded Councillor L Farnham to propose the Terms of Reference including details of which Committee the working Group will report to at the next Full Council.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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Cllr K Painter has been contacted by a resident regarding transport to the Friendship Café. The resident has been trying to attend the Friendship Café and no has responded to her. Councillor Painter was asked to pass on the name of the resident.

TC13. 06/23 To discuss and approve the allocation of funds from ITV The Rivals – Tetbury in Bloom, Tetbury Hospital, Comic Con, the Carnival, Biodiversity on Tetbury Town Council Land:

It was proposed by Councillor K Painter seconded by Councillor I Watson to equally divide the £1000 between the four initiatives supported by reports in the backing papers: - Tetbury in Bloom – Tetbury Hospital – The Tetbury Carnival (TC) (Once TC have establish a separate bank account in the name of the event) and Biodiversity on TTC land.

Voting record	For 11	Against 0	Abstain 1	Absent 3
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TC14. 06/23 To receive an update on the Health and Wellbeing Celebration of Tetbury event to be held on 30th July 2023:

Cllr Ind provided a written report which was noted, and she advised that this event is receiving support from residents, who have created the Tetbury Carnival Committee and are expanding the offering on the day. Cllr Ind added that for the proposed Skate Competition to go ahead, the Tetbury Carnival Committee will need a risk assessment and insurance cover.

Please could Councillors let the Health and Wellbeing Co-ordinator if you are available to volunteer.

TC15. 06/23 To allocate a Councillor to lead the way forward with TTC I-pads:

There were no volunteers. Training to be offered from Jireh Solutions to all Councillors and SharePoint training for all staff and Councillors. This will be Co-ordinated via R Baker (Reception).

TC16. 06/23 To note Mayors and CEO (Chief Executive Officer) report:

Noted.

TC17. 06/23 To note Police Report:

Could this be published on the website.

TC18. 06/23 To note minutes from Committees and Working Groups:

Cllr A Pearce – Can we find out where the bus drivers budget line is. This was established to encourage Bus Drivers to park at the Goods Shed.

TC19. 06/23 To consider correspondence received to date:

ITV- Update on Filming.

Dog Fouling in St Saviours – To be discussed at Heritage and Regeneration.

FOI request – Next Full Council.

Royal Mail CR Post Box – Contacted organisation – no further action.

Malmesbury Town Council – Thank you letter.

TC20. 06/23 To receive County Councillor Reports:

Received and noted.

TC21. 06/23 To receive District Councillors Reports:

Received and noted.

TC22. 06/23 To receive Members Reports:

Cllr P Burrell – We have an agreed date for the Christmas Switch on of the 1st of December. Please can we have volunteers even for a couple of hours. From 8am -9pm

Cllr A Pearce – Due to personal issues Cllr A Pearce was no longer able to continue with the Health and Wellbeing Working Group. As a working group, it does not receive officer support. The Working Group has no one to lead it unless alternative arrangements can be identified.

Cllr A Pearce was disappointed regarding a Length of Service award. Why was there no card for councillors to sign? It would have been nice to sign a card and been made aware of the gift that was given. To be noted for future staff/councillor achievements.

Cllr A Pearce would like it to be minuted that at the recent Finance and Scrutiny meeting she was not given the option to vote. Therefore, she wanted it noted she would not have voted for the current chair.

TC23. 06/23 Items for inclusion on the September Agenda:

Cllr M Baker sends apologies.

Climate Strategy.

Gloucestershire Highways Action regarding Bus Stop on Long Street.

TC24. 06/23 To note the dates and time of the next Full Council meeting Monday 24th July 2023 at 7pm: Noted.



Tetbury

Town Council

TC25. 06/23 Exclusion of the Public and Press to allow discussion of confidential business: It was proposed by Cllr A Pearce, seconded Cllr N Ind that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following items of business on the grounds they involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

Meeting ended 20.26

Chair Dated