

**To all Members of the Finance & Scrutiny Committee**

(Councillors: Gary O'Connor (Chair), Stephen Hirst (Vice Chair), Peter Coleman, Nikki Ind, Ann Pearce, Colin Pearce, Judith Taylor and Tony Walsh)

You are summoned to attend a Meeting of the committee on Monday 8<sup>th</sup> February 2021 at 7.00 pm for the transaction of the following business.

**CORONAVIRUS Business Continuity Plan Level 3**

Members of the Public are welcome but should be aware of the Council's decision to follow the Government advice to avoid public gatherings. The Council is continuing to hold its meetings remotely and members of the public are invited to join. Agendas and minutes are available on our website. Questions and requests to join should be sent by email to [ceo@tetbury.gov.uk](mailto:ceo@tetbury.gov.uk)



Tara Niblett  
Chief Executive Officer  
2<sup>nd</sup> February 2021

**BCP Level 3 Standing AGENDA**

This agenda has been designed to facilitate the smooth conduct of remote meetings.  
Periodic suspension of specific standing orders will be required.  
Patience and co-operation from all members will be essential.

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on 18 <sup>th</sup> January 2021
5.	To note action points from previous meetings
6.	To note Financial Summary, Bank Reconciliation to the end of January 2021
7.	To approve payments for February 2021 and estimate transfer of funds
8.	To note income and expenditure for Month 10
9.	To approve the Reserves Policy, Risk Management Strategy, Grants over £500
10.	To consider and approve the works for Cookspool
11.	To consider setting up strategic funding for various organisations
12.	Correspondence Received
13.	Councillor Reports 1. Chair 2. Deputy 3. Members
14.	Items for the next Meeting
15.	Date of next meeting – Monday 8 <sup>th</sup> March 2021, 7pm
16.	CLOSED SESSION – Resolution to exclude the Public and Press
17.	To approve Confidential minutes held on 18 <sup>th</sup> January 2021
18.	Staffing Matters

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.*

*Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.*

Tara Niblett – Chief Executive Officer

The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA

[ceo@tetbury.gov.uk](mailto:ceo@tetbury.gov.uk) Tel: 01666 504670 Office Hours 9.00am to 3.00pm Monday to Friday

Website: [Tetbury.gov.uk](http://Tetbury.gov.uk)  @TetburyTC