

To all Members of the Finance & Scrutiny Committee

(Councillors: Gary O'Connor (Chair), Peter Coleman (Vice Chair), Stephen Hirst, Ann Pearce, Colin Pearce, Steve Scott, Judith Taylor and Tony Walsh)

You are summoned to attend a Meeting of the Finance & Scrutiny committee on Monday 13th September 2021 at 7.00 pm for the transaction of the following business. The meeting will be held in the Chamber. All members of the Public and Press are welcome to attend on a first come first served basis due to social distancing guidelines.



Tara Niblett
Chief Executive Officer
6th September 2021

1.	Apologies for absence
2.	Declarations of Interest
3.	Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
4.	To approve Minutes of the meeting held on 12 th July 2021
5.	To note action points from previous meetings
6.	To note Financial Summary, Bank Reconciliation for July and August 2021
7.	To note payments for August 2021 and to approve September 2021 payments and estimate transfer of funds
8.	To note income and expenditure for Month 4 and 5
9.	To discuss budget requests for 2021/22
10.	To consider and recommend to Full Council amendment to Email Policy, Remit of Committees and approve Model Publication Scheme
11.	To consider and approve IT Management Company
12.	To approve Visitor Information Centre IT Requirements
13.	To consider and approve payroll provider
14.	To consider and approve grant request for Poppy Appeal
15.	Correspondence Received
16.	Councillor Reports 1. Chair 2. Deputy 3. Members
17.	Items for the next Meeting
18.	Date of next meeting – Monday 11 th October 2021, 7pm
19.	CLOSED SESSION – Resolution to exclude the Public and Press
20.	To approve Confidential minutes held on 14 th June 2021 and 12 th July 2021

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

Tara Niblett – Chief Executive Officer

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