

**Coronavirus Business Continuity Plan Level 3**  
**MINUTES OF A MEETING OF THE HEALTH AND WELLBEING COMMITTEE**  
**Held by video-conference 3pm 3<sup>rd</sup> February 2021**

**PRESENT:**

Councillors: N Ind, S Hirst, P Coleman, A Pearce and A Walsh

Officer: V Bolwell (Visitor Information Centre Supervisor)

Members of the public: Jacqueline Wright (CDC Community and Wellbeing Manager)

**HW01. 02/21 Apologies:**

None

**HW02. 02/21 Election of Chair and Vice Chair:**

Cllr N Ind was elected as Chair and Cllr P Coleman as Vice Chair.

Cllr A Pearce will Chair the working Group.

**HW03. 02/21 Health and Wellbeing Committee Terms of Reference and Action Plan:**

Cllr N Ind ran through the points listed. Cllr A Walsh would like the terms of reference not only to be accessible via IT platforms but as hard copies for members of the community that do not have access. It was discussed that Cllr K Painter could promote via the Standard and Cllr A Pearce via her Mayor platforms including the Advertiser.

It was discussed the action plan needed Medical input and Cllr N Ind advised the committee that the Tetbury practice had been contacted.

**HW04. 02/21 Health and Wellbeing Working Group Re-Launch and Members:**

Health and Wellbeing re launch is on the 3<sup>rd</sup> of March at 7pm. Due to the Lockdown it will be hosted via Teams. This has been promoted through Social Media and the Mayors platforms.

Cllr N Ind has been updating the Tetbury cares contact details from a previous document that dated back to May 2019. This would then be circulated to the committee for any updates or adjustments that needed to be made. Any organisation that currently use personal email address/phone numbers it has been agreed that Tetbury Town Council would be contact.

It was noted that The Tetbury Cares website site had been down for some time. This was previously something the Tetbury Lions Club (TLC) organised. The committee felt that clarification was needed to decide how we were moving forward.

It was agreed that Cllr S Hirst would meet with the TLC and confirm their position regarding website and expectations of the new committee.

The committee discussed where the boundaries are for Tetbury. Villages in Gloucestershire use our services and our healthcare. It is felt that it is not just for the residents of Tetbury, its support for all.

**HW05. 02/21 Update on Work currently taking place:**

Currently working with J Tancock, Tetbury Area Youth and Community Trust (TAYCT) who provides a community support page providing information for groups that are available. They support adults as well as youth.

The Committee felt a hard copy of this information would be useful.

The Tetbury Cares information would need to be adjusted if it were to go to hard copy as some of the information is personal email and phone numbers. This would be solved by using the Tetbury Town Council contact details.

It was discussed that Crossroads in Cirencester run a successful day centre and would like to research the costing for similar service. Currently P Williams runs Tetbury's Day Centre Service and would like to stand down from the position.

Covid Response run by Cllr M Lea is still working well.

Cllr A Pearce and Cllr N Ind attended a Mapping Workshop that helps organisations to correctly signpost.

**HW06. 02/21 Community Signposting service:**

As previously discussed Tetbury Cares website is dormant, information regarding responsibilities moving forward with the new working group.

The committee suggested a bank of Volunteers like previously at Tetbury Hospital. It was discussed that there would need to be a co-ordinator. Cllr Walsh suggested that the TTC offices would be an appropriate space to be a base.

J Wright would look at funding for a Job Role with specific responsibilities.

Cotswold District new Funding scheme 'Spacehive' would be an opportunity to apply for funds to support the project.

**HW07. 02/21 Work for the Future:**

[Dementia Friendly Town](#) – This was an initiative that the Town were involved previously. Important move this forward for 2021.

[Mental Health First Aiders](#) – This could be something we already have in the town. Could training/funding be available. Lots of free resources for mental health training.

C Long of Young Gloucestershire has provided Cllr A Pearce with a link to mindfulness service that is available online. VICS to add this to the TTC website.

[Domestic Abuse and the Hollie Gazzard Trust](#) - A previous Officer (Georgina) attended the GDASS (Gloucestershire Domestic Abuse Support Service) training and Cllr N Ind in her role as District Councillor attended a presentation by Nick Gazzard of the Hollie Gazzard Trust.

**HW08. 02/21 Any Other Business:**

The People For You grant. The committee would like a breakdown of where the monies have been spent. J Wright will contact and provide information for next meeting.

Working group meeting invites to be sent.

**HW09. 02/21 Date and Time of Next meeting**

Next meeting 7<sup>th</sup> April 2021 3pm

The Meeting closed at 16.21

Chair .....

Date .....