



Tetbury

Town Council

To all Members of the Council

You are summoned to attend the Annual Meeting of the Council on Monday 13th May 2019 at 7.00pm at the Council Chambers, Tetbury for the transaction of the following business. **All Members of Public welcome.**

Clerk to the Council
3rd May 2019

AGENDA

1.	Election of Chairman (Mayor)
2.	Election of Deputy Mayor
3.	Apologies for absence
4.	Declarations of Interest
5.	To allow public consultation <i>The Council allows fifteen minutes for public questions or statements. Each person speaking is to state their name and will be allowed a maximum of three minutes. Questions may be answered briefly but not debated. Issues may be referred to a later meeting of the Council or a Committee for response if deemed necessary.</i>
6.	Minutes - Meeting of the Council held on 29th April 2019
7.	Progress Reports - information on action points
8.	Confirmation of Committees and Working Groups and their Terms of Reference (to include proposal for new Youth Committee / Working Group)
9.	Appointment of Members to Committees and Working Groups
10.	Appointment of Representatives to External Bodies
11.	Review of Standing Orders
12.	Review of Financial Regulations
13.	Appointment of bank signatories
14.	Review of Fixed Asset Register
15.	Brief updates from the Feoffees, Dolphins Hall, Rail Lands Trust
16.	Reports from Committees and Working Groups
17.	Correspondence
18.	Brief District & Town Councillor Reports
19.	Items for inclusion on June Agenda
20.	Date of the next meeting of the Council - 7pm on 24th June 2019

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.