

**MINUTES OF A MEETING OF THE HERITAGE AND REGENERATION COMMITTEE
held in the Council Chamber, Council Offices, Monday 4th February 2019 at 7:15pm**

PRESENT:

Councillors: K Painter (Chair), P Burrell, N Ind (Vice Chair), R McCorkell, I Maslin, C Morgan, J Turton, S Hirst.

Officers: Community & Tourism Development Officer (CTDM) – G Osman, Executive Officer – T Niblett

Members of the public: One

A minutes silence was held in memory of Brian Ball.

HR01. 02/19 Apologies for absence:

Received from Councillor S Ball

HR02. 02/19 Public Consultation:

Resident spoke to the Committee to raise concerns about the Health & Safety issues with the play equipment at the Recreation Ground. Councillor Burrell informed Committee the equipment has recently been surveyed and awaiting quotation to correct all the Health & Safety issues on the Recreation Ground equipment.

HR03. 02/19 Declarations of Interest:

Councillor Burrell Play Equipment within the Town (minute HR13. 02/19) other interest

HR04. 02/19 Minutes of the meeting held on 7th January 2019:

Following a minor amendment, it was proposed by Councillor Burrell, seconded Councillor McCorkell to approve the minutes of the meeting held on 7th January 2019 – Approved.

HR05. 02/19 Action Plan and Updates:

Car Park Tourism Boards – Awaiting for CDC to provide the artwork for the boards until May 2019 is too long to wait, CTDM to contact CDC and request we use the artwork which was proposed in 2016.

451 Comic Book Initiative – On-going

Litter bin behind Market Hall – Awaiting confirmation from Town Clerk that we can use S106 monies for street furniture. CTDM ordered replacement bollard to stop traffic using this area.

Civic Society Plaques – Awaiting Listed Building Consent from CDC that the plaques can be placed on the proposed buildings.

Provision of Additional Burial Ground – This project has now been placed with EO and CTDM, arranging meeting with landscape designer to discuss proposed designs.

Electric Charging Points – Councillor Turton to contact Dolphins Hall to discuss this project to see whether it could be incorporated with new hall design

Electric Bikes – Councillor Turton to contact Bainton Bikes company who already have bikes placed around the town, to see whether they would be interested in providing electric bikes.

External Staircase – Town Clerk and Councillor Maslin meeting CDC Conservation Officer on Wednesday 6th February.

It was proposed to move item 13 forward

HR13. 02/19 Play Equipment within the Town:

Councillor Burrell provided the Committee with an overview of the repair works which need to be carried out on the play area at the Recreation Ground. It was proposed by Councillor McCorkell, seconded Councillor Hirst that the Dolphins Hall Management obtain a quotation to carry out the Health & Safety repair works only on the equipment, TTC will pay for these repairs out of the Tree Budget line as the Playground budget line does not have sufficient funds to carry out these repairs – Approved.

HR06. 02/19 Budget figures to date:

Noted

HR07. 02/19 Visitor Information Centre Monthly Report:

Noted. Thanks to CTDM, VIC Staff, Councillors McCorkell and Burrell for securing the VIC grant from Cotswold District Council for the next three years. Thanks to Mr Eddolls for his comprehensive reports which the Committee receives.

HR08. 02/19 Police Museum Report:

Pupils from St Mary's Primary School visited the Museum as they have been studying Crime and Punishment. Letter received from Mr Nichols regarding the damaged and missing handcuffs from his collection and his estimate for the loss of value – this to be discussed in more detail at Finance & Scrutiny Committee meeting. A wish list has been received from the Curator which could be purchased from the current Projects budget. It was agreed to purchase the cleaning and packaging supplies approximately £200 and heap-filter vacuum cleaner approximately £150.

HR09. 02/19 Future Town Projects (i) Summer Expo Event (ii) Inspirational Dolphins Awards:

Expo Event – This event was held in 2012 and 2015, this is a free event for residents of Tetbury to see the different varieties of clubs and organisations the town has to offer. The proposed event will take place on Saturday 22nd June with maximum outlay of £100 for advertising and refreshments – approved.

Inspirational Dolphins Awards – The concept of the awards started in 2010 with another event taking place in 2017. The main objection of the evening is to recognise the work that many groups and individuals do voluntarily and charitable for the town. The maximum outlay for catering, awards and prosecco on arrival £800 – approved.

HR10. 02/19 D-Day 75th Anniversary Celebrations:

Meeting date to be confirmed.

HR11. 02/19 Christmas Switch-on Event Debrief:

Although the event was seen as a success, the large amount of work involved in arranging the event had a huge impact on the day-to-day working pattern of the EO and CTDM and they felt they could not organise this event again. EO and CTDM believe that a wider variety of stalls, more entertainment for the children and more volunteers to assist on the evening were things that the Chamber of Commerce may wish to note when they take over the event this year.

HR12. 02/19 Pride in your Town Campaign:

Councillor Turton provided an overview; the group was now having monthly meetings with Mr George Monck from Clean Up UK assisting. The group will be surveying businesses within the town to see how the Council can assist in making the town free of litter. Councillor McCorkell advised the Committee that residents in Long Street had received letters from Glos County Highways explaining the water gully's in the pavement were the home-owners responsibility and the Highways Department were willing to assist with 50/50 costs, although no costs had been put forward. Councillor Hirst to contact Glos Highways to obtain figures.

HR14. 02/19 Regeneration of the Town Centre and Area behind Market House:

£30,000 has been received in S106 monies to regenerate the town centre. Obtain a list from the Pride in your Town group to see what work needs to be carried out to make the town look more welcoming. As TTC has a street trading licence for the area behind the Market House obtain costs for hiring market stalls and using this area to its full potential.

HR15. 02/19 Correspondence:

Thank you card received from St Mary's Playgroup in assisting them with their Forest School.

HR16. 02/19 Councillors Reports:

Councillor Ind – advised that there are numerous shops rumoured to be closing shortly, and we currently have a few empty premises.

Councillor Burrell – The next Dolphins Hall public consultation will be taking place on Sunday 24th February.

Meeting closed 9.05pm

Chair Dated