

**MINUTES OF A MEETING OF THE HERITAGE AND REGENERATION COMMITTEE
held in the Council Chamber, Council Offices, Monday 7th January 2019 at 7:15pm**

PRESENT:

Councillors: K Painter (Chair), S Ball, P Burrell, N Ind, R McCorkell, C Morgan, J Turton, S Hirst.

Officers: Community & Tourism Development Officer (CTDM) – G Osman

Members of the public: Cllr Mitchell and Mr W Cook

HR01. 01/19 Apologies for absence:

Received from Councillor Maslin

HR02. 01/19 Public Consultation:

None

HR03. 01/19 Declarations of Interest:

Cllr Painter Tetbury Guide update (minute HR9(ii). 01/19) other interest
451 Comic Book Initiative (minute HR12. 01/19) pecuniary interest

HR04. 01/19 Minutes of the meeting held on 5th November 2018:

It was proposed by Cllr Burrell, seconded Cllr McCorkell to approve the minutes of the meeting held on 5th November 2018 – Approved

HR05. 01/19 Town Centre CCTV:

Cllr Mitchell was invited to the table to talk about his alternative proposal for Town Centre CCTV. Cllr Mitchell advised the committee that his alternative proposal was in its initial stages and asked the committee to consider deferring their decision to the Finance and Scrutiny Committee on the 14th January to give him the opportunity to finalise his business proposal. It was proposed by Cllr Hirst, seconded Cllr McCorkell to defer the decision to the Finance and Scrutiny Committee on the 14th January 2019 – Approved.

It was agreed to move agenda item 15. forward

HR.15. 01/19 Play Equipment at the Goods Shed:

Mr W Cook was invited to the table to present to the committee an idea for a railway themed play area to be sited next to the Goods Shed. Mr Cook advised this is a project he's working on alone and would like to engage with the town council as land owners of the site. The Committee were receptive to the idea and have asked Mr Cook to obtain three quotes, mark out the site to allow for a site visit and then to make a presentation to the H&R committee who will then consider making a recommendation to Full Council to support the proposed project – All Agreed.

HR06. 01/19 Action Plan and Update:

External Staircase – the committee have asked for the Town Clerk to contact Cotswold District Council for a progress report on the Listed Building Consent application. Cllr Turton has asked if the Town Clerk can provide him with a quote breakdown. Clerk to provide the committee with an update for February's meeting.

Bluebell Trail – Committee asked for an update on the timescales of the project, Mr Cook gave a verbal update on behalf of the Feoffees.

Installation of lamppost litter bin behind the Market Hall - No suitable lamppost, waiting for confirmation from the Town Clerk on S.106 monies to purchase new street furniture for this area.

Police Museum Internal CCTV – CTDM confirmed installation date of 22nd January 2019.

Civic Society Plaques – The Civic Society are waiting listed building consent.

HR07. 01/19 Budget figures to date:

It has been noted that the overall funds available for the Heritage & Regeneration Committee is £15,097, £2,092 still to be allocated for on-going projects and forecast spending for the rest of the year £3,570.

HR08. 01/19 Visitor Information Centre (VIC) Monthly Report:

December was a busy month with sales of the Charity Christmas cards being the best year so far and many customers buying gifts at same time.

Switch-on evening was a great success - the VIC hasn't opened for quite a few years on the switch-on night so this year with their new refurb they opened to showcase their new look and run a promotion on the new range which proved successful.

Takings for December were boosted by the sale of the Tetbury Music Festival Messiah tickets; the VIC sold £1,600 worth of tickets for which they received 7.5%.

The CTDM, Cllr McCorkell and Cllr Burrell met with Cotswold District Council (CDC) to discuss the VIC grant. The three year grant agreement comes to end in March 2019.

The VIC has suggested that the Committee may like to consider organising a town event to celebrate the 75th Anniversary of D-Day on 6th June 2019. The Committee thought this was a great idea and have proposed that a working group be set-up to organise a potential event and to invite the Feoffees, History of Tetbury Society, Civic Society and the Malt House Restoration Committee to be involved.

HR09. 01/19 Tourism initiatives (i) Car Park Boards (ii) Tetbury Guide (iii) Visit Tetbury Website:

(i)The Committee were presented with two comparable quotes. It was resolved to employ Ambergate Network Ltd to produce and install the boards. The Committee would like the boards to be installed by 31st March 2019. CTDM to work with Tetbury Rail Lands Regeneration Trust and CDC to get their artwork – approved.

(ii)Kevin Painter made a presentation on behalf of the Chamber of Commerce (CoC) about a proposed new Tetbury Guide, The CoC have asked if the Committee would be prepared to support the publication. The Committee have asked that Kevin come back with a clear proposal of the support the CoC would like whether this be through sponsorship or help towards printing costs.

(iii)The CTDM advised that the Visit Tetbury website is an on-going evolving project, CTDM to set up a meeting with Chris Eddolls of the VIC Team and Web agency to discuss Google Analytics and how we can improve and monitor traffic to the website.

HR10. 01/19 Police Museum Report:

The Museum's Curator gave a written report which detailed information regarding some historic on-going rust damage that has occurred to some of the collections handcuffs and a potential insurance claim. The Committee have asked that the Town Clerk provide them with a detailed timeline of events that have resulted in the damage and regarding a possible insurance claim.

HR11. 01/19 451 Comic Book Initiatives:

Kevin Painter updated the Committee of his intentions to hold a Comic Convention in Tetbury at the end of the summer.

HR12. 01/19 Pride in Your Town Campaign:

Cllr Turton advised that he would set up a meeting date for mid-January, he advised that Cllr Burrell had drawn up a draft questionnaire to give to the town centre businesses about the frequency of their waste collections and the type of collections they have.

HR13. 01/19 Electric Charge Points for Vehicles:

Cllr Turton has recently met with District Councillor Hirst to discuss the potential provision of funding from CDC to install electrical charging points (ECP). Whilst looking at potential sites for ECP within the town Cllr Turton has identified the shortage of parking provision within the town centre and has noted that there are 20 available spaces at the Rugby Club car park that don't appear to be used on weekday days and wondered if an ECP could be installed there? Committee advised Cllr Turton to make an initial enquiry with the landowners Dolphins Hall Management Committee. Cllr Painter suggested it may also be worth approaching Tesco's.

HR14. 01/19 Electric Bikes:

Cllr Turton gave a verbal report, he would like as many people as possible to trail using the electric bikes so they can see the potential benefits an electric bike hire system could bring to the towns tourism and community. This potential project is still in its very early stages and Cllr Turton is happy to keep organising trails.

HR16. 01/19 Air Cadet Parade:

The Committee received correspondence from Tetbury Air Cadets asking for advice regarding running a Bristol & Gloucestershire Wing Air Cadet Parade through Tetbury on Sunday 3rd February. Unfortunately the date of the Parade didn't give enough time to apply to CDC for a road closure. Cllr Hirst and Cllr McCorkell agreed that they would help the Air Cadets try to arrange a rolling road closure so the Parade could go ahead. CTDM to contact Flying Officer King to pass this information on

HR17. 01/19 Correspondence:

None

HR18. 01/19 Councillors Reports:

Cllr Hirst – is concerned that shops are closing in the town.

Cllr Morgan – has noticed that Tesco's bags for help scheme is collecting for the Poppy Factory, committee have asked the CTDM to find out.

HR19. 01/19 Items for the next Agenda:

Regeneration of the Town

HR19. 01/19 Time and date of the next meeting – Monday 4th February 7:15pm

Meeting closed 9:20pm

Chair

Dated.....