

**MINUTES OF A MEETING OF TETBURY TOWN COUNCIL**  
**Held in the Council Chamber, Tetbury on Monday 10<sup>th</sup> December 2018 at 7.00pm**

**PRESENT:**

Chairman: Councillor K Painter (Deputy Mayor)

Councillors: P Burrell, J Easterbrook, S Hirst, N Ind, I Maslin, R McCorkell, S Mitchell, E Monks, C Morgan, J Turton, A Walsh

Officers: Town Clerk – Stephen Holley, Executive Officer – Tara Niblett, Community & Tourism Development Officer – Georgina Osman

Public: Ten members of the public

**TC01. 12/18 Apologies for absence:**

Received from Councillors S Ball (Mayor), D Creed and J Williams. As the Mayor was absent due to ill-health, members of the Council would send a card wishing her a speedy recovery. The Deputy Mayor would act as Chairman for this meeting.

**TC02. 12/18 Declarations of interest:**

(a) Councillor Ind declared an 'other' interest in Beaufort Hunt (TC06. 12/18) and Park Run (TC07. 12/18)

(b) Councillor Painter declared 'other' interest in St Mary's Bingo Club (TC11. 12/18)

**TC03. 12/18 Public Consultation:**

A resident expressed concerns regarding the risk assessment provided by the Hunt and advised in their opinion that the consultant involved had a conflict of interest and showed a lack of transparency. Another resident also expressed a belief that the Beaufort Hunt had failed to provide an adequate and impartial risk assessment.

**TC04. 12/18 Minutes of the Meeting held on 26<sup>th</sup> November 2018:**

The Minutes of the meeting of the Council held on Monday 26<sup>th</sup> November 2018 were APPROVED as a correct record. Record of Voting: For – 12, Against – 0, Abstentions – 0, Apologies/Absent – 3

**TC05. 12/18 Progress Reports:**

Withdrawn.

**TC06. 12/18 Beaufort Hunt – Use of the Rail Lands:**

The Town Clerk provided an overview and tabled an updated Risk Assessment received from the Hunt mid-afternoon the day of the meeting. The Risk Assessment accompanied a formal application provided in the circulated report. During the lively debate a number of members felt that the event should continue subject to control measures identified by the Council's consultant. The Hunt had traditionally met in Tetbury and there was no record of injury. Others felt that the Hunt's second Risk Assessment did not fully address concerns over the narrow site and contact between riders and hounds with the general public, including families with small children and pushchairs. It was pointed out that, while hunting had traditionally taken part in Tetbury, it had moved in the last 20 or so years to the Rail Lands, which were previously rough open ground but had recently been developed into attractive parkland with the Goods Shed Arts Centre as a focus for community activity. As a result of that development, the nature of the site on which the Hunt met had changed, although the Hunt activity had not. In addition, the Council should be conscious of the reputational damage associated with public protests and the risk of disorder; the National Trust had recent experience of reputational damage following its decision to allow a Hunt to meet on one of its properties. The Clerk reminded the Council that its insurers, its Solicitor and its Health and Safety consultant had all agreed that the Council may have liability as landowner for injuries and damage caused by users of its land, that the current arrangements were unsatisfactory and, therefore, the Council may not be covered by insurance if something went wrong on our land. A Motion was proposed and seconded to allow the event to proceed, subject to the issues omitted from the Risk Assessment being addressed and with the Hunt not being allowed to return from its event along the footpath through the Rail Lands. On being put to the vote this was LOST. Record of Voting: 6 in favour, 7 against (with the Chairman's casting vote), Abstentions – 0, Apologies/Absent – 3

**TC07. 12/18 Parkrun – Use of the Rail Lands:**

The Tetbury Dolphins Running Club had submitted an application to use the Rail Lands as the venue for Parkruns on Saturday mornings. The Council RESOLVED to approve the use of the Rail Lands for Parkruns, subject to a satisfactory Risk Assessment, with Town Clerk given delegated authority for the final decision.

**TC08. 12/18 Tetbury Rail Lands Regeneration Trust - Outline proposal for Foyer extension at Goods Shed:**

Christine Berry from the Tetbury Rail Lands Regeneration Trust provided an overview of the proposal, which would create more accommodation and storage. TRLRT would apply for Heritage Funding for funding. It was AGREED that TRLRT could explore the proposal further and put more detailed proposals to the Council in due course.

**TC09. 12/18 CCTV – Approval of proposal for trial period:**

An initial proposal from the Council's CCTV consultant had been circulated, with more information to follow. It was agreed to DEFER consideration until the meeting of the Council on 28<sup>th</sup> January 2019, by which time all the information should be available.

**TC10. 12/18 Community Hub – Pilot project in co-operation with the Tetbury Lions Club:**

County Councillor Hirst explained that he was working on Gloucestershire County Council 'Know Your Patch' funding to provide a part-time employee to deliver a community drop-in centre at the Community Hub five mornings a week, potentially starting in the next Financial Year. At a recent meeting of the Tetbury Cares forum the Tetbury Lions Club had offered its support for this scheme and had proposed that, if the Town Council would provide match-funding of £2,000 for someone to be in the position from January for up to three months until the County Council funding could start, the Lions would do the same. The Council was advised that currently Social Services already used the Community Hub on a regular basis for one-to-one meetings and the hub would not be available at these times. Sign-posting resources could also be found at the Library, the Doctors' Surgery and at other places in the town and it was asked whether the proposal would just duplicate existing provision. It was AGREED to support the request from the Tetbury Lions for TTC to match fund £2,000 with the Town Clerk to provide job descriptions and advertisements. Record of Voting: For – 11, Against – 0, Abstentions – 1, Apologies/Absent – 3

**TC11. 12/18 Request for grants:**

(a) Young at Heart Memory Club – Funding which had currently been received by the Barnwood Trust to assist with the Club was about to expire and the Memory Club was requesting a grant of £500 from the Town Council to enable the Club to carry on meeting in Tetbury. The Memory Club was currently in discussions with St Mary's Wednesday and Friday Group to work together. Due to a change in management and organisation within the club no accounts could be presented and no bank account in operation, although they are in discussions with the Wednesday and Friday club to provide banking facilities for this club. It was resolved that the grant be APPROVED IN PRINCIPLE subject to appropriate banking being in.

(b) St Mary's Bingo Club – A grant request had been received in the sum of £150 for the participants of the bingo club to enjoy a late Christmas lunch. APPROVED.

**TC12. 12/18 Budget setting process (to include future tree work if prices available):**

No tree work prices were available at the time of the meeting. The Draft Budget would be considered by the Finance and Scrutiny Committee at its meeting on Monday 14<sup>th</sup> January 2019. It was envisaged that a Public Budget Consultation Event would be held on Monday 21<sup>st</sup> January, with the Budget and Precept to be approved by the Council on Monday 28<sup>th</sup> January.

**TC13. 12/18 Tree work required in Quarter 4 2018/19:**

The works to be carried out in St Mary's Churchyard included works to a Lime tree, the removal of four Prunus/Cherry trees, minor works on two more Prunus/Cherry trees and crown lifts to an English Yew tree and a Holly tree. Quotes had been received by a tree surgeon in the region of £2,500 and this was APPROVED.

**TC14. 12/18 Approval of payment for Traffic Regulation Order:**

The Chair of the Highways Working Group, Councillor Burrell, provided an overview. The Town Council now had a final list of 15 locations for new traffic restrictions. Submission of a formal application to Gloucestershire Highways would cost the Council £10,000 (non-refundable) as match-funding. If the scheme was approved, a meeting with APCOA would be arranged to discuss enforcement. It was resolved to APPROVE payment. Unanimous.

**TC15. 12/18 Membership of the Gloucestershire Market Towns Forum (GMTF):**

The Council was advised that it could rejoin GMTF at the half-year subscription rate of £125, which would provide access to Revive and Thrive and access to a study that GMTF are commissioning on businesses throughout the County. Unanimously APPROVED.

**TC16. 12/18 Extended Burial Ground design:**

An amended design had been produced and copies of the design were tabled. It was AGREED that the design should still allow vehicle access from Sherwood Road to the new burial ground and that Officers be requested to work with the designer to make sure the design met the Council's requirements for approval by the Council at a later meeting

**TC17. 12/18 Correspondence:**

None

**TC18. 12/18 Brief reports from County, District and Town Councillors:**

County Councillor Hirst – Resurfacing work had been carried out in The Chipping/Cirencester Road, the corner of Charlton Road and Hookhouse Lane.

Councillor Ind – Asked when the wall would be repaired in Cirencester Road. Advised the Town Council's website needed some adjustments, which would be forwarded to Officers.

Councillor Walsh – Advised that the local Tesco store had a 'blue token' collection for AED defibrillators and noted that there were no defibrillators in the Hampton Street/Recreation Ground area.

Councillor McCorkell – (a) Advised that the Lloyds pharmacy alarm had been ringing constantly and expressed concern that nobody was visiting the premises to make sure they are safe or to turn the alarm off due to the amount of pharmaceuticals on the premises. Officers were requested to write to Lloyds to see if they hold a call out list. (b) Advised that residents in Long Street had received letters from Amey regarding the metal strips in the pavement explaining that the repair works would have to be carried out by the homeowners within a certain amount of time. It was thought this was not correct and that a correction would be issued shortly.

**TC19. 12/18 Items for inclusion on future agendas:**

Public Open Space Policy (i.e. the activities which the Council will allow on its land).

**TC20. 12/18 Next meeting:**

The next meeting of the Council would be held at 7pm on Monday 28<sup>th</sup> January 2019.

**TC21. 12/18 Exclusion of the Public and Press to allow discussion of confidential business:**

It was RESOLVED that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting for the following item of business on the grounds it involved the likely disclosure of confidential information (as defined in paragraphs (1) and (2) of Part I of Schedule 12A to Section 100A(4) of the Local Government Act 1972 [Information relating to an individual and Information relating to the financial or business affairs of any particular person]), and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned. Unanimous.

*Note: the business in the following Minutes (TC22. 12/18 to TC24. 12/18) was considered in Closed Session for the reasons agreed in Minute TC21. 12/18, but the decisions recorded are contain nothing Exempt/Confidential.*

**TC22. 12/18 Confidential Minutes of the Meeting of the Council held on 26<sup>th</sup> November 2018:**

APPROVED as a correct record. Record of Voting: For – 12, Against – 0, Abstentions – 0, Apologies/Absent – 3

**TC23. 12/18 Dolphins Hall Rebuild and Extension Project:**

The Chairman of the Dolphins Hall Management Committee (DHMC), Mr Steve Scott, provided an overview of the project to date. Mr Scott explained that he and other Committee member had been in discussion with the Officer at the County Council responsible for the £225,000 ‘Youth and Community’ money. The Officer had been reasonably impressed by the DHMCs latest plans (for a phased development) but he had concerns that a Public Meeting to discuss the project may be a sign of dissent in Tetbury over how the £225,000 should be used. He was also concerned that the phased plan may not be in accordance with the terms of the Section 106 agreements for additional funding. As a result of that discussion, DHMC had sought and obtained confirmation from Cotswold District Council’s Planning and Legal Departments that the Section 106 monies would still be payable. With regard to possible dissent, the DHMC had run the first of a series of public consultation events the previous weekend and, overall, the response had been good. The County Council Officer was now waiting to put a final proposal to his Cabinet Member for approval. Mr Scott explained the likely cost of the new phased scheme (£1.3million to £1.4million) and that DHMC would be applying for grants to Sport England and the Big Lottery. Mr Scott was asked about the DHMCs suggestion that a portion of land might be sold to provide two building plots. He explained that Charity law required charitable trusts to declare immediately any possibility that they were considering the disposal of land held in trust, and the possible sale was currently only a ‘last resort’ proposal. Approval would require a community meeting and consent from the Charity Commission. In addition, Mr Scott explained that any land sold would not be land currently in community use. Mr Scott was thanked for providing his report.

**TC24. 12/18 Councillor Matter:**

DEFERRED

The Meeting closed at 9.15pm

Chair ..... Dated .....