

**MINUTES OF A MEETING OF THE HERITAGE AND REGENERATION COMMITTEE  
held in the Council Chamber, Council Offices, Monday 2<sup>nd</sup> July 2018 at 6:30pm**

**PRESENT:**

Councillors: K Painter (Chair), S Ball (arrived 6.35pm), P Burrell, S Hirst (arrived 6.35pm)  
N Ind (Vice Chair) and T Stevenson

Officers: Executive Officer – T Niblett, Community & Tourism Development Officer (CTDM) –  
G Osman, John Silvester – Retiring Police Museum Curator, Maria Marsh – Newly  
Appointed Police Museum Curator

Members of the public: Two

**HR01. 07/18 Apologies for absence:**

Received from Councillor I Maslin

**HR02. 07/18 Public Consultation:**

None

**HR03. 07/18 Declarations of Interest:**

Councillor Painter declared an 'Other' interest in Agenda Item 7 in that he was a member of the Chamber of Commerce (Minute HR07. 07/18 refers).

**HR04. 07/18 Minutes of the meeting held on 4<sup>th</sup> June 2018:**

The minutes of the meeting held on Monday 4<sup>th</sup> June 2018 were approved as a correct record.

**HR05. 07/18 Action points from the last meeting:**

Christmas in Tetbury – To be known as Magical Mystery night, a progress meeting would be arranged in September.

Bluebell Trail – No further progress expected until the Wild Towns Project commenced (*Note - June 2019*).

Noticeboard outside Mistral – The landlord had confirmed that the Council could replace the noticeboard

Poppy Appeal – The Mayor and the Office staff were arranging an afternoon tea party to thank all had assisted with the Poppy appeal.

VIC Refurbishment – New furniture has been installed, external shop name signs would follow.

Finger Posts – Ongoing

Car Park Tourism Boards – A member requested that Officers confirm which map had been approved for the boards.

Trim Trail Quotation – Ongoing

New door at VIC – Awaiting quotation for new push button operating system

Removal of four trees at West Street Car Park – A tree surgeon had advised that the four poor quality trees could not be removed for replanting elsewhere as they were not particularly good specimens and moving would damage the root systems on any tree. IN view of this advice it was AGREED to remove these trees and leave the three good trees in place to thrive.

Quotations for new troughs at St Saviours – Tetbury in Bloom had replanted the troughs and advised that the troughs only need brushing to improve the look of them. The Deputy Clerk had contacted St Mary's Church regarding contact details on headstones that needed attention. The Grounds Team would remove ivy from the walls.

Purchase small litter bin behind Market Hall – The District Council had advised that it would not collect waste from a new bin in this area as there was an adequate supply of bins within the vicinity. It was AGREED to purchase a small litter bin to be placed on a post, for the Town Council's Grounds Team to empty.

Town Centre CCTV - A second consultation would be arranged regarding the cost of the CCTV (Note: to follow the close of consultation on the Traffic Regulation Order).

**HR06. 07/18 Budget figures to date:**

Noted

**HR07. 07/18 Chamber of Commerce update on the promotion of Tetbury:**

Discussions would be held at the 'Visit Tetbury Launch' evening. It was agreed that the Chamber should not be connected in anyway with the Town Council; it was hoped that businesses within the town would be interested in regenerating the Chamber. It was understood there would be no fee for new Chamber members in their first year.

**HR08. 07/18 Tourist Information Centre:**

The refurbishment was beginning to take shape. Once completed a celebration would be arranged. It was noted that Highgrove was now allowing visitors to arrive an hour before and after their tour, which was having an impact on the town. The CTD Manager was requested to contact Highgrove to discuss whether a compromise could be achieved.

**HR09. 07/18 Police Museum:**

The new Police Museum Curator, Ms Maria Marsh was introduced to the Committee. The retiring Curator, Mr John Silvester informed the Committee that he would be leaving around August. As Mayor and as former Chair of the Committee, Councillor Ball thanked Mr Silvester for his hard work in bringing the Police Museum back to life and presented him with thank you gifts. The Committee noted that the Policeman side panel had been installed with many favourable comments being received. The new CCTV system was due to be installed on 6<sup>th</sup> July.

The non-British handcuffs and restraints on loan from the Alex Nichols Collection had been returned; unfortunately a few items cannot be located and writing them off was being discussed with Mr Nichols, who was nevertheless willing to loan some more British handcuffs to the Museum.

**HR10. 07/18 Civic Society Historical Plaques:**

Mr Angell advised the Committee he had received a quote for £440 per plaque excluding VAT and delivery. Councillor Ball offered to obtain another quotation; the Committee AGREED that if the price was more than £440 to proceed with Mr Angells' preferred company, using the same style as at Hacket Court (size 14"x11").

**HR11. 07/18 Civic Society Cotswold Gem Book:**

It was explained that the Civic Society was looking to reproduce 5,000 copies of the Cotswold Gem Book, after making a few alterations/updates. The purchase price would be £1.10, with the VIC and St Mary's Church selling the books at slightly different prices. The CTD Manager would contact St Mary's Church to see whether the books could be sold at the same price. It was AGREED that the Town Council could store the books once printed.

**HR12. 07/18 External Wooden Staircase (subject to final quote being received):**

The Committee noted that the Council was waiting for confirmation from the Conservation Officer whether demolition of the staircase would be acceptable, as two contractors felt that the existing materials were non-salvageable. The Committee was concerned that the stairs were a health and safety issue and asked for a definitive answer as soon as possible.

**HR13. 07/18 Correspondence:**

None

**HR14. 07/18 Councillors Reports:**

Councillor Stevenson – Expressed some concern about the condition of St Mary's churchyard. It was AGREED to request Officers to check St Mary's Church website for when funerals were to take place in order to advise the Grounds Team of the need to make sure the churchyard was tidy.

Councillor Hirst – Suggested that Tetbury start a 'Pride in Your Town' campaign.

Councillor Painter – Asked if it would be possible to clean the street signs when required; this would work in nicely with the 'Pride in Your Town' campaign

Councillor Ind – Suggested approaching the Guides, Beavers etc to assist with the campaign

Councillor Ball – Reported a telephone call from a resident with concerns regarding parking in Chavenage Lane due to an exercise class in a residential property. Officers were requested to contact the homeowner/trainer to ask whether the participants could park more considerately.

**HR15. 07/18 Items for the next agenda:**

None

**HR16. 07/18 Time and date of the next meeting**

6.30pm on Monday 3<sup>rd</sup> September 2018.

The Meeting closed at 7.55pm

Chair ..... Dated .....