



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

(Councillors Sandra Ball, Jon Easterbrook, Stephen Hirst, Kevin Painter, Tony Walsh, and Jason Williams)

You are summoned to attend a meeting of the Finance and Scrutiny Committee that has been arranged for **Monday 9th July 2018 at 7.00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Stephen Holley
Town Clerk
2nd July 2018

AGENDA

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1. Apologies for absence	Verbal
2. Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)	Verbal
3. Declarations of interest	Verbal
4. Minutes of the Meeting held on 11 th June 2018	2
5. Action points arising from those Minutes	8
6. Improving Presentation of the End of Year Accounts	10
7. Payments for July and Bank Reconciliation for June 2018	22
8. Accounts for 2018/19 – Income & Expenditure, Month 3	31
9. 'Annualising' seasonal salaries for staff at the Visitor Information Centre	35
10. Financial Support for the Dolphins Hall (Update – if relevant)	Verbal
11. Requests for Grants – (Tetbury Fiesta)	36
12. Maintenance of NPHAA Allotments	40
13. Correspondence	-
14. Brief Councillor reports	Verbal
15. Agenda items for future consideration	Verbal
16. Date and time of the next meeting 10 th September 2018 - 7pm	-

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.