



Tetbury

Town Council

To all Members of the Council

You are summoned to attend the Annual Meeting of the Council on Monday 14th May 2018 at 7.00pm at the Council Chambers, Tetbury for the transaction of the following business. **All Members of Public welcome.**

Clerk to the Council
8th May 2018

AGENDA

1.	Election of Chairman (Mayor)	-
2.	Election of Deputy Mayor	-
3.	Apologies for absence	Verbal
4.	Declarations of Interest	Verbal
5.	To allow public consultation <i>The Council allows fifteen minutes for public questions or statements. Each person speaking is to state their name and will be allowed a maximum of three minutes. Questions may be answered briefly but not debated. Issues may be referred to a later meeting of the Council or a Committee for response if deemed necessary.</i>	Verbal
6.	Minutes - Meeting of the Council held on 30th April 2018	2
7.	Progress Reports - information on action points	-
8.	Confirmation of Committees and Working Groups and their Terms of Reference	6
9.	Appointment of Members to Committees and Working Groups	12
10.	Appointment of Representatives to External Bodies	13
11.	Review of Standing Orders in the light of a new national Model	14 <i>(And separate Appendix)</i>
12.	Review of Financial Regulations	15
13.	Confirmation of Banker and re-appointment of bank signatories	27
14.	Review of Fixed Asset Register	28
15.	Brief updates from the Feoffees, Dolphins Hall, Rail Lands Trust	Verbal
16.	Reports from Committees and Working Groups	Verbal
17.	Correspondence	Verbal
18.	Brief District & Town Councillor Reports	Verbal
19.	Items for inclusion on June Agenda	Verbal
20.	Date of the next meeting of the Council - 7pm on 25th June 2018	Verbal
21.	CLOSED SESSION	-
22.	Exclusion of the Public and Press	-
23.	Confidential Minutes of the meeting held on Monday 30th April 2018	29

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equality and Diversity, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

