

**MINUTES OF FULL MEETING of COUNCIL**

Held in the Council Chamber, Tetbury on Monday 26<sup>th</sup> January 2015 at 7pm

**PRESENT:** Cllrs S Ball (Chair), A Walsh, J Henderson, D Hicks, M Steedman, L Farnham, K Painter, I Maslin, M Lea, T Stevenson, L Brown, C Morgan, C Pearce, S Hirst Town Clerk Natalie Haines & Administrator T Niblett, Public 4 members of public.

**TC1. 01/15 Apologies:** None.

**TC2. 01/15 Declarations of Pecuniary Interest in addition to those declared on Register:** None

It was proposed by Cllr Farnham, seconded Cllr Morgan to suspend Standing Orders – voted all in favour.

**TC3. 01/15 Co-option of new Councillor:** Following presentations along with question and answer sessions with two candidates, Mr Brock Bergius was elected as a new Town Councillor. Mr Bergius signed the Declaration of Acceptance of Office and took his position at the table.

(Standing orders were reinstated)

**TC4. 01/15 Public Consultation:** Patricia Burrell – Spoke regarding the recent planning application in Hampton Street, S106 donations, The Old Courthouse building not meeting the requirements for the Disability Act. Asked the question whether the Tourist Information Centre could move into the Old Courthouse and the Town Council offices move into the Goods Shed.

**TC5. 01/15 Adoption of Minutes held 8<sup>th</sup> December 2014:** After a minor amendment, it was proposed by Cllr Farnham, seconded Cllr Painter to adopt the minutes – voted 13 in favour, 1 against, 1 abstention.

**TC6. 01/15 Progress Reports:** Allotments – On-going Action plan for next Council (February Agenda). Seek legal advice concerning TRLRT lease – Update from Project Group to be discussed at February Full Council. Arrange meeting between NHS England, Drs Surgery, Tetbury Dental Practice and TTC – meeting arranged for Thursday 12<sup>th</sup> February, Cllr Henderson to circulate NHS England Strategy documents. Burial Ground – Town Clerk visited Glos Archives to look through minutes 1980-1983. Town Clerk to contact Solicitor regarding legalities of turning part of the Recreation Ground to burial land, hold a Public consultation before new Council starts in May.

**TC7 01/15 Mayor and Town Clerk Reports for December:** Mayors Report circulated in advance. Visited the Nursing Homes and Day Centres before Christmas. Joan de Borg, a previous Mayor sadly passed away in December. The Highgrove lunch was very well attended and thanks to Stephen Hirst for organising this event. Clerks Report circulated in advance. Thanks to the Mayor for the lovely TTC Christmas lunch, roof on the building is now fixed. We are in the process of looking for a new tenant for the flat. Urgent tree work took place at Cookspool.

**TC8. 01/15 Police Report for December:** Report circulated in advance. There were 9 crimes between 1<sup>st</sup> December & 31<sup>st</sup> December 2014 compared to 11 for the same period of 2013. Year to date crime at 76 compared to 87 at the same point in the previous year. It was requested that we ask the Police whether there is an active Neighbourhood Watch in Tetbury. To obtain a top 10 list on ways to make your home safe and advertise on TTC new website.

**TC9. 01/15 To note end of December budget report:** Chair of F&S provided Council with an overview of the report and advised Council that part of the Standing Orders, F&S should report every quarter a budget report.

**TC10. 01/15 To agree draft budget for 2015/16 and precept request:** It is F&S's recommendation that the precept should be increased by 4% an estimated increase of £4 per annum per household (based on Band D), Cllr Hirst explained that in addition to any increase made by the council a further likely increase of at least 1.5% would also be incurred due to the new calculation of Local Tax support Grant. After a heated debate, it was proposed by Cllr Hirst, seconded Cllr Maslin that TTC precept request should be increased by 4% (£10,000) providing the council with a precept income of £258,555 (compared to £248,611 for the previous year), a recorded vote was requested. Cllrs who voted in favour Cllrs Steedman, Stevenson, Lea, Pearce, Morgan, Brown, Hicks, Hirst, Ball, Walsh, Henderson, Maslin (12), Cllrs against Farnham, Painter (2).

**TC11. 01/15 To request CDC undertake a further community governance review regarding the future warding of Tetbury as recommended by F&S:** An email from CDC had been received and discussed at F&S. Council were advised that Tetbury would be split into 3 wards although the over-riding duty and accountability of all town councillors is to the whole community of the town. Both Stow-on-the-Wold and Fairford are also being split into wards and had concerns. Following a discussion, it was proposed by Cllr Walsh, seconded Cllr Henderson that we contact CDC to revisit this decision as we are not comfortable and request they look again as per the email. In addition TTC to contact parishes who are also effected informing them of our intentions – voted 13 in favour, 1 against.

**TC12. 01/15 To provide comment on Local Plan document as part of the CDCs Consultation**

**Process:** Town Clerk provided Council with an overview. As this was a very in-depth matter it was felt that it could not be discussed in detail at a Full Council meeting, it was proposed by Cllr Lea, seconded Cllr Henderson to proceed with an extraordinary meeting which will be held in the Council Chamber on Tuesday 24<sup>th</sup> February at 7pm – voted all in favour. Cllr Stevenson has sent apologies for this meeting.

**TC13. 01/15 To approve the amended Open Spaces Policy (including gritting):** It was proposed by Cllr Henderson, seconded Cllr Walsh to approve the Open Spaces Policy – voted 13 in favour.

**TC14. 01/15 Brief updates from Feoffees/Dolphins Hall/TRLRT:**

**Update from Feoffees:** Nothing to report.

**Update from Dolphins Hall:** Report circulated in advance. The alterations to the front car park have been delayed until February. Have issued hi-viz dog warden jackets to a number of volunteers, along with the recent publicity this has triggered a positive response. The pre-planning discussions on the New Dolphins Centre were very positive, although a more detailed report on traffic movements has been requested.

**Update from Rail Lands Trust:** Planning permission has recently been granted. External concrete posts have been removed. Various fundraising events have been arranged. Fundraising events so far have doubled the target of £10,000.

**TC15. 01/15 Working Group Reports:**

Highways Report circulated in advance. There are a number of collapsed drains in the town which cause flooding problems in periods of heavy rain. County Highways are to be asked to repair at the soonest possible moment. Attempt to resurrect the Lorry Watch in its simplest form. Glos Highways have been notified of the large pot holes in Cirencester Road. Requested that Cllrs advise the office or contact Highways direct for any issues regarding pot holes and drains.

Neighbourhood Development Plan Report circulated in advance. The housing group is now analysing the results in from the housing and needs survey issued last year and hope to present the findings and summary to the town council shortly. A business survey also went out in December to some 300 businesses in the town and returns from these are now coming back to be analysed. Next meeting will be held on Thursday 5<sup>th</sup> February at 7.30pm.

**TC16. 01/15 Committee Reports:**

Planning

<p><a href="#">14/05454/FUL</a>  <b>Date:</b> 13 January 2015  <b>Location:</b> 3 Silver Street,  <b>Proposal:</b> Insertion of a first floor side facing slot window  <b>Decision:</b> No objection</p>	<p><a href="#">14/05455/LBC</a>  <b>Date:</b> 13 January 2015  <b>Location:</b> 3 Silver Street,  <b>Proposal:</b> Refurbish the existing front screens and sash windows and insertion of secondary glazing and 2 slanted slot windows to the side elevation, formation of loft conversion and internal alterations, insertion of four rear facing rooflights  <b>Decision:</b> No objection</p>
<p><a href="#">14/05511/FUL</a>  <b>Date:</b> 12 January 2015  <b>Location:</b> Williams Textiles Ltd, Chavenage Lane,  <b>Proposal:</b> Erection of six residential units  <b>Decision:</b> TTC support the plan to build the 6 houses but have grave concerns at the lack of parking on the site for the number of bedrooms provided but understand the parking complies with the current parking standards. The access to and from Chavenage Lane on a particularly narrow area of the road is a concern especially if people decide to park outside the 3 plots onto Chavenage Lane with the road at this point being its narrowest.</p>	<p><a href="#">14/05450/FUL</a>  <b>Date:</b> 08 January 2015  <b>Location:</b> Abbeyfield, 1 London Road,  <b>Proposal:</b> Change of use from Care Home (Class C2 Use) to 8 single bedroom flats  <b>Decision:</b> TTC do not support this application due to the complete lack of parking on the scheme, the lack of parking will force owners to park elsewhere in the already over parked residential areas like the Ferns.</p>
<p><b>Decisions:</b></p>	
<p><b>Application:</b> <a href="#">14/05226/FUL</a>  <b>Ward:</b> Tetbury  <b>Date decided:</b> 16 January 2015  <b>Decision:</b> Application Permit  <b>Location:</b> Land To The Rear Of 36, 38 &amp; 40 London Road,  <b>Proposal:</b> Proposed new dwelling and single garage</p>	<p><b>Application:</b> <a href="#">14/04978/FUL</a>  <b>Ward:</b> Tetbury  <b>Date decided:</b> 15 January 2015  <b>Decision:</b> Application Permit  <b>Location:</b> The Goods Shed, Gumstool Hill,  <b>Proposal:</b> Variation of condition 2 of planning permission 13/05019/FUL to include a new glass foyer and entrance to the west elevation; the addition of an external fire escape and vents to the east elevation; and the introduction of serving hatch and door in existing metal door on south elevation</p>
<p><b>Application:</b> <a href="#">14/05268/LBC</a>  <b>Ward:</b> Tetbury  <b>Date decided:</b> 13 January 2015  <b>Decision:</b> Application Permit  <b>Location:</b> Triqs South Ltd, 2 London Road,  <b>Proposal:</b> Two external signs above windows and installation of hanging sign</p>	<p><b>Application:</b> <a href="#">14/04987/FUL</a>  <b>Ward:</b> Tetbury  <b>Date decided:</b> 06 January 2015  <b>Decision:</b> Application Permit  <b>Location:</b> Hampton Stores, Hampton Street,  <b>Proposal:</b> Erection of single storey side extension</p>

F&S Report circulated in advance. Grant application from St Marys School to be referred to Full Council as the request is for £1000, also there is not funding in the Grants Budget to accede to this request. Quotation for new website approved and work to commence as soon as ever possible. To ask CDC to carry out a review of the new warding of Tetbury as offered. Despite this request due to the time involved in carrying out the review the three ward system for the town will be operating for the May elections.

H&R Approved new play equipment at Suffolk Close, to purchase a bench at St Saviours in commemoration of WW1 had been agreed. Discussed the possibility of administrating the ashes section of St Saviours await PCC official request.

**TC17. 01/15 Correspondence received to date:** A letter had been received from all Churches which cover Tetbury regarding potential burial ground. Danter's Fair has asked if a fair could be erected at the Long Stay Car Park in March.

**TC18. 01/15 District and Councillors Reports:**

District Cllr Gibbs report circulated in advance. The consultation period for the Local Plan ends on the 27<sup>th</sup> February. As members will be aware, because of the permissions already granted to the housing developments in Tetbury, we have already exceeded our allocation for the period of the plan resulting in only two small brownfield sites at Northfield Garage and adjacent to Cirencester Rd. industrial estate being on the preferred sites lists in the plan.

Cllr Farnham Reminded Council that the next Newsletter needs to be published. Need to produce a budget handover report for the next Council in May which will set out the £150,000 agreed for the TRLRT in 2013.

Cllr Lea Had received correspondence from a town in the South of France who would like to twin with Tetbury. Cllr Lea asked to provide more information.

It was proposed by Cllr Henderson, seconded Cllr Hicks to carry on the meeting as it was past 10pm, Voted 12 in favour, 2 against.

Cllr Painter Has been asked whether TTC would consider purchasing the Malthouse building. Cllr Ball has advised that a meeting had been arranged this week and will provide the Council with an update next month.

Cllr Brown Had received an email from a visitor in Tetbury who had received a parking ticket, although explained that car keys had been lost and a set were on its way. Cllr Walsh to forward an email regarding the appeal procedure.

**TC19. 01/15 Items for February Agenda:** Cookspool, Mayors Tea Dance, Burial Ground

**TC20. 01/15 Next Full Council Meeting Monday 16<sup>th</sup> February 2015 at 7pm.**

*Meeting Closed 10.10pm*

Chairman ..... Date .....