

**MINUTES OF FULL MEETING of COUNCIL**

Held in the Council Chamber, Tetbury on Monday 16<sup>th</sup> February 2015 at 7pm

**PRESENT:** Cllrs S Ball (Chair), A Walsh, I Maslin, J Henderson, L Farnham, B Bergius, M Lea, C Pearce, C Morgan, K Painter, L Brown, D Hicks, S Hirst Town Clerk Natalie Haines & Administrator T Niblett, Public 4 members of public.

**TC1. 02/15 Apologies:** Noted from Cllrs Stevenson and Steedman

**TC2. 02/15 Declarations of Pecuniary Interest in addition to those declared on Register:** None

**TC3. 02/15 Public Consultation:** None

**TC4. 02/15 Adoption of Minutes held 26<sup>th</sup> January 2015:** After a few minor amendments, it was proposed by Cllr Walsh, seconded Cllr Lea to adopt the minutes – voted all in favour.

**TC5. 02/15 Progress Reports:** Meeting between NHS England, Drs Surgery, TTC and Tetbury Dental Practice – did not proceed. Cllr Walsh to contact NHS England. There is a possibility a satellite surgery could take place in and around Tetbury but this would be for the Drs Surgery to proceed if required. The future of the Malthouse building, advised this could become part of the Local Plan and may be considered placing S106 requests into this building although it would need to be costed out.

**TC6 02/15 Mayor and Town Clerk Reports for January:** Mayors Report circulated in advance. Attended the Youth of Tetbury AGM. Twinning meeting where Tetbury has the possibility of twinning with a town in France. Attended various fundraising events within the town. Clerks Report circulated in advance. Work has now completed on the flat and is available for rent. The new website should be live shortly. Next Tourism meeting to be held on 24<sup>th</sup> February 2015, campaign for Woolsack bunting going well with local companies contributing. A local company has already offered to put up the bunting in the town for this year only. Tree works completed at Hampton Street allotments.

**TC7. 02/15 Police Report for January:** There were 11 crimes between 1<sup>st</sup> January & 31<sup>st</sup> January 2015 compared to 4 for the same period of 2014. Year to date crime at 87 compared to 91 at the same point in the previous year. It was requested that all residents to be mindful of their home security and to visit [www.gloucestershire.police.uk](http://www.gloucestershire.police.uk) for tips. If any resident would like to book an appointment regarding home security email [paul.hancock@gloucestershire.pnn.police.uk](mailto:paul.hancock@gloucestershire.pnn.police.uk), requests can also be made via 101.

**TC8. 02/15 To approve Town Crier Event:** Report circulated in advance. Peter Dauncey (Tetbury Town Crier) has suggested a Town Crier Event which takes place all over the country and abroad and this would be a fantastic opportunity to promote Tetbury, which could become a yearly event. Unfortunately the proposed date of 9<sup>th</sup> August clashes with the Tetbury Flower Show. It was proposed by Cllr Walsh, seconded Cllr Farnham that we approve the notion of a Town Crier day and the Heritage & Regeneration Committee liaise with Peter Dauncey to find an alternative date – voted all in favour. Working group of Cllrs Walsh, Farnham and request a representative from the Feoffees to join.

**TC9. 02/15 To receive update regarding the Burial Ground:** Town Clerk is currently working on this item and has requested that this item be placed on the next Full Council Agenda when all the facts will be presented.

**TC10. 02/15 To receive an update from Rail Lands Working Group including possible future lease options of building:** Report circulated in advance. Milestones achieved over the past 11 months between TTC and TRLRT Working Group appointment of an Architect, completion of a business plan, completion of building strategy and planning permission received from CDC. The current estimated grants awarded and committed funds to date total £352,885. The project currently has a shortfall of £282,115. At present a wish list regarding potential lease is being obtained from both parties. TTC need to ascertain if there is a shortfall in funding and to keep the momentum of the project running, would TTC be prepared to put the money forward and wait for the S106 monies to arrive. It was proposed by Cllr Farnham, seconded Cllr Painter that subject to a formal agreement with TTC that the TRLRT in shape of formal partners help with the running of the Goods Shed – voted all in favour. Working Group Report Looking at possibility of a fold-away seating system to be installed. Recent Art Exhibition was a success with

paintings being sold. At the recent Car Boot Sale a record fundraising amount was raised. A fundraiser has entered the TRLRT into a competition to win a cinema for the town and has also produced a You Tube film.

**TC11 02/15 To approve proposed budget for 2015/16 and briefing update:** Report circulated in advance which indicates what has been achieved over the past 12 months. £58,000 has been invested in the Community which makes TTC a value for money Council. Following a brief overview from the Chair of F&S it was proposed by Cllr Walsh, seconded Cllr Henderson to approve the 2015/16 budget – voted 12 in favour, 1 abstention.

**TC12 02/15 To agree way forward with Council's handover document for next Council following elections in May 2015:** Report circulated in advance. The first Working Group meeting will be taking place on Thursday 19<sup>th</sup> February. The report is the first draft with the Top 10 spends requested by F&S.

**TC13 02/15 To receive an update on land search for Allotments and AGM:** Report circulated at the meeting. Cllr Morgan provided an overview. The development at Highfield Farm has dedicated allotment space. Allotments in Hampton Street had a turnover of 8 members this year and the current waiting list is 7. A new Committee had been elected.

**TC14 02/15 To receive an update concerning Mayors Tea Dance:** Report circulated in advance. The only cost incurred to people at the event would be if they purchased a raffle ticket, all other costs would come from the Mayors expenses. Cllr Lea has kindly offered to donate scones, jam and cream. Cllr Henderson has offered to assist on the day. It was noted as the proposed date was near the election date this event should be a Council initiative. Town Clerk to check GAPTC guidelines. In addition it was agreed that the event should be promoted in accordance with our equal opportunities policy and be open to everyone and not have an age restriction.

**TC15 02/15 Brief updates from Feoffees/Dolphins Hall/TRLRT:**

**Update from Feoffees:** Cllr Walsh has a 45 minute Power-point presentation which he is willing to present to the new Council which provides information about the Feoffees and the history of Tetbury.

**Update from Dolphins Hall:** Report circulated in advance. Volunteer dog wardens are now patrolling the recreation ground which has seen a reduction in incidences. The first litter pick of the year will be taking place on Sunday 8<sup>th</sup> March at 10am. The wall at the front of the Dolphins Hall has recently been removed for the new car park spaces; this should be completed by the end of the month.

**Update from Rail Lands Trust:** Already received.

**TC16 02/15 Working Group Reports:**

Highways No meeting has taken place.

Neighbourhood Development Plan Report circulated in advance. Have received just over 50 responses from the recent Business survey, 300 questionnaires had been sent out. Drs Surgery is on the high list of concerns from local residents regarding appointments and accessibility. Owner of building on the north of the town happy to hold a meeting with the surgery on the possibility of leasing/owning units within the building, and the new Steepleton development would also be a possibility of holding a satellite surgery.

**TC17 02/15 Committee Reports:**

Planning

<p><a href="#">14/05356/FUL &amp; LBC</a>  <b>Date:</b> 03 February 2015  <b>Location:</b> 22 Gumstool Hill,  <b>Proposal:</b> Installation of rooflights to the rear single storey elevation, erection of 2 dormer windows to front roofslope and a glazed lantern to the rear  <b>Decision:</b> No objection</p>	<p><a href="#">15/00073/FUL</a>  <b>Date:</b> 04 February 2015  <b>Location:</b> Southdown , Charlton Road, <b>Proposal:</b> Erection of a garden summer house  <b>Decision:</b> No objection</p>
<p><a href="#">15/00073/FUL</a>  <b>Date:</b> 04 February 2015  <b>Location:</b> Southdown , Charlton Road,  <b>Proposal:</b> Erection of a garden summer house</p>	<p><a href="#">14/05455/LBC</a>  <b>Date:</b> 09 February 2015  <b>Location:</b> 3 Silver Street,  <b>Proposal:</b> Refurbish the existing front screens and</p>

<b>Decision:</b> No objection	sash windows and insertion of secondary glazing formation of loft conversion and internal alterations <b>Decision:</b> No objection
<b>Tree Works</b>	
<b><u>15/00298/TCONR</u></b> <b>Location:</b> Waterside , 25 Gumstool Hill, <b>Proposal:</b> 3 x Leylandii trees on the north border growing along a wall - the roots of one is cracking the wall of the garage, remove all 3 trees to ground level	<b><u>15/00362/TCONR</u></b> <b>Location:</b> 20 Close Gardens, <b>Proposal:</b> Fell ash and cherry
<b><u>15/00421/TPO</u></b> <b>Ward:</b> Grumbolds Ash <b>Location:</b> Highfield Farm, Tetbury, <b>Proposal:</b> Removal of trees G6, G8, G9, T1741-1743 of TPO <b>Decision:</b> TTC are concerned that so many trees with TPOs are being removed	<b><u>15/00461/TCONR</u></b> <b>Ward:</b> Tetbury <b>Location:</b> The Close Hotel , 8 Long Street, <b>Proposal:</b> Lime tree - rear garden - fell
<b>Decisions</b>	
<b>Application:</b> <a href="#">14/04980/COMPLY</a> <b>Date decided:</b> 27 January 2015 <b>Decision:</b> Application Permit <b>Location:</b> The Goods Shed, Gumstool Hill, <b>Proposal:</b> Change of use from former Railway Goods Shed to D1/D2 uses, including cafe and market area and permanently sited railway carriage - compliance with condition 5 (archaeology)	<b>Ward:</b> Tetbury <b>Date decided:</b> 29 January 2015 <b>Decision:</b> No objection (County) <b>Location:</b> Quarry Cottage , 12 Cirencester Road, <b>Proposal:</b> Acer Negundo 'Flamingo' - remove
<b>Application:</b> <a href="#">14/04195/FUL</a> <b>Date decided:</b> 29 January 2015 <b>Decision:</b> Application Permit <b>Location:</b> The Barn, The Chipping <b>Proposal:</b> Conversion of existing building to create three new dwellings	<b>Application:</b> <a href="#">14/05624/COMPLY</a> <b>Date decided:</b> 30 January 2015 <b>Decision:</b> Application Permit <b>Location:</b> Land Parcel Quercus Park, Quercus Road, <b>Proposal:</b> Residential development of 50 Dwellings - compliance with condition 6 (contamination)
<b>Application:</b> <a href="#">14/05454/FUL</a> <b>Date decided:</b> 04 February 2015 <b>Decision:</b> Application Withdrawn <b>Location:</b> 3 Silver Street, Tetbury, <b>Proposal:</b> Insertion of a first floor side facing slot window	<b>Ward:</b> Tetbury <b>Date decided:</b> 04 February 2015 <b>Decision:</b> Application Withdrawn <b>Location:</b> 13 Close Gardens, <b>Proposal:</b> Sweet Chestnut - remove to ground level
<b>Application:</b> <a href="#">14/05623/COMPLY</a> <b>Date decided:</b> 04 February 2015 <b>Decision:</b> Application Permit <b>Location:</b> Land Parcel Quercus Park, Quercus Road, <b>Proposal:</b> Residential development of 50 Dwellings - compliance with condition 14 (tree protection plan)	<b>Application:</b> <a href="#">14/04598/ADV</a> <b>Date decided:</b> 05 February 2015 <b>Decision:</b> Application Permit <b>Location:</b> Tesco Store, London Road, <b>Proposal:</b> Identifying and directional signage to customer 'Click & Collect' pick up location within the Tesco store car park
<b>Application:</b> <a href="#">15/00321/TELEC</a> <b>Date decided:</b> 05 February 2015 <b>Decision:</b> Prior approval not required (TELEC) <b>Location:</b> Opposite 4 Old Brewery Lane,	

<b>Proposal:</b> Installation of 1 x DSLAM equipment cabinet	
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F&S Report circulated in advance. Items already discussed.

H&R Report sent via email today. Agreed to carry out tree works on Copper Beech Tree at Cookspool. Consider the name for the development at the rear of 19 Market Place, received an update on the position of the Town Crier.

**TC18. 02/15 Correspondence received to date:** Annual Street trading licence is due for renewal on 22<sup>nd</sup> February. Contact CDC to request an extension and this to become an item on H&R in March.

**TC19 02/15 District and Councillors Reports:**

District Cllr Gibbs report circulated in advance. The Planning Committee considered the Quercus Road reserved matters and approved the application. The applicant had reacted to criticism of the design and changes have been made. CDCs 2015/16 budget will be debated at the Full Council meeting on 24<sup>th</sup> February.

Cllr Hirst Street Trading licence was purchased to control the area and not for commercial gain.

Cllr Painter Footpaths leading out of the town towards Westonbirt are becoming a hazard.

Cllr Morgan Lighting in Love Lane becoming an issue due to height on trees. Cookspool drains are full.

Cllr Lea Sent an email to potential Twinning town in France, awaiting legal documents from British Council before proceeding.

Cllr Walsh Following recent parking ticket issue the appeal route has been taken. Requested District Cllrs ask CDC to advertise the 0345 instead of 0845 number for APCOA. Approached by Tetbury Brownies to visit the Council building and to sit in and observe a Council meeting. Future agenda item for new Council, possibility to form a Junior Council.

Cllr Ball At the recent Youth Group AGM it was noted they would like to become more involved in the community and may be maintain a flowerbed within the town.

**TC20 02/15 Items for March Agenda:** Malthouse, Burial Ground, Health Provision

**TC21. 02/15 Next Full Council Meeting Monday 16<sup>th</sup> March 2015 at 7pm.**

*Meeting Closed 8.55pm*

It was proposed by Cllr Walsh, seconded Cllr Henderson that the meeting enter Closed Session – voted all in favour.

Chairman ..... Date .....