

MINUTES OF FINANCE & SCRUTINY (F & S) COMMITTEE OF TETBURY TOWN COUNCIL (TTC)

Held at the Council Chambers, Tetbury on Monday 10th November 2014 at 7.00pm

PRESENT Cllrs S Hirst, T Walsh, C Pearce, J Henderson, L Brown & Town Clerk Natalie Haines, in attendance Cllr M Steadman & Sue Doidge (representing Girl Guiding Tetbury District).

FS1. 11/14 Apologies Cllrs S Ball & E Farnham

FS2. 11/14 Public Consultation: None

FS3. 11/14 Declarations of Pecuniary Interest in items on the agenda and not already noted on the Register of Interest Forms: Cllrs Walsh (President Tetbury Cricket Club & member of the tourism group) & Hirst item (Cotswold Volunteers Trustee) 6

FS4. 11/14 Adoption of F & S Committee Minutes 13th October 2014: Proposed Cllr Walsh seconded Cllr Pearce (2 abstentions Cllrs Henderson and Brown) **Agreed.**

FS5. 11/14 Action Points from those minutes and not on the agenda:

8.07/14 – awaiting response from CDC

11.07/14 – deadline given 05/11 ongoing

FS9.10/14 – David Wilson letter gives no restriction details, item can now be deleted

FS13.10/14 – completed can now be deleted

FS13.19-2110/14 – completed can now be deleted

FS6. 11/14 To consider grant applications:

Girlguiding Tetbury District - It was proposed by Cllr Henderson and seconded by Cllr Walsh that TTC award a grant of £486 to the Girl Guiding District to purchase their Gazebo. **Agreed.**

Tetbury Cricket Club – It was proposed by Cllr Pearce and seconded by Cllr Brown that TTC commit £500.00 to pay towards coaching invoices at the club when they occur. **Agreed.** (1 abstention Cllr Walsh)

Tetbury Tourism Group – It was proposed by Cllr Pearce and seconded by Cllr Brown that this application be refused, the clerk to seek advice with regards to funding this sort of activity. **Agreed.** (1 abstention Cllr Walsh)

Citizen's Advice Bureau (CAB) – It was suggested that Clerk request further details from the CAB including offering a venue for offering services in Tetbury free of charge.

Cotswold Volunteer Services (CVS) – It was proposed by Cllr Henderson and seconded by Cllr Walsh that TTC award £500.00 to CVS. **Agreed.** (1 abstention Cllr Hirst)

FS7. 11/14 To approve payment of TTC & TIC November accounts and note budget report to end of October:

TTC November payments and accounts – Proposed Cllr Walsh seconded Cllr Henderson. **Agreed** (1 abstention Cllr Pearce)

TIC November payments and accounts – Proposed Cllr Walsh seconded Cllr Pearce. **Agreed**

It was proposed by Cllr Henderson and seconded by Cllr Walsh that the budget report to end of October be noted. **Agreed**

FS8. 11/14 To note update on roof report re courthouse and future works – The clerk recommended that 1/3 of the roof be replaced as suggested by an external surveyor, some cleaning and fixing of guttering and chimney area also recommended, in accordance with last month’s meeting clerk given delegated authority to continue.

FS9. 11/14 To consider and approve IT support options and impact on budget report to end of October – It was proposed by Cllr Walsh and seconded by Cllr Henderson that IT arrangements with Google continue until May next 2015 when clerk will recommend way forward to new council. **Agreed.**

FS10. 11/14 To consider draft budget for 2015-2016 – after lengthy discussion it was recommended that the clerk and chair of F & S have a further draft available for November full council.

FS11. 11/14 To discuss TTC website and future maintenance – It was proposed by Cllr Henderson and seconded by Cllr Walsh that the clerk seek quotes from website designers, following on from a breakdown in services and communication with the current provider. **Agreed**

FS12. 11/14 To agree first aid training for all staff – It was proposed by Cllr Henderson and seconded by Cllr Brown that |Clerk co-ordinate training with the cheapest option, offering training to Tetbury in Bloom. **Agreed.**

FS13. 11/14 To agree delegated authority to clerk for December payments – It was proposed by Cllr Walsh and seconded by Cllr Pearce to give clerk delegated authority for December payments. **Agreed**

FS14. 11/14 To consider any correspondence received – Action for Market Town Alive have gone into liquidation, grave stone requested from Lamb family agreed no concerns and grant form to be sent to Corinium Talking News.

FS15. 11/14 To receive brief Councillor reports – Cllr Walsh suggested a full council agenda item concerning plaques in memory of those lost in WW1. Cllr Pearce is co-ordinating a quote for works at St Saviours for the pathway improvement and has agreed to pay for the works at St Mary’s churchyard.

FS16. 11/14 To suggest items for next agenda on 19th January 2015 – None

FS17. 11/14 To note the date and time of the next F & S meeting 19th January 2015 at 7 pm.

Meeting Closed at 8.45

Chairman Date