

**MINUTES OF HERITAGE AND REGENERATION COMMITTEE MEETING**  
**held at Council Chambers, Tetbury, Monday 6<sup>th</sup> October 2014 at 6.45pm**

**PRESENT:** Cllrs, K Painter (Chair), T Stevenson, S Hirst, C Pearce, I Maslin, D Hicks, C Morgan, T Walsh, L Brown, S Ball & M Lea & Will Cook (Rail Lands Trust), Clerk Natalie Haines, Peter Atkinson (Civic Society).

**HR1. 10/14 Apologies:** None

**HR2. 10/14 Public Consultation:** None

**HR3. 10/14 To receive additional declarations of Pecuniary Interest:** None

**HR4. 10/14 Adoption of Minutes held 1<sup>st</sup> September 2014:** Proposed Cllr Maslin seconded Cllr Stevenson. Agreed.

**HR5. 10/14 Action Points:**

2013/1994 & 2064 – Cllr Ball reported that she had witnessed 2 white vans parking in licences market area on Saturday and Cllr Walsh reported that there is at least one vegetable stall holder using the licenced area without paying for the stall. It was recommended that a further letter be sent to the Feoffees asking them to police the problem of their stall holder parking vehicles in the pedestrianised area and that the padlock should be changed.

2014/2546HR.17.06/14 – Cllr Painter had received a response from the charities commission and will provide a report to the committee by the end of the week.

09.07/14 - advice sought from stone mason and test area to be carried out, no wire brushes to be used, picture shared and Clerk felt that memorial was in good condition, Cllr Hirst would like us to seek price for re-lettering.

11.07/14 - can now be deleted as completed

15.07/14 - it was agreed that works would now be carried out by council ground staff and not Cllr Lea

10.09/14 - wording provided by Will Cook and agreed by committee;

“These apple trees were planted to commemorate the day when the people of Tetbury came together to remember those who gave their lives so we could be free.

100 years W.W.1 Anniversary 2<sup>nd</sup> August 2014”

Quote for plaque to be given to Cllr Hicks so that she can claim grant from CDC. Cllr Lea will sources stone for the plaque to be mounted on.

Deputy to obtain quote for cleaning war memorial, Cllr Hicks may use her grant monies.

**HR6. 10/14 To note H & R budget figures to date:** The budget figures to 30 September 2014 were noted.

**HR7. 10/14 To receive update from Rail lands Trust.** Will Cook gave a report from the Rail Lands Trust;

- Will is pursuing a footpath route and has spoken to Mike Tucker, who has requested a meeting with Cllr Hirst, himself and the Duchy, Clerk to co-ordinate meeting. Although area is outside our jurisdiction it was felt that council could be a facilitator in progressing this project.
- Planning permission will be sought ASAP plans will be shared at full council.
- Artist in residence Nicola Clarke, is going down really well, with a future artist exhibition and folk evening planned.
- Duchy permission received for new year's day walk.
- Following feedback from Entrust Cllr Taylor-Drewe tasked with putting together a community facilities strategy on behalf of the council, but no contact had yet been received. With new members coming on board further funding was being sought including on the developments over the summer including a meeting with En Trust funders who had expressed concern that there are 2 major projects in the Town at the same time. He also reported on the various events being organised to raise monies for the project including a sculpture exhibition, carol concert and possible walk to The Trouble House on New Year's Day.

**HR8. 10/14 To receive report from Tourist Information Centre.** Report was read out as many Cllrs had not seen the report even though it had been included in backing papers. Following the report discussion ensued on the policing of inappropriate coach parking. The clerk confirmed that 35 coach companies had been sent a map guiding them to suitable parking. It was agreed that the map used would be sent to Cllr Lea who would send out to further coach companies also it was felt that if Cllrs witnessed inappropriate parking if they could report to TTC offices with the name of the coach company a standard letter could be sent recommending suitable parking.

In addition Cllr Walsh had discussed an incident with county Cllr Hicks concerning the responsibility of the parking officers whilst in Town.

It was requested that a poster be circulated promoting the farmers market.

Cllr Walsh reported that he was disappointed with the tourism meeting that had taken place on 30<sup>th</sup> September, Cllr Hirst volunteered to produce a newsletter celebrating the work that had been undertaken by the group.

**HR9. 10/14 To consider Health and Safety inspection of St Saviors/St Mary's Church Yard** Cllrs Painter, Hirst, Stevenson and Ball volunteered to co-ordinate site visits, Clerk to co-ordinate meeting, in addition Cllr Painter will raise on the next PCC agenda.

**HR10. 10/14 To agree management of the Visit Tetbury web site;** Clerk advised that the site was currently hosted by I to in for £42.00 per month and changes co-ordinated by Will Huntley, Will Huntley had expressed a desire to relinquish his involvement and was working on a guide so that someone else could co-ordinate updates. It was confirmed that Will was paid for his works and this and the hosting of the TTC website by Heart was costing TTC approaching £1,000 per year. The clerk felt that it was time for the websites to be reorganised and that money would need to be set aside in next years budget to co-ordinate this piece of work. In the meantime the Visit Tetbury site had now been updated and had appropriate events e.t.c. advertised.

It was proposed by Cllr Stevenson and seconded by Cllr Lea that the meeting be extended into planning meeting time. **Agreed**

**HR11. 10/14 To consider reinstating the inspirational Dolphins Award/Fundraising event:** Cllr Painter will put a report together for next month's meeting.

**HR12. 10/14 To note any correspondence received.** Letter received from Paul Lockley concerning footpath at Rail lands, it was felt that having surveyed the area there were no immediate works necessary, however regular inspection will take place to ensure area does not fall into disrepair, an appropriate letter to be sent to Paul Lockley.

**HR13. 06/14 To receive any brief Councillors Reports:**

**Cllr Walsh** – confirmed that remembrance plaques had been fitted and that families delighted.

**Cllr Lea** – twinning society meeting this Thursday.

**Cllr Morgan** – raised concern over area in Chipping Street, clerk confirmed that a complaint had been sent to GCC.

**HR14. 06/14 To receive any items for the next agenda.** Police Museum update and report

Meeting closed at 8.05pm

Next meeting 3<sup>rd</sup> November 2014 at 6.45pm.

Chairman..... Date .....