

MINUTES OF FINANCE & SCRUTINY (F & S) COMMITTEE OF TETBURY TOWN COUNCIL (TTC)

Held at the Council Chambers, Tetbury on Monday 13th October 2014 at 7.00pm

PRESENT Cllrs S Hirst, T Walsh, C Pearce, E Farnham, S Ball & Town Clerk Natalie Haines, in attendance
Cllr M Steadman & Mr Ken White (representing the Tetbury Flower Show).

FS1. 10/14 Apologies Cllrs J Henderson, L Brown and F Taylor-Drewe

FS2. 10/14 Public Consultation: None

FS3. 10/14 Declarations of Pecuniary Interest in items on the agenda and not already noted on the Register of Interest Forms: Cllr Pearce item 8

FS4. 10/14 Adoption of F & S Committee Minutes 8th September 2014: Proposed Cllr Walsh seconded Cllr Pearce (2 abstentions Cllrs Ball and Farnham) **Agreed.**

FS5. 10 /14 Action Points from those minutes and not on the agenda:

2013/2303 – Agreed to differ until 04/2015

8.07/14 – awaiting response from CDC

9.07/14 – completed can now be deleted

11.07/14 – deadline given 05/11

13.07/14 – invested in Lloyds deposit account

FS7.09/14, FS8.9/14 & FS6.09/14 – completed can now be deleted

FS6. 10/14 To consider grant applications: Ken kindly provided details of the accounts and explained the reduction in takings on the gate at the most recent event (due to the poor weather) it was proposed by Cllr Farnham and seconded by Cllr Walsh that TTC award a grant of £500.00 to Tetbury Flower Show **Agreed**

It was proposed by Cllr Farnham and seconded by Cllr Ball that TTC award a grant of £350 to the Monday Club to support them in the excellent work that they do for our community. **Agreed.**

Clerk to invite Tetbury Guiding representative to November's meeting to clarify some queries concerning their recent application for funding.

FS7. 10/14 To agree donation to poppy appeal wreath: It was proposed by Cllr Hirst and seconded by Cllr Farnham that we pay £50.00 to the poppy appeal wreath for this year. **Agreed.**

FS8. 10/14 To agree removal of overhead heaters in courtroom: Cllr Pearce left the room, proposed by Cllr Walsh and seconded by Cllr Hirst to accept the quote from R & J Pearce Ltd to remove the overhead heaters in the courtroom. **Agreed.** Cllr Pearce re-entered the room.

FS9. 10/14 To approve payment of TTC & TIC October accounts and note budget report to end of September:

TTC September payments and accounts – Proposed Cllr Farnham seconded Cllr Ball. **Agreed**

TIC September payments and accounts – Proposed Cllr Walsh seconded Cllr Farnham. **Agreed**

Budget report to end of September noted Cllr Farnham would like clarification of when/if the S106 funding for allotments expires. Action required from Clerk.

FS10. 10/14 To consider timetable of budget preparation FY 2015/2016 and consider any projects/items to be included for budget consideration – Considerations for next year’s budget included but not limited to loan for goods shed, dolphins hall grant, youth worker, pay awards, pension contributions, third member of the grounds staff team, TIC lease, vehicle/mowers and equipment, H & R grants, Christmas in Tetbury increase to £2,000 and training including new Cllr training likely after May elections. In addition it was noted that sub groups needed to ensure that their budgets were set at November meetings so that they could be taken into account. It was felt likely that a precept increase would be required.

FS11. 10/14 To note extension of police room rental – It was proposed by Cllr Farnham and seconded by Cllr Walsh that the lease agreement continue, noting that flexibility of actual rooms should be noted. **Agreed.**

FS12. 10/14 To note statement of policy for Local Government Pension Scheme 2014 – It was noted that the deputy clerk completed the statement on 17/08/2014 and that it had been sent to Gloucestershire county council accordingly.

FS13. 10/14 To agree RBS training on report function of new financial system – It was proposed by Cllr Farnham and seconded by Cllr Walsh that training be set up at a cost to the council of £399.00 plus travel expenses. **Agreed.**

FS14. 10/14 To consider roof report re courthouse and future works – although works had been previously agreed now that the scaffolding had been put up the roofer had uncovered a much larger problem with the roof than originally quoted for. His recommendations were to carry out more thorough works which he had quoted for. Whilst it was noted that three quotes had not been obtained for the extent of work it was proposed by Cllr Farnham and seconded by Cllr Hirst that delegated authority was given to clerk to deal, on the basis that she try and obtain a second quote. **Agreed.**

FS15. 10/14 To consider any correspondence received – None

FS16. 10/14 To receive brief Councillor reports – Cllr Walsh shared that he had been involved with a concern raised by Colin Moore but that it had now been resolved.

FS17. 10/14 To suggest items for next agenda on 10th November 2014 – Budget Building and Roof update.

FS18. 10/14 To note the date and time of the next F & S meeting 10th November 2014 at 7 pm.

It was proposed by Cllr Ball and seconded by Cllr Farnham that we go into closed session.

Meeting Closed at 8.00

Chairman Date