

MINUTES OF ANNUAL COUNCIL MEETING

Held in the Council Chamber, Tetbury on Monday 18th May 2015 at 7pm

PRESENT: Cllrs S Ball (Chair), A Walsh, I Maslin, M Lea, C Pearce, S Hirst, T Stevenson, M Steedman, J Stevens, B Edge, Town Clerk Natalie Haines & Administrator T Niblett, Public 2 members of public.

Before meeting took place, Cllr Ball welcomed Cllrs Stevens and Edge as newly appointed Tetbury Town Councillors.

TC1. 05/15 Election of Mayor: Cllr Walsh nominated Cllr Ball, seconded Cllr Maslin voted all in favour. Cllr Ball was re-elected as Mayor and signed the Mayor's declaration of Acceptance of Office.

TC2. 05/15 Election of Deputy Mayor: Cllr Hirst nominated Cllr Walsh, seconded Cllr Stevenson voted all in favour. Cllr Walsh was re-elected as Deputy Mayor and signed the Deputy Mayor's declaration of Acceptance of Office.

TC3. 05/15 Receive Cllrs Declarations of Acceptance of Office: All declarations were received and authorised by the Town Clerk for all Cllrs who attended this meeting.

TC4. 05/15 Apologies: Noted from Cllrs Painter and Easterbrook

TC5. 05/15 Declarations of Pecuniary Interest in addition to those declared on Register: None.

TC6. 05/15 Public Consultation: None.

TC7. 05/15 Adoption of Minutes meeting held 27th April 2015: Following a minor amendment, it was proposed by Cllr Lea, seconded Cllr Pearce to adopt the minutes voted 6 in favour, 4 abstentions.

TC8. 05/15 Progress Reports: Building working group – On-going, collating 3 months of data for visitor numbers to the Council Offices. Meeting with Dolphins Hall Trustees – Presentation taking place Tuesday 26th May at 7.30pm. Lions Club request for memorial plaque at Anniversary Gardens for Nat Prosser – Cllr Maslin informed Council that Tetbury Lions will be writing to TTC shortly to confirm they would like to purchase a bench with a memorial inscribed on the bench.

TC9. 05/15 Confirm Committees and elect Members: Cllr Edge added to Planning. Cllrs Maslin and Steedman added to Finance & Scrutiny. Heritage and Regeneration, Cllrs Steedman and Stevens added and Cllrs Walsh and Maslin removed.

TC10. 05/15 Election of representatives to public bodies, charitable trusts and working groups: Cllrs Hirst and Edge as representative of TRLRT. Cllr Hirst removed from Dolphins Hall and replaced with Cllr Stevenson, Cllr Pearce remains. Cllr Lea representative of NPHAA Allotments. It was proposed by Cllr Walsh, seconded Cllr Pearce for Cllr Hirst to be the TTC representative of GAPTC – Voted all in favour. Cllr Edge representative of Tetbury in Bloom. Cllr Painter to remain the TTC representative of Glos Market Town Forum. Gloucestershire Parish Charter – Cllr Stevenson removed and replaced by Cllr Edge. Cllrs Stevens and Edge representatives for Tenants Association, Cllr Hirst attends in District Cllr capacity. Cllrs Stevenson and Lea added as representatives for Highways, Cllrs Hirst, Pearce, Painter and Walsh remain. Cllr Edge as representative of Glos Playing Fields Association. Cllrs Steedman, Ball, Stevenson and Painter representatives for Tourism.

TC11. 05/15 Appointment of bankers and cheque signatories: TTC to remain with Lloyds Bank, cheque signatories Cllrs Hirst, Ball, Walsh and Stevenson.

TC12. 05/15 To confirm Remit of Committees: It was proposed by Cllr Edge, seconded Cllr Hirst to approve the Remit of Committees in their current state and discuss this item further at F&S in June for recommendations to Full Council in June regarding Estates and Buildings – voted all in favour.

Standing Orders It was proposed by Cllr Walsh, seconded Cllr Lea to accept the Standing Orders, but to remind all Cllrs that any comments should be directed through the Chair. The Mayor advised that bad behaviour would not be tolerated and in extreme circumstances the meeting would be stopped – voted all in favour.

Financial Regulations It was proposed by Cllr Hirst, seconded Cllr Walsh to recommend TTC approve the Financial Regulations – voted all in favour.

TC13. 05/15 Mayor and Town Clerk Reports for April/May: Mayors Report circulated in advance. Thanked Town Clerk and TTC staff for support over the past year. Attended various events within the town, thanked Tetbury in Bloom for their brilliant work in making the town look beautiful. Some of our German friends from Zwingenburg will be

visiting Tetbury on 30th May 2015. Clerks Report circulated in advance. Two benches will be installed in St Saviours week commencing 18th May. Work commenced reviewing our standing orders and financial regulations which were agreed by F&S this month. Attended the Local Council Award Scheme panel which has led to a better understanding of the requirements for TTC achieving the next status level.

TC14. 05/15 To review and make arrangements to reaffirm eligibility to exercise the Power of General Competence: It was noted at the recent election we are two thirds elected so TTC meet the criteria along with the Town Clerk and Deputy Clerk both gaining CiLCA qualifications.

TC15. 05/15 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees Letter has been received regarding concerns about the pizza van being too close to the Market Hall and being a potential fire hazard. Cllr Ball to visit area on Friday evening. H&R Agenda in June.

Dolphins Hall Report circulated in advance. At the recent AGM Trustees were elected. The end of year accounts showed a surplus balance of £24,000 an increase of £4,000 over the previous year and an increase of nearly £14,000 over the 2012/13 figures. Commissioning a bat survey on the existing hall to satisfy the CDC Ecology officer that we will not be disturbing bat roosts. Town Clerk read out letter which had been received from Tetbury Rugby Club regarding the Training Ground on the Recreation Ground. It was noted that reporting to Council by Dolphins Hall Trustees will be reviewed at the next Finance & Scrutiny meeting.

Rail Lands Trust Nothing to report.

TC16. 05/15 Working Group Reports:

Highways No meeting had taken place. Meeting held with Classic Car show organisers, a free car park at Sir William Romney's School will encourage no parking on side roads on the entrance road to this event.

Neighbourhood Planning Group Report circulated in advance. Final touches are being added to our recommendations on suitable sites having scored all potential sites in the area.

TC17. 05/15 Committee Reports:

Planning No meeting took place. Site visit needs to be arranged for Cutwell, Cllrs Stevenson and Pearce able to attend.

F&S Meeting took place to review Standing Orders and Financial Regulations.

TC18. 05/15 Correspondence Received to date: Letter received from Tetbury Rugby Club which had already been read out to Council. Letter received regarding concerns over the pizza van at the Market Hall which will be included in discussions at the next H & R meeting.

TC19. 05/15 District and Councillors Reports:

District Cllr Stevenson Advised first meeting will be taking place on Tuesday 19th May.

Cllr Pearce Concerns over recent article in Wilts & Glos Standard and Tetbury being the centre of the Cotswold for people who are retiring.

Cllr Lea Stone unveiling at the Rails Land in memory of WW1 will be taking place on Wednesday 20th May. Advised a bin has been knocked off its base in Coronation Road. Quotation received to resurface St Saviour's pathway – H&R Agenda for June.

Cllr Maslin Bin outside the Co-op needs re-fixing. Cllr Hirst advised CDC provide an allowance.

Cllr Walsh Advised Council in the recent Wilts & Glos article was not quoted as a Cllr but personal views regarding Tetbury and the possibility of elderly care as the main industry for the town. Arrange meeting between Chamber and TIC to be arranged – H&R Agenda.

Cllr Ball Advised of overgrown tree in the Ferns, this is the home owners and not TTC responsibility. Look at erecting signs in Anniversary Gardens – H&R Agenda.

Cllr Edge Advised coach park would bring an increase in tourism to the town.

Cllr Steedman Advised overgrown bushes on footpath from Tetbury to Doughton. District Cllr Stevenson will bring this item up at next Tetbury Upton Parish Council meeting as this sits in their Parish.

TC20. 05/15 Items for June Agenda: Co-option of new Councillors.

TC21. 05/15 Next Full Council Meeting Monday 15th June 2015 at 7pm.

Meeting Closed 8.50pm

Chairman Date