

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 21st March 2016 at 7pm

PRESENT: Cllrs S Ball (Chair), A Walsh, I Maslin, S Hirst, C Pearce, P Burrell, C Morgan, K Painter, B Edge, M Lea, Town Clerk Natalie Haines & Administrator T Niblett, Public District Cllr Heaven, 5 members of Public

TC01. 03/16 To note any apologies for absence: Noted from Cllrs Williams, Easterbrook, Stevenson and Hamlett

TC02. 03/16 Declarations of Pecuniary Interest in addition to those declared on Register: None

TC03. 03/16 Public Consultation: None

TC04. 03/16 Co-option of new Councillor: Unfortunately as Mr Williams had not lived or worked in Tetbury for the past 12 months we were unable to co-opt a new Councillor. TTC have asked whether Mr Williams would be interested in applying for the position should there still be a vacancy for a new Councillor in September.

TC05. 03/16 Adoption of minutes held 15th February 2016: It was proposed by Cllr Painter, seconded Cllr Lea to adopt the minutes – voted 8 in favour, 2 abstentions.

TC06. 03/16 Progress Reports: Welcome to Tetbury leaflets – H&R approved quotation from Leopard Press. Kerb stones in West Street needs replacing – to be discussed at the next Highways meeting on Wednesday 6th April at 6.30pm. Road surfacing at Lowfield Road – Cllr Lea met representative from Highways, contractor will be coming back. Mayor to create list of possible events for Queens 90th birthday – on-going. Defibrillator – now installed at the Tourist Information Centre and an article will be in Wilts & Glos Standard.

TC07. 03/16 Mayor and Town Clerk Reports for March: Mayors report - circulated in advance. Received news that Mrs Valerie Roseblade who was a Mayor of TTC has recently passed away. Attended presentation events at Sir William Romney's and St Mary's Primary School. Speed watch cameras will be out and around Tetbury. Clerks report – circulated in advance. Recruited new members of the TTC office staff team. Held a lovely retirement party for Jenny Hunt who retired after 29 years of loyal service.

TC08. 03/16 Police report for February: Report circulated in advance. There were 8 crimes between 1st February and 29th February 2016 compared to 10 for the same period of 2015. Year to date crime at 111 compared to 107 at the same point in the previous year.

TC09. 03/16 To receive an update regarding burial ground: Following the Town Morale meeting it was generally felt that the public would like to see an extension of the existing ground into part of the MUGA area of the recreation ground. TTC and the Dolphins Hall Management Committee need clarification from the Charity Commission. It was proposed by Cllr Painter, seconded Cllr Hirst to write to the Dolphins Hall stating TTC intention in the future of extending the burial ground, include

in the letter that a public meeting will be held to obtain the public's views on this piece of land and whether they are in favour of using part of this land as burial ground – Voted 8 in favour, 2 abstentions.

TC10. 03/16 To discuss Youth Council: Posters and letters have been produced by Cllr Hamlett and will be distributed to Sir William Romney school and other youth organisations within the town.

TC11. 03/16 To consider new courtroom furniture: quotation circulated in advance. Following a brief debate it was proposed by Cllr Painter, seconded Cllr Morgan not to proceed with purchasing new tables and chairs for the courtroom – voted 5 in favour, 4 against, 1 abstention.

TC12. 03/16 To consider whether the Mayoral role and chair of council be divided into two roles: Cllr Burrell provided an overview on why it was felt that the roles should be divided. TTC have always had the Chair and Mayor as one role. It was proposed by Cllr Painter, seconded Cllr Edge to leave the roles as one – voted 9 in favour, 1 against.

TC13. 03/16 To receive an update from the Goods Shed working group: Chair Will Cook provided an overview. The drawing specifications are now out to tender to 3 businesses. Any financial matters will be dealt directly through F&S. 2nd stage has been obtained for the LEADER bid for £45,000. There are some funding gaps that need to be addressed and the possibility of removing some elements of the new build to push this project forward. Advised there may be possible backlash if local traders are not asked to quote for works on the Goods Shed. It was proposed by Cllr Hirst, seconded Cllr Lea to contact MS Renovations in addition to the 3 other contractors to quote for the works – All agreed.

TC14. 03/16 Actions and lessons learnt from the Town meeting on 17th March 2016: Over 200 attended the meeting with a live twitter taking place. Due to the numbers it was agreed that the Annual Town Meeting would be held in a school hall. Further discussions regarding the morale of the town can be discussed at the Annual Town Meeting and to ask whether a regular 6monthly meeting would be beneficial to the residents of the town.

TC15. 03/16 To receive an update concerning council's recent recruitment schedule: Georgina Osman will be joining the TTC office staff on Monday 4th April.

TC16. 03/16 To approve in principal draft Dolphin's Hall three party leases: A councillor advised that the Dolphins Hall trustees have not approved the three party leases and asked why are TTC seeing them first. Advised that the Full Council meeting would be taking place before the Dolphins Hall Management Trustees meeting and this is why TTC have seen them first. The leases have been discussed at the Grounds Committee meeting for the Dolphins Hall. Following a brief discussion it was proposed by Cllr Hirst, seconded Cllr Painter that TTC approve the draft leases – voted 8 in favour, 2 abstentions.

TC17. 03/16 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees – nothing to report

TRLRT – More donations have been received. Recently raised £2,200 following the concert at Highgrove, looking at organising a Folk weekend and a picnic in the Goods Shed.

Dolphins Hall - Structural survey and risk assessment has been carried out, new fire alarm system will be installed w/c 4th April. Look at obtaining 3 quotes for the plans which were drawn up in 2011 by Clark & Maslin. A joint venture with the Goods Shed has been organised with a bike race starting at the Goods Shed and finishing at the Dolphins Hall. A dinner dance has been booked at Westonbirt School on 23rd September at £45 per head, raffle will be taking place on the evening and prizes are needed – rugby club have offered 2 international tickets. Dolphins Hall AGM will be taking place in April with Barbara Pond attending to discuss Trustees responsibilities.

TC18. 03/16 Working group reports:

Highways – meeting has been arranged for Wednesday 6th April at 6.30pm all welcome.

TC19. 03/16 Committee reports:

Planning

<p><u>16/00084/FUL</u> Full application for variation of Condition 8 of outline planning permission reference 13/02727/OUT to allow the formation of a pedestrian crossing point to connect the site with an existing footpath on the northern side of Cirencester Road at The Dormers, Cirencester Rd, Tetbury Decision: TTC supports this application</p>	<p><u>16/00665/FUL</u> Full Application for extension to timber storage shed and drying facility at Timberpride Ltd, Quercus Rd, Tetbury Decision: TTC supports this application</p>
<p><u>16/00946/FUL</u> Full application for proposed two storey and single storey rear extensions, rebuilding porch and internal alterations Kimberley, Northfield Road, Tetbury Decision: TTC supports this application</p>	<p><u>16/00908/LBC</u> Listed building consent for removal of existing rear extension and erection of two storey rear extension and internal and external alterations 8 Gumstool Hill, Tetbury Decision: TTC supports this application</p>
<p><u>16/00907/FUL</u> Full application for removal of existing rear extension and erection of two storey rear extension and internal and external alterations 8 Gumstool Hill, Tetbury Decision: TTC supports this application</p>	

H&R report circulated in advance – Presentation provided regarding hand-held tours. Discussions with Churches Conservation Trust (CCT) on how we can maximise the use of St Saviours, advised only a few restrictions on use and the CCT will forward information regarding these.

F&S – report circulated in advance – Amended the amount paid for mileage from 65p to 45p per mile. Agreed to proceed with quotation for office equipment for the upstairs office. Grant

application had been received from St Mary's Day Centre of £250 to support transport arrangements for canal trip.

TC20. 03/16 Correspondence received to date: Chief Executive has received 7 letters regarding the Town Morale meeting. Received letter from Sally Graff at CDC supporting TTC LEADER bid for the Goods Shed.

TC21. 03/16 District and Councillors Report:

District Cllr Heaven – Provided an update regarding Tesco recycling.

District Cllr Hirst – Local plan consultation will be circulated shortly. Requested information regarding celebrations for the Queen's 90th birthday – Cllr Ball providing a list for H&R.

Cllr Painter – Advised the railings at St Mary's road have now been installed.

Cllr Morgan – Coach parking – could we ask the owner of the Priory Industrial Estate if we could use the roped off area as a coach park, advised owner already been approached and happy for the area to stay roped off.

Cllr Edge – Attended being a better Councillor training course which was very useful, car parking will lose 8 bays due to disabled spaces.

Cllr Burrell – Spoke to owner of the newsagents who advised rent was too expensive to move back into the town. How can we reduce rents and business rates in the town? Advised small business rates will be abolished next year.

TC22. 03/16 Items for April Agenda: Dolphins Hall leases and licences.

TC23. 03/16 To note the date and time of the next Full Council meeting: Monday 18th April 2016 at 7pm.

It was proposed by Cllr Walsh, seconded Cllr Edge that the meeting enter Closed Session, voted all in favour.

Meeting closed 9.15pm

Chairman Date