

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 15th February 2016 at 7pm

PRESENT: Cllrs S Ball (Chair), A Walsh, I Maslin, S Hirst, T Stevenson, C Pearce, P Burrell, C Morgan, K Painter, M Hamlett, J Williams, J Easterbrook, M Lea, Town Clerk Natalie Haines & Administrator T Niblett, Public 4 members of Public

TC01. 02/16 To note any apologies for absence: Noted from Cllr Edge

TC02. 02/16 Declarations of Pecuniary Interest in addition to those declared on Register: None

TC03. 02/16 Public Consultation: None

TC04. 02/16 Adoption of minutes held 25th January 2016: Following a minor amendment it was proposed by Cllr Easterbrook, seconded Cllr Pearce to adopt the minutes – 12 in favour, 1 abstention.

TC05. 02/16 Progress Reports: Defibrillators in Tetbury – Defibrillator to be installed at Tourist Information Centre by R&J Pearce. Welcome to Tetbury leaflets – on-going. GAPTC training – training will take place in Tetbury with Saturday being the preferred day, Clerk to arrange date. West Street no entry sign – Ground-staff to straighten sign. Kerb stones and parking in West Street – will be discussed at next Highways meeting on 1st March. Contact potential provider regarding purchasing Priory Nursing Home – Sale information needs to be requested by agent. Discussion took place concerning remaining residents. Town Clerk to contact Dorcas Binns, Somerset Care and the National Benevolent Institute to ask whether they would attend town meeting on 17th March. Road surfacing at Lowfield Road – contact Tony Hicks.

TC06. 02/16 Mayor and Town Clerk Reports for February: Mayors report circulated in advance. Attended Malt House meeting, Jackie Williams leaving party and had a chance to say goodbye to the residents of the Priory Nursing home. Meeting held to discuss town map and this will be taken to H&R. Clerks report circulated in advance. Recruitment for both Deputy Clerk and Town Project Manager positions have commenced and dates for interviews have been set. Background work on budget has continued and the precept request was submitted. Donna Thomas has settled in well at the TIC. The next neighbourhood planning meeting will be taking place on 25th February at 6pm where the group will be reviewing the draft plan, character assessment and Atkins report. Agreed to appoint a summer grounds-person on a full time contract.

TC07. 02/16 Police report for January: Report circulated in advance. There were 9 crimes between 1st January and 31st January 2016 compared to 11 for the same period of 2015. Year to date crime at 94 compared to 87 at the same point in the previous year. Although the non-emergency telephone number 101 struggles to cope on a Friday and Saturday night, Council were assured that all 101 and 999 calls are graded. Look at producing a burglary campaign to advise residents on measures to take place to deter burglaries in residential and business properties. Advised in the Sunday Politics show that constabularies may be merging, Town Clerk to contact Police Commissioner to ask whether they would host a meeting in Tetbury. It was noted that the dates for annual figures were incorrect Clerk to seek clarification.

TC08. 02/16 Receive burial report and consider recommendations and next steps: Report circulated in advance. Town Clerk provided an overview. St Saviour's churchyard currently has between 3-4 years space left. TTC do not have a statutory duty to provide burial ground although 30% of Tetbury residents would like to be buried in Tetbury, this figure will increase due to the population of the town increasing. 1 acre of land would last approximately 85 years. Advised the Chair of the Dolphins Hall has written to the Charities Commission and awaiting their reply regarding the training ground area and whether the Dolphins Hall can prove ownership of this land. 5 land owners have been contacted with only 1 response received so far.

TC09. 02/16 Note receipt of tree survey and approve delegated authority to the Clerk to action: Report circulated in advance. Town Clerk provided an overview the tree survey was discussed at the recent F&S meeting. 175 individual trees have been noted and none require immediate action. Unfortunately the trees along the quarry could not be surveyed. Town Clerk has produced a list of trees that require works to be completed within the next 3-6 months. It was proposed by Cllr Walsh, seconded Cllr Painter to approve the tree survey and give delegated authority for the Clerk to action – voted all in favour.

TC10. 02/16 Consider celebrations for The Queen's 90th birthday: Cllr Ball provided an overview. This item to be discussed at the Town Meeting to see whether the town celebrates with one event instead of individual smaller events and to get all sports clubs and organisations involved. Advised it would be beneficial if a list of proposed events is taken to the Town Meeting. *(Cllr Morgan left the Chamber 7.55pm).*

TC11. 02/16 Agree F&S recommendation regarding change in title of Town Clerk: Cllr Hirst Chair of F&S advised that TTC considers changing the title of Town Clerk to Chief Executive to bring the town into the modern age. It was proposed by Cllr Hirst, seconded Cllr Walsh to change the title from Town Clerk to Chief Executive – voted 11 in favour, 1 against, this will take place with immediate effect.

TC12. 02/16 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees – Some trees have been cut down on Cutwell Green and a new Oak tree will be planted in their place.

TRLT – Have been advised that the stage area would need removing to encourage more productions for theatre, ballet and orchestra to take place in the Goods Shed, this has been agreed by the working group. Recent car boot sale raised £230, and a £300 cheque from a donation in America has been received. Final drawings are complete and we will shortly be going out to tender. Provide Council with a full update in March.

Dolphins Hall – Nothing to report.

TC13. 02/16 Working group reports:

Highways – The Mayor to write a piece in the Tetbury Advertiser regarding the Speedwatch campaigns. Advised to report all pot-holes via the Gloucestershire Highways website where a reference number will be obtained, alternatively contact TTC office. Next meeting 1st March.

TC14. 02/16 Committee Reports:

Planning

<p><u>15/04291/out</u> Outline Application for Outline application for the construction of up to 39 dwellings, with all matters reserved apart from access at Land At Cirencester Road Tetbury Decision: TTC still does not support this application. Looking at the new layout it appears there is a loss of POS due to a house being sited on the new plans. Are there any other allocated open spaces? Could we please have clarification on how many dwellings will be on the site as the new plan indicates more dwellings have been allocated.</p>	<p><u>16/00216/FUL</u> Full Application for Removal of condition 18 of outline planning permission 13/03363/OUT for the provision of a pedestrian footway along Cirencester Road at Quercus Park Quercus Road Tetbury Gloucestershire Decision: TTC does not support the removal of Condition 18. TTC understands that CDC does not support the removal of this condition either and it is in breach of condition and TTC have issue regarding right of appeal.</p>
<p><u>16/00370/TCONR</u> Works to trees in conservation areas for Fell Sycamore at Abbesswell Cottage Bath Road Tetbury Gloucestershire GL8 8EF Decision: TTC supports this application although we would request a photograph of the tree in question to assist with the decision making in the future.</p>	<p><u>16/00440/TCONR</u> Works to trees in conservation areas for One Ash tree with severe lean over footpath in woodland north-east of goods shed to be felled. Two Silver Birch trees with considerable lean over footpath next to old cattle race area to be felled at The Goods Shed Decision: TTC supports this application</p>
<p><u>16/00493/TCONR</u> Works to trees in conservation areas for Removal of one Yew Tree at The Old Coach House 8 Bath Road Tetbury Gloucestershire GL8 8EF Decision: TTC supports this application although we would request a photograph of the tree in question to assist with the decision making.</p>	<p><u>16/00438/TCONR</u> Works to trees in conservation areas for Ailanthus tree - remove at 5 Cottons Lane Tetbury Gloucestershire GL8 8EA Decision: TTC supports this application although we would request a photograph of the tree in question to assist with the decision making.</p>

H&R Report circulated in advance. Cllr Lea offered to paint the posts on the new town signs and the troughs as soon as the weather improves. Agreed to advertise in the Cotswold Browser. Arrangements for the Town Crier competition were proceeding well. Work agreed to remove the play equipment from the Braybrooke Close play area and store for future use if possible. Cllr Ball and Stevenson have met to discuss town map.

F&S Report circulated in advance. A one off grant of £500 will be given to St Mary's Primary School to support the new Nurture project. The emergency plan was reviewed and it was felt that the plan should be tested at a later stage. Tree survey and burial report had been received, it was recommended that Town Clerk be given delegated authority to action the tree survey.

TC15. 02/16 Correspondence received to date: Sad news received concerning the death of Derek Jackson who was the first Tetbury Town Crier. Two questions had been received for the town meeting, (1) how much per household taxpayers have already contributed to the Goods Shed and how much more per household tax payers are expected to contribute and for how many years? (2) Why have TTC intend investing nearly £700,000 of tax-payers money into a project which has not yet stated any projected annual income or expenditure within its business plan or carried out any market research into who would hire the premises and at what cost? Clerk to prepare costs and produce information on 17th March. CDC will be making improvements to the two CDC car parks in Tetbury both will be fully resurfaced, re-designed and relined. Letter from Sir William Romney's school pupils thanking TTC for £500 dragons den money, this will be used to purchase camcorders, props and costumes, pupils write to us again when the 'Make your own movie day' will be taking place. Representative from TTC to attend the Glos Parish Charter meeting on 9th March – Cllr Ball agreed to attend. Quotation has been received for St Saviour's wall next to Puddleducks nursery, Town Clerk given authority to proceed due to health & safety concerns.

TC16. 02/16 District and Councillor reports:

District Cllr Stevenson – Cotswolds has a £300million turnover with tourism in the District. Advised 2-4-1 vouchers will be available to residents of the Cotswolds to visit local tourist attractions on the Welcome open weekend which is taking place on 15th-17th April 2016, visit

www.cotswold.gov.uk/wow

District Cllr Hirst – Each CDC car park will hold 2 disabled spaces but will lose 9 spaces altogether. The wall at Cottons Lane has now been completed. Highways are suggesting making Cottons Lane a one-way system TTC suggest the one-way system from top to bottom would be preferred.

Cllr Lea – Offered to repaint posts and boxes for the new welcome to Tetbury signs. Advised cost for Britain in Bloom signs will be £45 each – H&R Agenda item.

Cllr Painter – Graffiti has appeared in St Mary's Road, fencing around St Mary's broken – advised to contact Bromford housing. Asked whether the grounds of the Priory Nursing Home could be used as an open park for residents – this idea has already been looked at through the Neighbourhood Planning Group.

Cllr Hamlett – Asked for an update on youth partnership trip to France, currently waiting for matters to be finalised and invitations will be sent out officially to groups.

Cllr Maslin – Asked if all Cllrs should attend the Town Meeting on 17th March and which topics will be discussed. Advised that all Cllrs should attend, topics up for discussion at present Goods Shed, Dolphins Hall, Burial Ground, advertisement will be in Tetbury Advertiser for all questions to be sent to the Town Clerk if unable to attend. TTC will minute this meeting.

Cllr Walsh – Advised on 9th March at the Dolphins Hall there will be a charity event for the Friends of Tetbury Hospital through the Film Society, please contact 502336 for tickets. Coventry Building Society has successfully raised money for Tetbury Hospital.

TC17. 02/16 Items for March Agenda: To discuss possibility of making the posts of Mayor and Chair of Council two separate posts, update from Goods Shed, French partnership trip

TC18. 02/16 To note the date and time of the next Full Council meeting: Monday 21st March 2016 at 7pm.

It was proposed by Cllr Walsh, seconded Cllr Pearce that the meeting enter Closed Session, voted 11 in favour, 1 abstention.

Meeting closed 8.50pm

Chairman Date