

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 26th September 2016 at 7.00pm

PRESENT: Cllrs S Hirst (Chair), K Painter, I Maslin, S Ball, C Pearce, J Easterbrook, P Burrell, T Stevenson, A Walsh, B Edge, C Morgan, Chief Executive Natalie Haines & Executive Officer T Niblett, Public District Cllr M Heaven and 3 members of Public, and 1 member of Press

TC01. 09/16 To note any apologies for absence: Noted from Cllrs Williams, Lea, Hamlett

TC02. 09/16 Declarations of Pecuniary Interest in addition to those declared on Register: Cllr Ball item 13

TC03. 09/16 Public Consultation: Mr Townsend asked whether the Council could contact the Co-op to change the delivery times of the lorries visiting the store, parking at the back of the Doctors surgery is an issue, the 30mph speed limit is not being adhered to, request whether the 30mph speed sign could be moved further back to take into consideration the Bovis homes. Advised that we have been in talks with the Co-op and will contact them again regarding this issue, look at removing the traffic order behind the Doctors surgery, contact Highways to move the 30mph on Cirencester Road.

TC04. 09/16 Adoption of Minutes held 18th July 2016: It was proposed by Cllr Walsh, seconded Cllr Burrell to amend the minutes under item TC18 – voted 10 in favour, 1 abstentions. Following this amendment it was proposed by Cllr Painter, seconded Cllr Maslin to approve the minutes held on 18th July 2016 – voted 9 in favour, 2 abstentions.

TC05. 09/16 Progress Reports: Obtain costs and vehicle lease information for community bus – Cllr Hirst has received information from Sir William Romney’s School and will forward to any Cllr who would like this information. Plot pipes at Cookspool – work in progress. Contact CDC and GCC to reduce amount of unrestricted parking in town centre, increase parking capacity at rail lands – Meeting held with Jim Daniels from Highways it had been suggested that optimum shopping time was 1 ½ hours and any changes could be considered under one order. Have been informed by CDC that it would be very expensive to remove the planters at the Rail Lands – as the wood is beginning to rot these will only get worse and will need to be replaced or removed in the near future. Purchase of marquees – still outstanding.

TC06. 09/16 To note the Mayors & CEO’s August/September reports: Mayors report Opened the modernised Post Office this week. TTC provided the public with important information on the Asian Hornet which has been seen in Tetbury following the Points West report. It was felt that for all the positive things TTC provides for the town, Tetbury does not get any fair coverage in the local newspaper. CEO report A Tesco grant has been secured for items in the picnic area of the Rail Lands, thanks to the Groundstaff for their hard work carried out over the summer. Meet the Mayor took place in July which was well attended and another Meet the Mayor will take place on Friday 30th November.

TC07. 09/16 Police report for July/August: There were 24 crimes between 1st July and 31st August 2016 compared to 25 for the same period of 2015. Year to date crime at 67 compared to 46 at the

same point in the previous year. The next meeting of the Tetbury Neighbourhood consultation group will be taking place on Tuesday 4th October at 7pm.

TC08. 09/16 To reconfirm protocol of Cllrs Pecuniary Interests: It was noted that protocol was discussed at the recent Cllr training, if any Cllrs has a pecuniary interest they are allowed to give evidence relating to the business being transacted but must, thereafter, leave the room or chamber whilst the item is being debated and voted on. A dispensation request is required 3 days in writing before a meeting as per Code of Conduct.

TC09. 09/16 To agree next steps and time frame concerning burial ground: Bore hole testing needs to be carried out in the winter months to obtain accurate water levels. It was recommended to carry out a public consultation to obtain views on whether the public would agree for the training ground on the land adjacent to the burial ground. Although a quotation has been received for bore hole testing, Cllr Maslin has offered to obtain another quotation. The timeline will be bore-hole testing in January/February 2017 followed by public consultation. Following a lively debate it was proposed by Cllr Walsh, seconded Cllr Burrell to carry out a public vote to establish future use of the land – Cllrs in favour Walsh, Ball, Burrell, Edge, Easterbrook and Hirst, against Cllrs Morgan, Stevenson, Pearce, Maslin and Painter. **Agreed.**

TC10. 09/16 To consider F&S recommendations regarding burial regulations and fees: CEO provided an overview. F&S have unchanged the wording of the regulations and have recommended that the residential fees increase to £460 and non-residential £920. CEO has been asked to confirm how many burial plots are currently left in St Saviours. It was proposed by Cllr Walsh, seconded Cllr Easterbrook to accept these increases and to review every year – voted 8 in favour, 2 against, 1 abstention.

TC11. 09/16 To consider Goods Shed Lease: As of today's date the full lease is currently not available. The heads of terms are term of 25 years and rent of a peppercorn for the first 5 years and thereafter a base rent of £5,000 per annum and 25% of the profits of the entity. TRLRT are contributing a large amount of money for the first phase of the project (£137,000), once the building has been signed over to the TRLRT all overheads and utilities will need to be paid by TRLRT and not TTC. There is no sub-letting unless agreed by TTC. It was proposed by Cllr Walsh, seconded Cllr Ball to agree to the heads of terms, principal term of 25 years and rent of a peppercorn for the first 5 years and thereafter a base rent of £5,000 per annum and 25% of the profits of the entity – voted 4 in favour, 0 against, 7 abstentions. **Agreed**

TC12. 09/16 To agree purchase of remembrance wreath: Agreed.

TC13. 09/16 To agree whether we would like to host youth sporting event in May 2017: Cllr Ball and Stevenson provided an overview. The maximum number of countries to visit Tetbury would be 3 and TTC would be able to claim up to £8,000 to host this event. The event will take place bank holiday which includes Woolsack. Representatives from France will arrive on Friday with the 2 other countries arriving on Saturday and all departing on Tuesday. It was advised that it would be a good idea to contact the Twinning Society to see whether representatives from Zwinnenberg would be

interested. It was proposed by Cllr Walsh, seconded Cllr Maslin for Tetbury Town Council to underwrite this event – voted 10 in favour, 1 abstention.

TC14. 09/16 To agree date for next town meeting and discuss content of meeting: Following the last town meeting it was agreed to host this event on a regular basis. It was agreed that the next meeting should take place on Wednesday 9th November and to be held at St Mary’s Primary School. It was requested that the French trip and also the Community Bus as agenda items, any other additional items for the agenda to be sent to the CEO before Friday 30th September.

TC15. 09/16 To receive an update on the de-warding of Tetbury: No update has been received from CDC, CEO to chase Nigel Adams.

TC16. 09/16 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees – Beating of the bounds will be taking place on Saturday 1st October. Recently given a grant for the Tetbury Welfare Charity, asked if TTC could provide a list of all charities/organisations that we have given grants to this year.

Dolphins Hall - Meeting will be taking place tomorrow to discuss the extension, beginning to raise money through the bar.

Goods Shed – Sold over 100 seats so far, over 100 people attended the recent Heritage open day, made £150 selling flowers. 29th November the hearing will be taking place regarding the re-opening of the rail bed. (Cllr Stevenson left chamber 8.50pm)

TC17. 09/16 Working Group Reports:

Neighbourhood Planning – Following the recent public consultation we received 34 responses with the biggest concern for residents being volume of traffic.

Highways – Next meeting has been arranged for Tuesday 4th October at 6pm.

TC18. 09/16 Committee Reports:

Planning

<p>16/03542/LBC Listed Building Consent for minor internal alterations to layout Belgrave House, 8 Market Place Decision: TTC supports this application</p>	<p>16/03504/ADV Advert application for 2 x free standing advertisement boards and 5x advertisement flags The Dormers, Dormers Close Decision: TTC supports this application</p>
<p>16/03350/ADV Advert application for installation of fascia, projecting signs and branded retractable awnings 2 Long Street Decision: TTC supports this application, we would like clarification on the depths of the planters from the external wall towards the pavement</p>	<p>16/03519/FUL Full application for single storey side extension 7 Hardie Close Decision: Although TTC supports this application, could we request that the roof is in-keeping with the rest of the property and use slate instead of sheet aluminium</p>
<p>16/02912/FUL Full application for replacement dwelling with detached garage 26 Northfield Road Decision: TTC felt that the chimney is too tall</p>	<p>16/01282/FUL Full application for proposed conversion/redevelopment to provide six residential units and associated external alterations The Crown, Gumstool Hill</p>

<p>for the flat roof and will look out of character could you please supply us with the specifications as we believe it can be shorter</p>	<p>Decision: TTC supports this application</p>
<p>16/01283/LBC Listed building consent for proposed conversion/redevelopment to provide six residential units and associated internal and external alterations The Crown, Gumstool Hill Decision: TTC supports this application</p>	

H&R Have agreed to purchase basic bike racks for the Goods Shed area awaiting cost. St Saviours wall repairs have now been completed and new bins are in place, need to finalise the finger post signage within the town.

F&S Following the amended figures from the Citizens Advice Bureau grant request for 2017-2018 service will be come to full council as an agenda item. Advised the insurance premium is extremely high at present this is due to the current works being carried out on the Goods Shed. Any items that the Dolphins Hall Committee would like to purchase as part of the £5,000 grant has to be pre approved by their trustees.

TC19. 09/16 Correspondence to date: Thank you letter from Tetbury & District Footpath Group and Tetbury Area Youth and Community Trust for recent grants received. Bus shelter in Hampton St has been vandalised again and property owner would like this removed if it happens again, need to clarify ownership of bus shelter and whether it can be moved. Vehicles driving on a public footpath from Wiltshire Bridge and parking on grass for car boot sale. Correspondence to register opposition for proposed play area next to the Goods Shed, all responded to by CEO

TC20. 09/16 District & Town Councillors Reports:

District Cllr Hirst – New housing policy is being discussed at CDC. Due to the Old Book Shop now has requested that the TIC becomes the booking office for Shop Mobility – H&R Agenda

Cllr Maslin - New rubbish bin required at Chavenage Lane

Cllr Morgan – Requested the removal of UKIP poster in Northfield Road

Cllr Walsh – Request the removal of signage and posters following events in Tetbury, Mayor to write piece in Mayor’s blog. Advised Community Connexions still advertising high rate telephone number on side of minibus.

Cllr Ball – Signage in town needs cleaning and straightening

Cllr Painter – Has requested that the Tetbury Area Churches Together details are included in the TTC Welcome Pack.

TC21. 09/16 Items for October Agenda: Goods Shed Lease, Wording for public vote

TC22. 09/16 To note the date and time of next Full Council meeting: 24th October 2016 at 7pm.

TC23. 09/16 Exempt Information - Public Bodies (Admission to Meetings) Act 1960 section 1 extended by the Local Government Act 1972 Section 100

RESOLVED that in view of the confidential nature of the business about to be transacted, it was in the opinion of this Council and advisable in the public interest, that the public and press be excluded from the meeting. In addition, as the matter related in part to an employee such matters are, in accordance with Standing Orders, discussed by the Council in confidential session.

Meeting closed 9.27pm

Chairman Date