

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 24th October 2016 at 7.00pm

PRESENT: Cllrs S Hirst (Chair), K Painter, I Maslin, S Ball, C Pearce, J Easterbrook, P Burrell, T Stevenson, J Williams, M Lea, B Edge, C Morgan, Chief Executive Natalie Haines & Executive Officer T Niblett, Public District Cllr M Heaven and 3 members of Public, and 1 member of Press

TC01. 10/16 To note any apologies for absence: Noted from Cllr Walsh

TC02. 10/16 Declarations of Pecuniary Interest in addition to those declared on Register: None

TC03. 10/16 Public Consultation: Mr Horgan, LE Perry Funeral Directors raised concern about the amount of burial spaces remaining in St Saviours churchyard and the impact this will have with the new houses being built.

Mrs Heaven was disgusted and disappointed that EU funding had not been obtained for the youth trip in 2017 and pointed the blame at the CEO of TTC for missing the deadline. Mr Townsend supported Mrs Heaven and was disappointed that the deadline had been missed. Mr Townsend requested the resignation of the CEO. Cllr Hirst advised that a meeting had taken place with Mrs Heaven on 21st October and explained that he was looking into whether TTC were in a financial position next year to budget for this event.

TC04. 10/16 Adoption of Minutes held 26th September 2016: Following on from concerns raised by members of the public regarding the youth sporting event and the application for funding not being submitted Item TC13. 09/16 pages 246 & 247 were questioned by a number of Cllrs. An extremely robust and long debate then ensued where the Mayor and the CEO were called liars by a fellow Cllr. Cllr Hirst volunteered to support the working group to obtain future funding however his offer was declined by Cllrs Stevenson it was proposed to amend the minutes under item TC13 by adding some additional words to the Twinning Society statement “but this was not agreed” – voted 4 in favour, 7 abstentions. Following this amendment it was proposed to adopt the minutes. **Agreed.** Cllrs Ball, Stevenson and Lea advised council that they would continue to progress the event and that they did not require support from the council at this stage. Cllr Lea shared his concern that local people should not have to fund this event through their precept. 7.45

TC05. 10/16 Progress Reports: Plot pipes at Cookspool – map has been obtained regarding pipe work – on-going. Purchase of gazebos – office to contact company for updated price. Contact Highways regarding speed limit on Cirencester Road – Awaiting update from Highways. Contact Co-op regarding delivery times – awaiting response. Request another quotation for bore-hole testing – on-going. Request confirmation of how many burial plots are left – Spoke to grave digger and advised we have approximately 34 plots available if we remove shed, additional plots between trees in final row and fill in single plots at the side of the graveyard. Contact CDC on update on de-warding of Tetbury – no update received from CDC. See whether bus shelter in Hampton Street can be moved – on-going.

TC06. 10/16 To note the Mayors & CEO’s September/October reports: Mayors report – Engaged in working with the bee unit of DEFRA with regards to the Asian Hornet situation, following the successful removal of the nest TTC received a letter of thanks from the Animal and Plant Agency with regards to our assistance in this matter. Held another successful ‘Meet the Mayor’ and raised around £150 for Macmillan, our next ‘Meet the Mayor’ will be on Children in Need day. CEO report on 13th October held an Autumn clean in and around the Goods Shed to clear back brambles, ivy etc

our thanks to the Tetbury in Bloom team who assisted on the day. Installed new litter bins in Chipping Street and Cookspool.

TC07. 10/16 Police report for September: There were 15 crimes between 1st September and 30th September 2016 compared to 8 for the same period of 2015. Year to date crime at 82 compared to 54 at the same point in the previous year. Although the figure for drug crime is 0, it was advised that Tetbury does experience issues surrounding drugs and we are also concerned about the number of crimes that are currently taking place in our town. H&R to discuss ways of starting a report a drug and crime campaign in Tetbury. Cllrs Hirst and Williams to co-ordinate with landlords in Tetbury together with the Dolphins Hall, Football and Rugby clubs to look at starting a BOBS (Behave or be banned scheme) campaign.

TC08. 10/16 To accept financial regulations, standing orders and code of conduct as recommended by F&S: No amendments have been made on the financial regulations, standing orders amendment made on 23(b) to remove 10(a)(i) and replace with 9a, code of conduct under Dispensation amend that a written request should be made 3 days prior to the meeting – It was proposed by Cllr Ball, seconded Cllr Burrell to accept these amendments on block – **Agreed.**

TC09. 10/16 To note TTC business plan review as recommended by F&S: CEO provided an update. Following a staff and Cllrs training day, the business plan has been amended with budget headings being updated, open and green spaces added targets and milestones for the coming years. It was recommended that this business plan is reviewed annually. Cllr Morgan requested that the Cllrs and Goods Shed photographs on the front page of the website be amended.

TC10. 10/16 To receive 6 month budget review: CEO provided an overview of the budget and it was noted that at the end of September 2016 TTC had a free reserves estimate of £41,962.

TC11. 10/16 To note the change of the date of the town meeting: Meeting will now take place on Wednesday 16th November 7pm at St Mary's Primary School 7pm.

TC12. 10/16 To note Annual Return: Annual return had been reviewed and signed off with a few suggestions for the 2016/17 return from Grant Thornton.

TC13. 10/16 To agree grant payment of £5,000 to Dolphins Hall Management Trust: It was proposed by Cllr Painter, seconded Cllr Morgan to agree the grant payment. **Agreed.**

TC14. 10/16 To consider committing to Citizens Advice Bureau grant for 2017/18 as per F&S recommendation: It was advised that TTC provided a grant of £3700 for this service to Tetbury for 2016-17. This is a vital service with 151 clients using the service covering 410 issues. It was proposed by Cllr Hirst, seconded Cllr Burrell to provide a grant to CAB in the sum of £3800 for 2017/18. **Agreed.**

TC15. 10/16 Brief updates from Feoffees/Dolphins Hall/Rail Lands Trust:

Feoffees – nothing to report

Dolphins Hall – Business plan has been sent to GCC, planning application for extension has been sent to CDC, new windows and doors will be installed by the end of November, purchase of new noticeboard on-going.

TRLRT – Update will be provided at the Goods Shed meeting on 31st October. A meeting has been arranged at Christ Church on 29th October for members of the public to receive an update on the project so far. It was requested that a copy of the business plan be sent to all Cllrs.

TC16. 10/16 Working Group Reports:

Highways – Advised that next time Long Street is closed to vehicles to request parking restrictions on Cirencester Road. Traffic sign moving too fast on the Calcot Manor crossroads suggested a fixed sign detailing telephone number, URL and show the designated road as road names and not A/B roads. Email has been sent to local MP regarding the Hampton Street junction. Next highways meeting has been organised for 1st November at 6pm.

TC17. 10/16 Committee Reports:

Planning

<p>16/03950/LBC Listed building consent for raising the height of a listed garden wall between two properties 52A Long Street Decision: TTC supports this application</p>	<p>16/03949/FUL Full application for raising the height of a listed garden wall between two properties 52A Long Street Decision: TTC supports this application</p>
<p>16/03586/OUT Outline application for a single dwelling Southfield Farm, Bath Road Decision: TTC has concerns regarding access onto the main road</p>	<p>16/03889/FUL Full application for erection of double car barn 20 Charlton Road Decision: TTC supports this application</p>
<p>16/03951/FUL Full application for rear and front extension 3 Cherry Orchard Road Decision: TTC supports this application</p>	<p>16/03691/LBC Listed building consent for repair/replacement of lead hoppers and downpipes to front elevation Avon House, Chantry Court Decision: TTC supports this application</p>
<p>16/03735/FUL Full application for proposed residential development comprising of 4 dwellings, 2 car ports and associated parking Highfield Cottage, London Road Decision: TTC supports the biodiversity officer report and supports the provision of at least 11 replacement swallow nesting sites. The plot of land being used for this development is taking away potential employment land for pony club, stabling and Menage</p>	<p>16/03670/FUL Full application for insertion of door Bishops Barn, Bath Road Decision: TTC supports this application</p>
<p>16/04177/TCONR Works to trees in conservation areas for T1 Sycamore fell to ground level, T2 Holly fell to ground level, T3 & T4 2x Sycamore fell to ground level, T5 Sycamore dismantle to grown, T6 Sycamore reduce by approx a third Tetbury Sewage Treatment Works, Long Newnton Decision: TTC supports this application</p>	<p>16/04205/TPO Works to trees with a TPO for T3 fell Ash tree due to blocking of light to new sitting room, low amenity value and allow Nothofagus to flourish unimpeded. T4 fell Hawthorne tree due to low amenity value and allow planting of replacement tree on Southdown boundary. T4 in place of Hawthorne and Ash plant a specimen deciduous tree Southdown, Charlton Road Decision: TTC does not support the felling of T3 Ash tree, blocking of light is not perceived as a good enough reason to fell a tree, possibly look at pruning back. TTC supports all other works on this application.</p>

H&R – Signage for the gate next to the Police Museum has been completed. Visit Tetbury website is moving forward. Agreed to purchase and install an Acer tree for Suffolk Close play area. Suggest

that TIC assist with the Shop Mobility as it has lost its office space due to the Old Book Shop closing. Small plaques have been agreed for St Saviours and agreed for a headstone to be erected to honour Mrs Gillard.

F&S – Obtaining quotations for the Courthouse roof, discussed other works to be carried out on the Courthouse and CEO to obtain quotations.

TC18. 10/16 Correspondence to date: Letter received from GCC regarding footpath at Little Larkhill. Resignation letter from Richard Smith, CEO to acknowledge receipt of letter and thank Richard for the work he has completed to date.

TC19. 10/16 District and Town Cllrs reports:

District Cllr Stevenson – drop kerb has been installed outside Steepleton development, speed limit is a concern on Cirencester Road and in particular turning to Trubshaw Close.

District Cllr Hirst – CDC local plan will be sent for examination just after Christmas.

Cllr Burrell – Wall in Eccles Court still causing concern. Footpath in the Ferns needs attention.

Cllr Pearce – Requested Highways becomes a TTC committee meeting instead of working group as there are too many issues at present, advised that the public would not be able to debate any items if this became a TTC committee meeting.

Cllr Ball – Road signs need attention as they are fading, dirty and not straight.

Cllr Easterbrook – Hedge needs cutting back for cover on litter bin in Northfield Road to be replaced. Request ground-staff cut this back.

Cllr Painter – Review Highways policy

TC20. 10/16 Items for November agenda: Budget, youth funding, review of town meeting, bus shelter in Hampton Street, Highways moving forward.

TC21. 10/16 To note date and time of next Full Council meeting: 28th November 2016 – Cllr Burrell sent apologies.

TC22. 10/16 Exempt Information - Public Bodies (Admission to Meetings) Act 1960 section 1 extended by the Local Government Act 1972 Section 100

RESOLVED that in view of the confidential nature of the business about to be transacted, it was in the opinion of this Council and advisable in the public interest, that the public and press be excluded from the meeting. In addition, as the matter related in part to an employee such matters are, in accordance with Standing Orders, discussed by the Council in confidential session.

Meeting closed 9pm

Chairman Date