

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 18th July 2016 at 7.15pm

PRESENT: Cllrs S Hirst (Chair), K Painter, I Maslin, J Williams, S Ball, C Pearce, J Easterbrook, P Burrell, T Stevenson, Chief Executive Natalie Haines & Executive Officer T Niblett, Public 5 members of Public

TC01. 07/16 To note any apologies for absence: Noted from Cllrs Morgan, Walsh, Lea, Hamlett, District Cllr Heaven

TC02. 07/16 Declarations of Pecuniary Interest in addition to those declared on Register: None

TC03. 07/16 Public Consultation: None

TC04. 07/16 Adoption of Minutes held 20th June 2016: It was proposed by Cllr Painter, seconded Cllr Ball to approve the minutes – voted 7 in favour, 2 abstentions.

TC05. 07/16 Progress Reports: Contact Gill Portlock regarding road surfaces in Lowfield Road – Awaiting date from contractor. Arrange burial working group meeting – await outcome from Dolphins Hall meeting then set up a meeting. Request water board to plot pipes – ongoing. Write to CDC and GCC to reduce amount of restricted parking in town – letter drafted. Children centre closure – unsure who volunteers will be due to cut back of services – Mayor to keep Council updated.

TC10. 07/16 To consider the Tetbury Area Youth & Community Trust grant application: CEO provided an overview, in last year's budget TTC allocated £8,300 towards the Tetbury Area Youth grant, this has been increased this year to £10,000. The grant application recently received is requesting an increase to £13,500. Lisa Williamson Honorary Treasurer provided an overview on the accounts. 10-30 people attend sessions at the Pod, people do not pay for normal sessions but a minimal amount is requested for special sessions. It was proposed by Cllr Pearce, seconded Cllr Ball to provide a grant of £10,000. Cllr Hirst advised to come back in January to request a further funding.

TC06. 07/16 Mayor and CEO's report for June/July: Mayors report – Meet the Mayor has been organised for Friday 29th July under the Market Hall from 10am-Noon. A letter has been received from the Town Crier from Nailsworth who has offered his services for Tetbury. CEO report – Hosted the Town Crier event which was well received. Consultation event took place for the Neighbourhood Plan. Staff training took place on 12th July where we reviewed the business plan and events planning.

TC07. 07/16 Police report for June: Report circulated. There were 15 crimes between 1st June and 30th June 2016 compared to 9 for the same period of 2015. Year to date crime at 43 compared to 21 at the same point in the previous year. It was noted that this is a substantial increase in figures, would like to know whether these are all separate issues, CEO to request a more detailed breakdown on the figures from the Police.

TC08. 07/16 To note Rail Lands quarterly update: The next site visit will be taking place on 27th July at 10am. A letter has been received from the Solicitor to advise it will cost around £2,500-£3,500 to provide a lease between TTC and TRLRT. The next step is for both Solicitors to discuss further.

TC09. 07/16 To consider and approve moving all Full Council and S101 Planning meetings to the fourth Monday of every month: It was proposed by Cllr Painter, seconded Cllr Maslin to move Full Council and S101 Planning meetings to the fourth Monday of every month except December – voted all in favour.

TC11. 07/16 To approve Council policies – Code of Conduct, Acceptance of Office, Publication Scheme, Complaints Procedure, Remit of Committees, Grievance Procedure & Equal

Opportunities: Cllrs were advised that signing the acceptance of office has been amended to read that Cllrs are signing up to TTC’s Code of Conduct and abide by the Standing Orders. Following a minor amendment to remit of committees renaming the Highways Committee to Highways Working Party and moving this section to number 7 Working Groups, it was proposed by Cllr Painter, seconded Cllr Ball to accept all the minor changes and approve all these policies as one item – Voted all in favour.

TC12. 07/16 To note budget to end June: CEO provided an overview, at present TTC has £56,907.03 in free reserves. Bank balance at the end of first quarter £718,556.03 which includes general income and TRLRT income, budget expenditure for TTC £214,029.03 with Ear Marked Reserves of £157,122.

TC13. 07/16 To approve the purchase of a branded marquee for future events: Following the recent Town Crier event where TTC borrowed the Lions Club gazebo comments had been made that the public thought it was a Lions Club event because of the branded gazebo. A quotation of £302.50 had been received for a branded gazebo, it was proposed by Cllr Pearce seconded Cllr Stevenson to purchase two branded gazebo’s at £302.50 each – voted all in favour.

TC14. 07/16 To receive any comments regarding CDC Local Plan: circulated in advance. No comments had been received.

TC15. 07/16 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees – Looking at purchasing a plough.

Dolphins Hall – Next meeting will be taking place 19th July 2016.

TRLRT – Received £140 at the recent car boot sale, Folk day has been cancelled. Following the charity bike ride £460 will be donated to the Dolphins Hall, £460 TRLRT and £115 to Jolly Riders. Currently sold 33 seats. Site Manager is extremely helpful with showing potential fundraisers around.

TC16. 07/16 Working Group Reports:

Neighbourhood Planning – Recent consultation event took place with 13 visitors

Burial – Awaiting outcome of Dolphins Hall meeting before proceeding

Highways – Next meeting will be taking place Wednesday 20th July at 6.30pm

TC17. 07/16 Committee Reports:

Planning

<u>16/02340/FUL</u> Full application for demolish existing garages and rebuild new with storage over at Garages at junction with Chipping St & Gumstool Hill	<u>16/01127/FUL</u> Full application for erection of stables (amendment to 15/01663/FUL) at Highview House, Cirencester Road
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<p>Decision: TTC support this application, although we would insist that the first floor is for storage only</p>	<p>Decision: Information only already permitted</p>
<p><u>16/02619/FUL</u> Full application for demolition of existing single storey attached garage and erection of two storey side extension incorporating garage with bedroom above and single storey rear extension to create kitchen/dining/family room 5 Northfield Road Decision: Garage not appropriate size to accommodate a vehicle, more detail required, our understating is that for a garage to count as a parking space it should be minimum 3000x6000mm</p>	<p><u>16/02671/FUL</u> Full application for single storey rear and side extension 8 Northfield Road Decision: Proposed site block required so we can take a view on the access and turning into the proposed garage</p>
<p><u>16/02483/REM</u> Approval of reserved matters for erection of a 64 bed car home (reserved matters details relating to access, appearance, layout, landscaping and scale pursuant to outline planning permission 12/01792/OUT) Land parcel south of Quercus Road Decision: Contacted Agent to set up a meeting between Porthaven and TTC. TTC have issues with lack of visitor and staff car parking, positions of lifts a concern</p>	<p><u>16/02537/FUL</u> Full application for single storey annexe The Bungalow, Northfield Road Decision: The site is over-developed and the extension seems too large for an annexe is this potentially going to become a separate annexe? Concerned neighbours will have a loss of privacy</p>
<p><u>16/01803/FUL</u> Full application for erection of two storey side, front and rear extension 10 Courtfield Decision: TTC does not support the proposed application, the amended plans are not in-keeping and whilst an effort has been made to reduce the extension at the back it has all been moved to the front and the ridge has been raised to line in with the existing</p>	

H&R Report circulated in advance. Looking at replacing the blue bins in St Saviours for something more in-keeping. Agreed to remove the tree at Suffolk Close. Hope to arrange a meeting between TTC, Bromford and Sovereign Housing Associations in September. Look at setting up a 'Woolfest' in July 2017. Following recent youth trip to France funding has been granted for Tetbury to hold an event, looking at the Woolsack weekend.

F&S £200 grant had been agreed for fuel for the youth trip to France. CEO has delegated powers for August. Internal audit had been carried out by Cllrs Ball and Williams all in order, Cllrs Easterbrook and Pearce will be carrying out an internal audit in 3 months' time. CEO has been given authority to obtain quotes to repair the roof at the Old Courthouse.

TC18. 07/16 Correspondence to date: Resident of Dolphins Hall asked if they could be kept informed and updated on the future developments of the Dolphins Hall – pass information onto the Dolphins Hall Committee.

TC19. 07/16 District & Town Councillors Reports:

District Cllr Hirst – Allocated number for Amey to report highways matters has been received. This to be emailed to all Cllrs.

Cllr Burrell – Following planning application at 44 Long St, the lights in the roof has now been removed.

Cllr Ball – Advised that you have to provide as much detail as possible when contacting the direct

Amey telephone number.

Cllr Pearce – Accident nearly happened at the Hampton St junction where pedestrians were not using the allocated crossing area.

TC20. 07/16 Items for September Agenda: Dolphins Hall Grant, Cllrs Pecuniary Interest protocol

TC21. 07/16 To note the date and time of next Full Council meeting: 26th September 2016 at 7pm.

**TC22. 07/16 Exempt Information - Public Bodies (Admission to Meetings) Act 1960 section 1
extended by the Local Government Act 1972 Section 100**

RESOLVED that in view of the confidential nature of the business about to be transacted, it was in the opinion of this Council and advisable in the public interest, that the public and press be excluded from the meeting. In addition, as the matter related in part to an employee such matters are, in accordance with Standing Orders, discussed by the Council in confidential session.

Meeting closed 8.30pm

Chairman Date