

MINUTES OF FULL MEETING of COUNCIL

Held in the Council Chamber, Tetbury on Monday 12th December 2016 at 7.00pm

PRESENT: Cllrs S Hirst (Chair), K Painter, I Maslin, T Stevenson, S Ball, A Walsh, C Pearce, J Easterbrook, B Edge, C Morgan, M Lea, Chief Executive Natalie Haines & Executive Officer T Niblett, Public County Cllr Hicks, 6 members of Public, 1 member of Press and PCSO Fellows

TC01. 12/16 To note any apologies for absence: Cllrs Burrell, Williams, Monks

TC02. 12/16 Declarations of Pecuniary Interest in addition to those declared on Register: Cllr Maslin – item 13 Goods Shed update.

TC03. 12/16 Public Consultation: Mayor advised all Cllrs and Public that the meeting is being recorded. Mr Russell has asked why the Dolphins Hall Trustee AGM had not taken place so far this year, noted that TTC are not proceeding with a public consultation regarding the change of use of the training ground to burial ground and asked whether Tetbury Upton have been consulted. The Mayor advised these matters will be looked into.

TC04. 12/16 Adoption of Minutes held 28th November 2016: It was proposed by Cllr Edge, seconded Cllr Walsh to approve the minutes held on 12th November – voted 6 in favour, 3 abstentions.

TC05. 12/16 Progress Reports: Plot pipes at Cookspool – Work in progress awaiting response from Highways. Contact Highways regarding speed limit on Cirencester Road – Awaiting update from Highways. Contact Co-op regarding delivery times – no response has been received, chase again. Footpath in the Ferns uneven – GCC visited site reported no defects with current GCC safety criteria. Wall in Eccles Court dangerous health & safety issues – reported to Glos Highways. To proceed with 3year lease for @Tetbury building – Bromford Solicitor preparing lease. Consult residents in Northfield Road regarding BT telephone box – letters have been delivered awaiting responses. *It was proposed by Cllr Walsh, seconded Cllr Easterbrook to suspend standing orders.* Burial ground update, CDC advised a more up-to-date ecological survey would need to be carried out – all agreed to proceed with lower quotation. *It was proposed by Cllr Walsh, seconded Cllr Lea to reinstate Standing Orders – all agreed.*

TC06. 12/16 To note the Mayor & CEO's report for November: Mayors report - Goods Shed opening will be taking place on Thursday 22nd December with HRH The Prince of Wales as guest of honour. CEO report – Ground-staff have spent the majority of the time down the Goods Shed clearing away vegetation and removing paving to alleviate flood risk to the shed.

TC07. 12/16 Police report for November: There were 10 crimes between 1st November and 30th November 2016 compared to 14 for the same period of 2015. Year to date crime at 103 compared to 73 at the same point in the previous year. PC Leah Davis advised to leave lights on in properties to deter burglaries, crime prevention items can be purchased at Cirencester Police reception.

TC08. 12/16 To review proposed budget for 2017-18: Precept request has been received by CDC with the support grant amount reduced from £14549 to £9748. It was advised that TTC are a minimum living wage council which will need to be taken into account and also a 1% pay increase for all staff. It was proposed by Cllr Walsh, seconded Cllr Edge to increase the precept by 2% which will

be £267,922 which equates to 5p increase per week on a Band D property from £121.04 to £123.46 – voted 7 in favour, 3 against, 1 abstention.

TC10. 12/16 To consider Highways working group status: In its current form, the public are allowed to become involved in the meeting, with a Committee there will be more restrictions. A County Cllr needs to attend every Highways meeting as it was felt that the only positive to have come out of the meetings is the lorry watch which is currently being set-up again. Following a lively debate it was proposed by Cllr Walsh, seconded Cllr Easterbrook to retain its current structure as a working group, the group needs to smarten up their act and put more pressure on Highways – voted 6 in favour, 5 against.

TC11. 12/16 To consider installing Bainton Bikes at the Goods Shed: People use an app to hire the bikes and each bike has a tracking device on it. Advised there will be no cost to TTC, although the question was asked regarding bike racks, if they are required who will pay for these and the installation cost. Bike racks are already at West Street car park. It was proposed by Cllr Maslin, seconded Cllr Stevenson that TTC agrees in principal to the concept of the Bainton Bikes – voted 10 in favour, 1 against. Need to be discussed in more detail at the January H&R meeting.

TC12. 12/16 To note CEO resignation, recruitment process and timetable: Advertisements have been placed on TTC, GAPTC and SLCC websites together with a banner on the TTC building. It was felt that the position should have been advertised as Town Clerk and not CEO, this title was given to Natalie Haines for work carried and was deserved. It was advised that if the Council would like to change the job title this can be discussed as part of the interviewing process, the salary and job specification will remain the same. It was proposed by Cllr Painter, seconded Cllr Stevenson that the job title is reverted back to Town Clerk – voted 8 in favour, 3 against. Cllrs who wish to be on the short listing panel – Cllrs Hirst, Walsh, Edge, Morgan, Ball and Painter, Cllrs who wish to be on the interviewing panel – Cllrs Hirst, Walsh, Edge, Morgan, Ball and Painter. A meeting will be held on Wednesday 4th January to discuss further. The CEO was thanked for all work which had been carried out.

TC13. 12/16 To receive a Goods Shed update: The Mayor and Deputy Mayor signed the lease which has been taken to the Solicitor and exchanged with the TRLRT, although amendments can be made. A cheque in the sum of £126,700 from the TRLRT has been received and will be banked this week. Glass foyer not installed due to the long delivery time. There is a variation of £3,000 from the original quotation for the entire works which is due to the foyer. It was requested that a breakdown of the costs involved in the project are available to the public with a notice being placed on the TTC noticeboard. A suggestion for one of the exhibits is photographs of the project taking place together with the costs involved.

TC14. 12/16 To consider grant application received: A grant application had been received by Friends of Tetbury community Transport. As this was a new business venture, no audited accounts are available, and the maximum amount TTC could consider is £100. Due to a conflict of interest Cllrs Painter, Morgan and Hirst did not vote. It was proposed by Cllr Walsh, seconded Cllr Ball to proceed with a £100 grant – voted 8 in favour, 3 abstentions.

TC15. 12/16 Brief updates from Feoffees/Dolphins Hall/TRLRT:

Feoffees – nothing to report

Dolphins Hall – New doors have been installed, new noticeboard is up and a new sign above the door is on its way shortly. The Dolphins Hall will be forming a ‘Friends of the Dolphins Hall’ next year.

TRLRT – Thrilled that the lease has been exchanged. £400 cheque has been presented to Mr Tucker for the new extended pathway. All seats has now been sponsored, Carols at the Goods Shed will be taking place on Friday 23rd December at 6pm. New Year’s day walk will be going ahead, thank you to Natalie Haines for all her help in moving this project forward and wished Natalie all the best for the future.

TC16. 12/16 Working Group Reports:

Highways – no meeting has taken place, meeting for lorry watch volunteers and the process of how this works has taken place, all volunteers are enthusiastic and will start watching from January.

TC17. 12/16 Committee Reports:

Planning

<p>16/04659/FUL Full application for erection of conservatory 18 Priory Way Decision: TTC supports this application</p>	<p>16/04699/FUL Full application for proposed single storey rear extension with oak framed glazed dining area and 2 rooflights. Creation of a new dormer window to the front elevation and replacement dormer to the rear 25 The Chipping Decision: TTC supports this application</p>
<p>16/04700/LBC Listed Building Consent for proposed single storey rear extension with oak framed glazed dining area and 2 rooflights. Creation of a new dormer window to the front elevation and replacement dormer to the rear. Removal of stud walls; infill internal door and create new doorway 25 The Chipping Decision: TTC supports this application</p>	<p>16/02482/FUL Full application for erection of a single dwelling with garage Land East of Starveall, Starveall Lane Decision: Advised this has already been permitted by CDC</p>
<p>16/04293/FUL Full application for erection of two storey side extension, two roof dormers to the front and gable to the rear roof 10 Charlton Road Decision: TTC supports this application</p>	<p>16/03067/FUL Full application for erection of a detached garage Rose Cottage, 14 Chavenage Lane Decision: TTC supports this application 4 in favour, 2 against</p>

H&R – No meeting took place, noted that the bike racks and finger posts for the Goods Shed has arrived.

F&S – No meeting took place

TC18. 12/16 Correspondence to date: Email received from resident in Courtfield regarding recent approved planning application, it was noted that TTC had rejected this application twice. CDC had rejected the first application but approved the amended second application. Letter received regarding façade of Post Office.

TC19. 12/16 District and Town Cllrs reports:

Cllr Painter – Noted the amount of parked vans in Hampton Street, asked when the next Town walk about would be taking place due to the amount of foliage over hanging.

Cllr Burrell – *arrived 9pm* The new service 882 replaces the 881 which joins a round trip to Gloucester. Residents of Tetbury travelling to Cirencester have 2 options the 11.35 and 12.35 and the first return bus is the 15.52 from Cirencester. Due to the other 2 options from Cirencester to Tetbury 10.51 and 12.05 these both leave Cirencester before the buses from Tetbury arrive. Therefore anybody who has children to collect from school will be unable to do this and shoppers would like to carry out their shopping in the morning and not the afternoon. This is unacceptable, all new bus routes have been bringing people to Tetbury but not considering the residents leaving the town.

Cllr Edge – Noted that the outside façade of the Post Office could have been changed when the internal works were being carried out, advised this was 2 separate companies.

Cllr Morgan – Would like an update regarding the extraordinary meeting which took place on Friday 9th December – advised writing to CCG and Drs Surgery how important medical services are in and fully support the surgery in Tetbury.

Cllr Ball – Youth French trip will now be taking place the second bank holiday weekend in May to coincide with Woolsack.

Cllr Walsh – Need to advertise the 0345 not 0845 Community Connexions telephone number which is still on the side of their vehicles. Received acknowledgement that TTC has been awarded £10,000 through the Tesco Bags of Help grant.

Meeting closed 9.15pm

Chairman Date