

MINUTES OF FINANCE & SCRUTINY (F & S) COMMITTEE OF TETBURY TOWN COUNCIL (TTC)

Held at the Council Chambers, Tetbury on Monday 16th January 2017 at 7.00pm
(Meeting being recorded)

PRESENT Cllrs J Williams (Chair), S Hirst, S Ball, C Pearce, J Easterbrook, Executive Officer T Niblett, Public Cllrs P Burrell and C Morgan

FS1. 01/17 To note any apologies for absence: Cllr Walsh

FS2. 01/17 To receive declaration of pecuniary interest in connection with agenda items as shown and not already stated on Register of Interests: None

FS3. 01/17 To allow public consultation: Cllr Burrell had asked whether the events which took place at a recent Full Council meeting had been addressed? Not at present as some Cllrs believed that the Cllr had given their apologies, although some Cllrs did not agree. Cllr Hirst to contact Cllr to obtain their view on whether they apologised and if correct could they apologise again at a Full Council meeting. Cllr Morgan advised that although proud to be a Tetbury Town Councillor the recent events that have taken place has not been very positive. Cllr Hirst has been saddened that the Wilts & Glos Standard only seems to be placing negative events about Tetbury into the paper and on their website. Cllr Easterbrook suggested talking to the Standard and look at producing a press release following the Full Council meetings so we are in control of the media coverage and to provide a balanced view. Cllr Pearce advised that the recent Dolphins Hall planning application had been rejected.

FS4. 01/17 Adoption of minutes held on Monday 14th November 2016 & Extraordinary meeting 4th January 2017: Following a minor amendment it was proposed by Cllr Hirst, seconded Cllr Ball to adopt the minutes held on 14th November 2016 – voted 4 in favour, 0 against, 1 abstention. It was proposed by Cllr Hirst, seconded Cllr Ball to adopt the minutes for the Extraordinary meeting held on 4th January – voted 4 in favour, 0 against, 1 abstention.

FS5. 01/17 Action points from those minutes and not on the agenda:

Ref	ACTION	WHO	STATUS
FS21 04/16	Community Transport	Cllr Hirst	Still on-going. There are two separate groups Community Connexions the other is Friends of Tetbury Community who are looking at purchasing their own

			minibus to provide trips.
FS14 06/16	To consider utilising Coombe House office space, Natalie to get overhead costs	CEO	Contacted Bromford Cllr Walsh arranged an email from Bromford who have confirmed a lease is currently active on building Cllr Hirst challenged this and has provided details to Bromford regarding CVS including details of receivers. Likely cost if shared with Model Railway group is 125.00 plus council tax. EO to contact Bromford for update
FS5 07/16	Monies payable to Cllr Lea for French Trip	CEO	Cash provided to Cllr Lea Await invoices from Cllr Lea still outstanding, chased 12/10. SH to contact Cllr Lea
FS10. 10/16	Request quotes re windows and stonework of courthouse	CEO	Ongoing
FS2. 11/16	Update regarding incident that took place at the Oct Full Council meeting involving CEO and Mayor	Mayor	Contact Cllr for an update and to ask for confirmation regarding apology

FS6. 01/17 To consider grant applications: An application had been received from the Royal British Legion for an amount of £225 to assist with the costs for the band and bugler. It was proposed by Cllr Hirst, seconded Cllr Pearce to approve the grant application for the amount of £225 – Voted all in favour.

FS7. 01/17 To receive an update on the Goods Shed Budget: Cllr Hirst provided an overview

FS8. 01/17 To approve payment of TTC & TIC December and January accounts and note November and December bank reconciliation: It was proposed by Cllr Hirst, seconded Cllr Ball to approve the TTC December payments amounting to £124,557.08 – all agreed. It was proposed by Cllr Hirst, seconded Cllr Ball to approve the TIC December payments amounting to £7,104.75 – all agreed. It was proposed by Cllr Hirst, seconded Cllr Ball to approve the TTC January payments amount to £79,742.48 – all agreed. It was proposed by Cllr Hirst, seconded Cllr Ball to approve the TIC January payments amounting to £1,885.23 – all agreed. It was proposed by Cllr Hirst, seconded Cllr Easterbrook to approve the November bank reconciliation which shows a total amount in all bank accounts £294,450.67 and the December bank reconciliation which shows a total amount in all bank accounts £327,792.54.

FS9. 01/17 To note budget report to end December (9 month review): Noted, requested the EMR Dolphins Hall Restricted account is changed to Protected Recreation Account as per bank reconciliation.

FS10. 01/17 To review Tetbury Community Emergency Plan: The original plan was developed in 2013, need to check whether the volunteers are still willing to help should an emergency occur in Tetbury. Cllrs and TTC staff to contact all volunteers and update list where necessary. Cllr Williams to contact Eagle Plant regarding generators. EO to contact Mr A Williams regarding snow plough duties.

FS11. 01/17 To consider any correspondence received to date: Grant in the sum of £30,000 has been received from Gloucestershire Environmental Trust Company for the Goods Shed project.

FS12. 01/17 To receive brief Councillors reports:

Cllr Williams – Litter bins in Priory Industrial Estate need emptying, look at removing 1 litter bin and replace with dog waste bin.

FS13. 01/17 To suggest items for February Agenda: Good Shed Budget

FS14. 01/17 To note the date and time of the next F&S meeting: 13th February 2017 at 7pm

Exempt Information - Public Bodies (Admission to Meetings) Act 1960 section 1 extended by the Local Government Act 1972 Section 100

It was proposed by Cllr Hirst, seconded Cllr Pearce – Voted all in favour

RESOLVED that in view of the confidential nature of the business about to be transacted, it was in the opinion of this Council and advisable in the public interest, that the public and press be excluded from the meeting. In addition, as the matter related in part to an employee such matters are, in accordance with Standing Orders, discussed by the Council in confidential session.

Meeting closed 8.15pm

Chairman Date