



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 13th June 2016 at 7:00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Natalie Haines
Chief Executive Officer to the Council
7th June 2016

AGENDA

1. **To elect Chairman and Vice Chairman**
2. **To note apologies for absence**
3. **To allow public consultation**
Fifteen minutes for public questions or statements. Each person to state name & is allowed 3 minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.
4. **To receive declarations of pecuniary interest in connection with agenda items as shown & not already declared on Register of Interest forms**
5. **Adoption of Minutes Monday 11th April 2016**
6. **Action points from those minutes and not on the agenda**
7. **To consider grant applications (Youth Club & Footpath Groups)**
8. **To approve payment of TTC & TIC May & June 2016 accounts**
9. **To note budget report to end May**
10. **To consider leasing photocopier**
11. **To note results of financial internal audit**
12. **To approve Customer Relations Officer CiLCA training**
13. **To consider 2015/2016 budget and financial performance**
14. **To consider utilising Coombe House office space**
15. **To review and approve council policies; Remit of F & S committee, Health and Safety, Code of Conduct policies and Media Guidance**
16. **To consider any correspondence received to date**
17. **To receive brief Councillor reports**
18. **To suggest items for July agenda**
19. **To note the date and time of the next F & S meeting 11th July 2016 at 7pm**
20. **Closed Session – To consider Complaints**
21. **Closed Session – To consider Grievance**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

