



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 11th July 2016 at 7:00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Natalie Haines
Chief Executive Officer to the Council
5th July 2016

AGENDA

1. To note apologies for absence
2. To allow public consultation
Fifteen minutes for public questions or statements. Each person to state name & is allowed 3 minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.
3. To receive declarations of pecuniary interest in connection with agenda items as shown & not already declared on Register of Interest forms
4. Adoption of Minutes Monday 13th June 2016
5. Action points from those minutes and not on the agenda
6. To consider grant applications
7. To approve payment of TTC & TIC July 2016 accounts & note June's bank reconciliation
8. To note budget report to end June
9. To note internal audit findings
10. To agree interim arrangements for payment of August's accounts
11. To consider Coombe House Office Space
12. To review and approve council policies; Code of Conduct, Acceptance of Office, Publication Scheme, Complaints Procedure, Grievance Procedure & Equal Opportunities
13. To consider any correspondence received to date
14. To receive brief Councillor reports
15. To suggest items for September agenda
16. To note the date and time of the next F & S meeting 12th September 2016 at 7pm
17. **Closed Session – To approve closed session minutes 13 June 2016**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

