



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 16th January 2017 at 7.00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Cllr Stephen Hirst
Mayor of Tetbury
10th January 2017

AGENDA

1. To note apologies for absence
2. To allow public consultation
Fifteen minutes for public questions or statements. Each person to state name & is allowed 3 minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.
3. To receive declarations of pecuniary interest in connection with agenda items as shown & not already declared on Register of Interest forms
4. Adoption of Minutes Monday 14th November 2016 & Extraordinary meeting 4th January 2017
5. Action points from those minutes and not on the agenda
6. To consider grant applications
7. To receive an update on the Goods Shed Budget
8. To approve payment of TTC & TIC December and January accounts & note November and December bank reconciliation
9. To note budget report to end December (9 month review)
10. To review Tetbury Community Emergency Plan
11. To consider any correspondence received to date
12. To receive brief Councillor reports
13. To suggest items for February agenda
14. To note the date and time of the next F & S meeting 13th February 2017 at 7pm
15. Closed Session – To approve minutes of 14th November 2016
16. Closed Session – To approve minutes of 4th January 2017
17. Closed Session – To receive an update regarding CEO exit interview
18. Closed Session - To receive an update regarding ongoing grievance and complaint

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.



Executive Officer/Customer Relations Officer
executiveofficer@tetbury.gov.uk or CRO@tetbury.gov.uk Tel: 01666 504670
Office Hours 9.00am to 3.00pm Monday to Friday