



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 13th March 2017 at 7.00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Stephen Holley
Town Clerk to the Council
7th March 2017

AGENDA

1. To note apologies for absence
2. To allow public consultation
Fifteen minutes for public questions or statements. Each person to state name & is allowed 3 minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.
3. To receive declarations of pecuniary interest in connection with agenda items as shown & not already declared on Register of Interest forms
4. Adoption of Minutes Monday 13th February 2017
5. Action points from those minutes and not on the agenda
6. To consider grant applications
7. To consider and approve Youth French Trip request
8. To consider and approve RBS training
9. To consider and approve Glamorgan Telecom contract for telephone system
10. To consider the principle of the council acquiring a credit card for urgent minor payments
11. To approve payment of TTC & TIC March accounts & note February bank reconciliation
12. To note budget report to end February (11 month review)
13. To consider any correspondence received to date
14. To receive brief Councillor reports
15. To suggest items for April agenda
16. To note the date and time of the next F & S meeting 10th April 2017 at 7pm
17. **Closed Session - To receive an update regarding ongoing grievance and complaints**
18. **Closed Session – To approve minutes 13th February 2017**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven "Nolan" principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.



Town Clerk

townclerk@tetbury.gov.uk Tel: 01666 504670
Office Hours 9.00am to 3.00pm Monday to Friday