



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 14th November 2016 at 7.30pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Natalie Haines

Chief Executive Officer to the Council
8th November 2016

AGENDA

1. **To note apologies for absence**
2. **To allow public consultation**
Fifteen minutes for public questions or statements. Each person to state name & is allowed 3 minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.
3. **To receive declarations of pecuniary interest in connection with agenda items as shown & not already declared on Register of Interest forms**
4. **Adoption of Minutes Monday 10th and 31st October 2016**
5. **Action points from those minutes and not on the agenda**
6. **To consider grant applications**
7. **To approve payment of TTC & TIC November accounts & note Octobers bank reconciliation**
8. **To note budget report to end October (7 month review)**
9. **To note internal audit findings from September**
10. **To agree interim arrangements for payment of December accounts**
11. **To note correspondence received from Lydney Town Council**
12. **To review budget draft 2017-2018**
13. **To consider any correspondence received to date**
14. **To receive brief Councillor reports**
15. **To suggest items for October agenda**
16. **To note the date and time of the next F & S meeting 16th January 2016 at 7pm**
17. **Adoption of closed session minutes dated 10th & 31st October 2016**
18. **To consider complaint received**
19. **To receive an update regarding ongoing grievance and complaint**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.



Natalie Haines – Chief Executive Officer

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